
REGULAR SEMI-MONTHLY MEETING

March 24, 2026

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chair Susan Lawless at the Hanover Township Municipal Office, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Lawless, Prendeville, Gross, Pepitone, Township Engineer Brien Kocher, and Township Solicitor James Broughal.

The Pledge of Allegiance was performed.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the agenda. Motion passed unanimously.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the minutes from meeting of the Board of Supervisors dated March 10, 2026. Motion passed unanimously.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the list of bills and transfers dated March 24, 2026. Motion passed unanimously.

COURTESY OF THE FLOOR

REPORT OF THE CHAIR & Road District #4

Ms. Lawless had nothing to report but wished everyone a Happy Spring.

REPORT OF THE VICE CHAIR & Road District #2

Ms. Versteeg was absent.

SUPERVISOR'S COMMENTS

Mr. Pepitone – Road District #1, had nothing to report.

Mr. Gross – Road District #3, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report. Mr. Prendeville thanked Ms. Lawless for the dahlias.

APPOINTMENTS & RESIGNATIONS (Committees, Boards, & Commissions) – Ms. Versteeg

PLANNING & ZONING – Ms. Versteeg

DEVELOPMENTS – Mr. Gross

ADMINISTRATION – Mr. Pepitone

gWorks – Finance Software Update

Mr. Pepitone moved the Board to authorize the Chair to execute the AWS migration agreement for the Freedom Systems software to migrate to serverless operations.

Mr. Gross seconded the motion. Motion passed unanimously.

Mr. Hudson explained that gWorks is a cloud-based system. The Township is transitioning from using servers to going serverless with IntermixIT. The current accounting program, Freedom Systems, will not function with a cloud-based system. The AWS cloud is a component to gWorks and costs \$1,400.00.

Intermix IT Serverless Migration Contract

Mr. Pepitone moved the Board to authorize the Township Manager to execute the Serverless Migration and Statement of Work contract with Intermix IT at one-time labor fee of \$10,552.50.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Mr. Pepitone, aye, Ms. Lawless, aye.

Mr. Hudson explained that the office and the community center need servers. The cost would be approximately \$40,000.00 and every seven years, you are to replace the servers. The best option is to go serverless because it is cost effective in the future and will give more space for documents.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Mr. Pepitone, aye, Ms. Lawless, aye.

Agreement for Use of Polling Place

Mr. Pepitone moved the Board to authorize the Recreation Director to sign the agreement for use of the Hanover Township Community Center as a polling place for the Primary Municipal Election and the General Municipal Election.

Mr. Gross seconded the motion. Motion passed unanimously.

236 Brodhead Road, LLC – Tax Assessment DISCUSSION

At the last meeting, the Board agreed to the settlement offer that the County has made. When Mr. Giovannini communicated that to Julie Azzalina, Northampton County Tax Assessment Manager, she asked Mr. Huerta, Attorney of the Bethlehem School District, to what his position is, he requested an appraisal due to concerns with the proposed value.

If the District were to move forward with obtaining an appraisal, would the Board have interest in sharing the expense?

Mr. Broughal explained that the Township does not need to take any action at this time. Mr. Broughal will reach out and ask about the total cost for the appraisal and will follow up with the Board once he gains more information. Once he has more information, the Board will need to decide.

PUBLIC WORKS – Mr. Prendeville

Gaspar Storm Sewer Extension Project – Bid Results Update and Award

The Township received 13 bids for the Gaspar Storm Sewer Extension Project with the lowest bidder being Charlie Nansteel Tree & Excavation, LLC.

Mr. Hudson explained that it is cheaper to use HDPE for the stormwater project. The Township must spend a total of \$1,031,723.00 to use all the grant funds with a Township match. The grant amount is \$775,723.00 and the Township match is \$256,000. The balance will be paid using the Capital Reserve Storm Sewer fund and the Liquid Fuels fund.

Mr. Prendeville moved the Board to accept the Bid from Charlie Nansteel Tree & Excavation, LLC for Alternates:

- #2: Gaspar Ave Stormwater Pipe in HDPE, in the amount of \$872,118.70
- #4: Kim Street Stormwater Pipe in HDPE, in the amount of \$209,793.30

- #5: Gaspar Ave full width pavement restoration, in the amount of \$92,350.20
- #6: Kim Street full width pavement restoration, in the amount of \$35,253.40

For a total project amount of \$1,209,515.60 and for the Township to use the remaining grant money from the COVID-19 ARPA H20 PA Grant requiring a 33% match from the Township. Subject to a final review and approval by the Township Solicitor and Township Engineer.

Paul Gerra, 1341 Cherry Avenue, had questions regarding HDPE over concrete piping.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Mr. Pepitone, aye, Ms. Lawless, aye.

First Responders Park Pavilion – AK Petersheim Builders Extension

Mr. Prendeville moved the Board to grant the developer of the First Responders Park Pavilion an extension to April 30, 2026, to complete the building, plumbing, electrical, and sitework, per AK Petersheim Builder's email dated March 17, 2026.

Mr. Gross seconded the motion. Motion passed unanimously.

COURTESY OF THE FLOOR

STAFF REPORTS

Engineer – Mr. Kocher had nothing to report.

Solicitor – Mr. Broughal had nothing to report.

Township Manager – Mr. Hudson reported for the Hanover Township Community Center on Saturday, March 28, is the Breakfast with the Easter Bunny from 9:00am to 10:30am. The March Madness Youth 3-on-3 Basketball Tournament took place on Sunday, March 15 with 75 children participating, split up by 23 teams. The gym was filled with a lot of energy and competition. Due to heavy attendance, Chair Yoga and the Silver Sneakers programs will be capped to the first sixty participants for each class. The Community Center staff are looking into additional classes for the overflow. Pool passes are active and HTCC will have a special on passes going on in April. The special will be announced on Monday, March 30.

The Township Secretary and Township Manager have been working on the insurance renewal for Brown and Brown. The suggested members for the 10-year Park and Rec Plan have accepted and are in the process of continuing. Mr. Hudson showed the Board a map of the intersection of Stoke Park Road and Wegmans Drive for crosswalk ideas. Mr. Hudson and the Public Works Director are looking into adding vertical stripes on the poles and possibly a caution sign to include with the flashing LEDs.

Ms. Lawless noted the next Board of Supervisor meeting will be on Tuesday, April 14, 2026, at 7:00pm.

Upon motion of Mr. Prendeville, the Board adjourned at 7:35pm.

Kimberly Lymanstall
Township Secretary