
REGULAR SEMI-MONTHLY MEETING September 8, 2026

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chair Susan Lawless at the Hanover Township Municipal Office, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Lawless, Versteeg, Gross, Prendeville, Pepitone, Township Engineer Brien Kocher, and Township Solicitor Anthony Giovanninni.

The Pledge of Allegiance was performed.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the agenda. Motion passed unanimously.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the minutes from meeting of the Board of Supervisors dated August 25, 2026. Ms. Lawless abstained. Motion passed unanimously.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the list of bills and transfers dated September 8, 2026. Motion passed unanimously.

COURTESY OF THE FLOOR

REPORT OF THE CHAIR & Road District #4

Ms. Lawless had nothing to report.

REPORT OF THE VICE CHAIR & Road District #2

Ms. Versteeg had nothing to report but complimented the America250 celebration event signs placed around the Township.

SUPERVISOR'S COMMENTS

Mr. Pepitone – Road District #1, had nothing to report.

Mr. Gross– Road District #3, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

PLANNING & ZONING – Mr. Gross

ZHB Variance Application 26ZHB07 – 330 Stoke Park Road

The applicant for 330 Stoke Park Road is requesting a special exception variance for an automobile service shop.

Does the Board wish to send representation to the Zoning Hearing Board meeting scheduled for September 24, 2026?

Ms. Versteeg shared her concerns regarding junk cars, loading, and unloading. Ms. Versteeg would like to review the application and put together a letter of conditions in place for the automobile service shop prior to the scheduled Zoning Hearing Board meeting.

Ms. Versteeg moved the Board to table the decision until the Board of Supervisors meeting to be held on September 22, 2026.

Mr. Pepitone seconded the motion. Motion passed unanimously.

DEVELOPMENTS – Mr. Gross

Dewire Subdivision – Development Closeout Items

Domenic Villani requested the approval from the Board to not install a third streetlight and requested the option of paying a tree replacement fee in lieu of planting ten trees as shown on the plans of the Dewire Subdivision.

The Board requested that Mr. Villani retrieve documentation from the residents stating they are okay with not adding another streetlight.

Mr. Giovanninni stated to the Board that if the trees are shown on the record plan, the Board would need to grant relief conditioned upon the recording of a new plan. Mr. Kocher will locate the original record plan and landscape plan for clarification on the trees. The Board requested that Mr. Villani attend the next meeting on September 22, 2026, to allow Hanover Engineering to locate the record and landscape plans.

Mr. Gross moved the Board to table the Dewire Subdivision Development and closeout items including the streetlights and trees, in the original development plans, to the Board of Supervisors meeting held on September 22, 2026.

Mr. Prendeville seconded the motion. Motion passed unanimously.

ADMINISTRATION – Mr. Pepitone

Yard Waste Center – Discussion

Mr. Hudson presented a PowerPoint presentation to the Board regarding First Regional Compost Authority (FRCA) and the Bethlehem Yard Waste Facility (BYWF). In 2027, the cost for the BYWF will be \$84,382.00 and FRCA would cost \$53,235.00, saving the Township a total of \$31,147.00.

The pros of FRCA are not having to purchase a compost card, they accept fresh cut grass for \$1.00, residents will only have to show a drivers license to enter the center, and they will accept larger tree material. The cons of FRCA are less days for residents to drop off. FRCA is open on Wednesday and Friday from 8:00am-4:00pm, and every first and third Saturday of the month from 8:00am-1:00pm.

FRCA will be having a meeting on Tuesday, September 1, at which Marty will attend for more information and possibly obtain a contract for services.

Ms. Lawless is not opposed to changing due to cost savings.

Ordinance 26-xx Short Term Rental – Discussion

Mr. Hudson explained that the STR issue the Township was experiencing has been shut down. The Airbnb and VRBO listings have been removed and a court date has been scheduled with the homeowners.

Mr. Giovanninni explained that the current STR Ordinance is the same ordinance used in other municipalities. He explained that the additions include enforcement powers to CRPD based on the original wording of the ordinance since it was relegated only to the Zoning Officer/Code Officials, a short-term rental license may only be issued to property owners that are 21 years old or older, and a provision was added that

the property owner must provide the Township with an executed rental agreement with a specific tenant, at least three business days prior to the tenant's occupancy.

Ms. Versteeg noted that there could be more restrictions and would like to add them to the ordinance.

Mr. Prendeville moved the Board to table advertising the Ordinance 26-xx, Short Term Rental to the Board of Supervisors meeting held on September 22, 2026.

Mr. Gross seconded the motion. Motion passed unanimously.

PUBLIC WORKS – Mr. Prendeville

2026 F-350 4x4 SD Regular Cab – Upfittings

Mr. Prendeville moved the Board to approve the purchases of the following for the 2026 F-350 4x4 SD Regular Cab:

- Plow from E.M. Kutz, Inc for \$10,634.00
- Lights from P & D Emergency Services for \$1,865.00
- Decked Drawer System from A+ Bodyworks & Linings for \$2,595.00

It is noted for the record that this is a budgeted purchase.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Mr. Pepitone, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

COURTESY OF THE FLOOR

STAFF REPORTS

Engineer – Mr. Kocher had nothing to report.

Solicitor – Mr. Giovanninni had nothing to report.

Public Works Director – Mr. Limpar reported that the Gaspar Stormwater project is moving along. The piping is in the ground and the contractors plan to start the curbing at the end of the week of September 18. The HTCC roof project is also moving along. The HVAC started September 8, and the projected completion date is October 16. Yard waste has completed Zone I and Zone II began on September 8.

Township Manager – Mr. Hudson reported the upcoming events in the Township. The Patriot Day Ceremony will be on September 11 starting at 5:30pm at the front of the community center. The America250 Celebration will be on September 26 from 2:30pm-7:00pm including live entertainment, yard games, inflatables, a car show, craft vendors, and food trucks. Mr. Hudson stated he is looking for veterans or active military members to be recognized before the last band takes the stage. Challenge coins will be given to those who volunteer. Mr. Hudson and Mr. Limpar have been planning a pump track race to be held on October 3 with different lines for different age groups and abilities.

Ms. Lawless noted the next Board of Supervisor meeting will be on Tuesday, September 22, 2026, at 7:00pm.

Upon motion of Mr. Prendeville, the Board adjourned at 7:53pm.

Kimberly Lymanstall
Township Secretary