

Hanover Township Shade Tree Advisory Board

The monthly meeting of the Shade Tree Advisory Board was held on Monday, September 29, 2025, at 6:00 PM in the Township office building. In attendance were Marianne Rivera, Blair Bates, Jane Cook, Brenda Happ, Michele Kane and Resident Leslie Keffer-King, 1282 Sycamore

1. Marianne called the meeting to order at 6:00 PM. The minutes of the August 25, 2025 meeting were approved with no changes by voice vote.
2. **Landscape plans from Hanover Engineering:** none
3. **Street Tree Update:** In the Santee Heights area and Blair Road, thirteen letters were sent out to notify residents that they need to replace missing street trees. Mark Hudson has approved the application form for residents to request a permit from the Zoning Officer to remove or plant a street tree. This is the "Street Tree Permit Application". Brenda will work on a proposal that would be an amendment to the Shade Tree Ordinance requiring all residential properties within the Township to have at least one street tree. This would make the ordinance apply uniformly throughout the entire Township, rather than vary by specific developments, as it does currently.
4. **Park Tree Plantings update:** Erik Josephson will be planting 6 shade trees and 5 flowering trees tomorrow. He has worked with Marty Limpar to arrange for getting into the pool area to replace three flowering trees that died. The six shade trees and two flowering trees will all be planted at Monocacy Park on Hanoverville Road, and the locations of all 11 trees were marked last week with white flags and white circles in preparation for the utility crews to verify.
5. **Board positions:** Discussion on board member roles.
Chair: Marianne
Co-Chair: Blair
Secretary: Brenda
Co-Secretary: Michele
Treasurer/Newsletter article: Jane
6. **Other Old/New Business:** The next newsletter article deadline is January 18, and the topic will mainly be about proper pruning techniques. On March 12, at 6:30 PM, Joel from Better Landscapes will give a presentation on Pruning as a part of the continuing Shade Tree Advisory Board series of educational meetings for Township residents. Brenda will assist by creating a PowerPoint to accompany Joel's presentation. The next Arbor Day event at the Community Center will be on Saturday, April 25, 2026.
7. **The next Shade Tree Advisory Board meeting:** The next scheduled meeting will be on Monday, October 27, 2025, at 6:00 PM in the Township meeting room.
8. The meeting was adjourned at 6:45 PM.

Meeting minutes respectfully submitted by Jane Cook