

Shade Tree Committee Meeting Minutes

Date: March 30, 2026

Next Meeting: April 27, 2026

1. Call to Order

The meeting was called to order. In attendance Marianne Rivera, Jane Cook, Michele Kane, Blair Bates, Brenda Happ.

2. Approval of Minutes

- Minutes from the **February 23, 2026 meeting** were reviewed.
- **Motion to approve** the February minutes was made and approved unanimously.

3. Landscape Plans

- Landscape plans were reviewed.
- **No new updates** were reported.

4. Street Tree Update

- The majority of trees listed in the previous letter **were not planted**.
- Approximately **15 trees were identified**, some with permits and some without.
- The Township will send follow-up **letters requiring compliance** where needed.
- The committee will continue to follow up as inspections proceed.

5. Shade Tree Budget

- The previously approved **Shade Tree budget of \$8,000** from last fall was discussed.
- Documentation had been emailed previously and brought to a prior meeting, though copies were not immediately available.
- Members acknowledged the budget had already been approved.

6. Arbor Day Update

- The event is scheduled for **Friday, April 24**, with setup beginning around **1:00–1:15 PM** and student participation from **1:30 PM**, lasting approximately **30 minutes** (grades 1–2).
- Shovels have been ordered, and logistics for supplies and setup were discussed.
- A possible request will be made to the **school principal** for an additional helper if needed.
- Any materials purchased will be reimbursed with receipts submitted.

7. Future Educational Programming

- The committee agreed to **continue educational presentations** next year.
- There was strong support to repeat successful walking and outdoor programs.
- A fall presentation was suggested as ideal timing.
- Interest was expressed in a **pollinator or native plant program**, potentially led by Sue or another qualified speaker.
- Scheduling early was recommended due to speaker availability.

8. Adjournment

- With no further business, the meeting was adjourned, 6.30pm.