
REGULAR SEMI-MONTHLY MEETING

January 28, 2025

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chair Susan Lawless at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Lawless, Prendeville, Gross, Versteeg, Diacogiannis, Township Engineer Brien Kocher, and Township Solicitor Anthony Giovannini.

Ms. Lawless noted there was an executive session held prior to the meeting to discuss personnel matters.

The Pledge of Allegiance was performed.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the agenda. Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless, aye.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the minutes from the meeting of the Board of Supervisors dated January 14, 2024. Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless, aye.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the list of bills and transfers dated January 28, 2025. Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless, aye.

COURTESY OF THE FLOOR

Michael Riviello, 1103 Limestone Circle, complimented the Public Works Department with snow cleanup. Mr. Riviello had concerns regarding snow being plowed against fire hydrants and suggested hydrant markers be placed amongst the hydrants for safety reasons. Mr. Hudson stated the Township will look into placing hydrant markers

Kevin Happ, 3509 Stephen Crane Lane, questioned where the Township's recyclables are being recycled.

REPORT OF THE CHAIR

Ms. Lawless had nothing to report.

REPORT OF THE VICE CHAIR

Ms. Versteeg had nothing to report.

SUPERVISOR'S COMMENTS

Mr. Diacogiannis – Road District #1, had nothing to report.
Ms. Versteeg - Road District #2, had nothing to report.
Mr. Gross– Road District #3, had nothing to report.
Ms. Lawless – Road District #4, had nothing to report.
Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – Mr. Diacogiannis **Planning Commission Alternates – Discussion**

Mr. Giovannini explained the Township's current ordinance allows the Planning Commission to have seven members. It does not speak to any alternates. The Pennsylvania Municipalities Planning Code allows for a Planning Commission of no more than nine members. If the Board looks to expand the Planning Commission, the Ordinance will need to be amended. The MPC also allows for at least one, but not more than three alternates. The alternates would need to be named by resolution.

The Board unanimously agreed to not proceed with alternate positions for the Planning Commission.

PLANNING & ZONING – Ms. Versteeg

DEVELOPMENTS – Mr. Gross

ADMINISTRATION – Mr. Prendeville

Fidelity – Trustee Certification of Investment Authority

Mr. Prendeville moved the Board to authorize the Township Chair and Vice Chair to sign the Fidelity Trustee Certification Authority for the defined contribution pension plan.

Mr. Gross seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless, aye.

Advertise for Part-time Zoning Clerk

Mr. Prendeville moved the Board to authorize the Township Secretary to advertise for the Part-time Zoning Clerk position.

Mr. Gross seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless, aye.

Berkheimer – In-person Real Estate Tax Collection Dates at the Hanover Township Community Center

Mr. Prendeville noted for the record, Berkheimer will be at the Hanover Township Community Center on February 14 from 9:00am to 5:30pm and March 27 from 9:00am to 5:30pm to collect tax payments from residents.

PUBLIC WORKS – Mr. Diacogiannis

Resolution 2025 – 09 Asset Disposal

Mr. Diacogiannis moved the Board to adopt Resolution 2025 – 09, permitting the disposal of municipal assets.

The Township will be selling the 1996 CRAFCO tar machine.

Mr. Prendeville seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless, aye.

COURTESY OF THE FLOOR

STAFF REPORTS

Engineer – Mr. Kocher had nothing to report.

Solicitor – Mr. Giovannini had nothing to report.

Recreation Director - Mr. Terenzio reported that the Intro to Sports program has started with the Preschool students. Mr. Terenzio and Mr. Lowe instruct the students how to stretch, warm up, and perform an obstacle course. Each week they will be introduced to a new sport. Hanover Hoops started with a total of eight teams. The HTCC Pickleball League will begin its second season with a total of 45 players. The new exercise equipment will arrive in March.

Township Manager – Mr. Hudson shared that the Public Works Department did a good job during the snowstorm on January 19th-January 20th. Mr. Hudson noted to residents, it is not permitted to shovel or blow your snow into the road. Snow must be blown into your yard. Saturday, January 25, a resident had a water lateral that froze in a portion of the stormwater project, the Township hired a contractor for an emergency repair to come out and repair the frozen pipe. Mr. Hudson also noted that Facebook is not the place to contact Township employees. If there are any concerns, please contact the Township office by phone or email. The Township Zoning Officer is out on leave and Key Codes will be assisting once a week for the Zoning/Permit Department.

Ms. Lawless noted the next Board of Supervisors meeting will be Tuesday, February 11, 2025.

Upon motion of Mr. Prendeville the Board adjourned at 7:27pm.

Kimberly R. Lymanstall
Township Secretary