

KEYCODES INSPECTION AGENCY

610-866-9663

ADDRESS: _____

A#: _____

CONTACT NAME: _____ PHONE#: _____ EMAIL: _____

COMMERCIAL C/O INSPECTIONS

1. The property must be ready to open (all merchandise, racks, shelving, etc. must be in place)
2. ADDRESS MUST BE DISPLAYED (**4-inch-tall numbers and ½ inch wide**). SUITE NUMBERS SHALL BE ON EACH INDIVIDUAL OCCUPANCY.
3. PARKING LOT AREAS SHALL HAVE ALL SPACES CLEARLY STRIPED AND HANDICAP PARKING AREAS SHALL BE CLEARLY MARKED AND SIGNAGE IN PLACE. (**Signs shall be 60" from parking surface to bottom of sign minimum**)
4. ALL EXIT SIGNS SHALL BE ILLUMINATED ON BOTH NORMAL POWER AND BATTERY BACK UP POWER.
5. TACTILE EXIT SIGNAGE SHALL BE AT EACH EXIT DOOR. (**Shall be on the latch side and 60" from floor to center of sign**)
6. RESTROOMS SHALL HAVE PROPER SIGNAGE AT EACH RESTROOM. (**Sign shall be 60" from floor to center of sign**)
7. ALL EMERGENCY LIGHTING SHALL BE OPERATIONAL. (**Breaker(s) for emergency lights shall be marked in the electrical panel box**)
8. ALL FIRE EXTINGUISHERS SHALL HAVE CURRENT TAGS AND BE MOUNTED AND HAVE SIGNAGE INDICATING THEIR LOCATIONS. (**48" maximum from floor to mounting bracket**)
9. ALL ELECTRICAL PANEL BOXES SHALL HAVE ALL BREAKERS LABELED AND ANY OPEN BREAKERS SHALL HAVE APPROVED COVERS.
10. ELECTRICAL PANEL BOXES, MECHANICAL EQUIPMENT AND WATER HEATERS SHALL HAVE A CLEARANCE OF 30 INCHES WITH NO OBSTRUCTIONS AND NOTHING SHALL BE STORED AT ANY DESIGNATED "EXIT".
11. A KNOX BOX MAY BE REQUIRED ON COMMERCIAL BUILDINGS FOR EMERGENCY ACCESS PURPOSES.
12. ANY PROPERTY LOCATED WITHIN FLOOD ZONES MUST COMPLY WITH ALL APPLICABLE REGULATIONS PERTAINING TO THE SAME.

DEPENDING ON THE OCCUPANCY OTHER ITEMS WILL BE INSPECTED.

- ☐ SPRINKLERED BUILDINGS MUST HAVE CURRENT TAGS / CERTIFICATION
- ☐ FIRE ALARMS SHALL HAVE A LETTER SUBMITTED FOR CERTIFICATION
- ☐ KITCHEN HOODS MUST HAVE CURRENT CERTIFICATION
- ☐ OCCUPANT LOAD SIGNAGE SHALL BE POSTED IN – RESTAURANTS / ASSEMBLY AREAS
- ☐ KITCHENS / FOOD SERVICES CONTACT PA DEPT. OF AGRICULTURE AT (610) 489-1003

DO NOT SCHEDULE AN INSPECTION WITHOUT THE ABOVE ITEMS COMPLETED