
REGULAR SEMI-MONTHLY MEETING

June 24, 2025

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chair Susan Lawless at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Lawless, Prendeville, Gross, Versteeg, Township Engineer Brien Kocher, and Township Solicitor James Broughal.

The Pledge of Allegiance was performed.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the agenda. Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the minutes from the meeting of the Board of Supervisors dated May 27, 2025. Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the list of bills and transfers dated June 24, 2025. Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

COURTESY OF THE FLOOR

Scott Hopkins, Celebration Fireworks representative, shared with the Board that Celebrations Fireworks submitted a permit request on June 24, 2025, to have fireworks at the Hanoverville Roadhouse 200th year celebration event on July 19, 2025, at 9:30pm. The permit was submitted past the thirty-day window.

Mr. Hudson explained to the Board that the firework show will be 7-10 minutes. The Board asked questions regarding structure safety and the size of fireworks. Mr. Hopkins explained that the fireworks will take place in a safety zone near an unoccupied structure and the size of the shells are 2 inches and are not designed to go higher than 200ft. Celebration Fireworks communicated the event with the Hanover Township Volunteer Fire Company and they will be on standby during the event, if the Board approves.

Ms. Versteeg recommended that Mr. Hopkins notify the residents nearby about the event.

Mr. Prendeville moved the Board to approve a waiver of the thirty-day requirement to permit a fireworks display for the Hanoverville Roadhouse celebration.

Mr. Gross seconded the motion.

Glynis Daniels, 1280 Gaspar Avenue, shared her concerns about the negative impact fireworks cause within the environment.

Jennifer Levins, 1370 Gaspar Avenue, shared her concerns on safety and structures nearby.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

REPORT OF THE CHAIR

REPORT OF THE VICE CHAIR

Ms. Versteeg shared that the Colonial Regional Police Department has notified the Board about porch piracy and the number of recent incidents. Ms. Versteeg encouraged residents to be vigilant regarding personal items and to also be vigilant about solicitors knocking at the door. If a solicitor does not have a permit, notify the Township.

SUPERVISOR'S COMMENTS

Mr. Diacogiannis – Road District #1, absent.

Ms. Versteeg - Road District #2, had nothing to report.

Mr. Gross – Road District #3, Mr. Gross recognized Mr. Hudson for the compliments received on Facebook from residents regarding a PPL pole replacement.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report but wished Mr. Gross a happy birthday.

APPOINTMENTS AND RESIGNATIONS – Mr. Diacogiannis

PLANNING & ZONING – Ms. Versteeg

AFHBD Ordinance Update

Mr. Versteeg stated that the final draft of the Ordinance from the working group has been sent at the end of April. There were no additional comments from the working group and the draft has been sent to the Board of Supervisors for their review. As the Board discusses the Ordinance and provides feedback, the working group may convene to address them.

Ms. Lawless thanked the members of the working group for their work and noted for the record that the developer, LNAA & Majestic, has reached out to her to express their concerns regarding the anticipated changes and the changes would not permit the construction of the type and size of buildings that are in demand in the Lehigh Valley's growing economy and ones that would be suitable for that location, in their opinion. As the working group neared its conclusion, those communications became more substantive, including one on June 9, 2025, which included engineering representatives.

Ms. Lawless has used such opportunity to reinforce what she believed to be the most important issues to the residents of the community regarding the development of that 320-acre site. Ms. Lawless reminded the residents to look for the AFHBD zoning on upcoming agendas and the Board is prepared to hear from everyone in a respectful and factual manner.

DEVELOPMENTS – Mr. Gross

UHS-LVHN Behavioral Health Hospital – Improvements Deadline

Mr. Gross moved the Board to grant the developer of UHS-LVHN an extension to June 25, 2026, to complete the site work improvements, per the applicant letter dated June 18, 2025.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Farmhouse Village – Major Subdivision Recording Deadline

Mr. Gross moved the Board to grant the developer of Farmhouse Village an extension to October 15, 2025, to record the major subdivision plans, per the developer letter dated June 5, 2025.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Hanover Corporate Center II – Lots 6 & 7 Improvements Deadline

Mr. Gross moved the Board to grant the developer of Hanover Corporate Center II – Lots 6 & 7, an extension to July 30, 2027, regarding the improvements deadline, per the Solicitor's letter dated June 9, 2025.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

4000-4030 Airport Road – Lot Consolidation & Land Development Recording Deadline

Mr. Gross moved the Board to grant the developer of 4000-4030 Airport Road an extension to December 31, 2025, to record the plans, per the developer letter dated June 19, 2025.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

ADMINISTRATION – Mr. Prendeville

Resolution 2025 - 12 – 2026 Hotel Tax Grant

Mr. Prendeville moved the Board to adopt Resolution 2025-12, stating Hanover Township's desire to apply for grants with the Northampton County Department of Community & Economic Development from the 2026 Hotel Tax Grant Program. The Township is requesting a 2026 Hotel Tax Grant of \$2,400.00 to be used for the entertainment and advertising expenses for the Hanover Township Tree Lighting Event on December 4, 2026.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

ET&T General Maintenance Renewal

Mr. Prendeville moved the Board to authorize the Township Secretary to sign the general maintenance agreement with ET&T for phone services at the office building, shop, and community center. The cost for the renewal of the community center is \$1,091.44. The cost for the renewal of the office building and shop is \$1,756.40.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Board of Appeals – Resolution 2025 - 13 – Terminate Intergovernmental Agreement

Mr. Prendeville moved the Board to adopt Resolution 2025-13, authorizing the termination of an Intergovernmental Cooperation Agreement with East Allen Township, Northampton County, by the execution of an amendment to the Intergovernmental Cooperation Agreement.

Mr. Broughal explained that in 2017, East Allen requested to use Hanover Township's Board of Appeals since they did not have one and did not have much. East Allen and Hanover Township entered into an agreement for building code construction. By law, the agreements must be approved by Ordinance. Since then, the law has changed and you can now approve them by Resolution or Ordinance. After a few years, there haven't been any appeals so East Allen and Hanover Township decided to terminate the agreement. If any appeals come up, East Allen and Hanover Township will utilize the NAZCOG Board of Appeals.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Board of Appeals – Amendment to Intergovernmental Agreement

Mr. Prendeville moved the Board to approve the amendment to the Intergovernmental Agreement with East Allen Township, Northampton County, relative to the Joint Appeals Board, which was authorized on February 23, 2017, terminating the Agreement.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Board of Appeals – Ordinance Update – Authorize Advertisement

Mr. Prendeville moved the Board to authorize the Township Solicitor to advertise Ordinance 25 - 01, repealing Ordinance 17 -2 Intermunicipal Agreement with East Allen.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

2025-2026 Hanover Township Community Center Preschool Basic Emergency Plan

Mr. Prendeville moved the Board to approve the 2025-2026 HTCC Preschool Basic Emergency Plan and to authorize the Chair to sign the document.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Trash & Recycling – Bid Update & Discussion

Mr. Hudson explained that the trash and recycling bid has been advertised and four companies picked up the bid packet. There is a potential fifth company. A mandatory pre-bid meeting is scheduled for Tuesday, July 1, to answer any questions that bidders may have, to discuss the bid and go over the details. The Township has received ten questions for clarification of the bid document from the contractors.

Mr. Hudson brought two questions to the Board that he received from the contractors. The first question was, can the contractor pick up five days a week. The contractor would divide the Township into five sections rather than four. The Board answered yes. The second question was, can recycling be split up by doing one half of the Township one week and the other half of the Township the following week. This would free up the contractor's employees in case there was a problem that needed to be addressed. The Board answered yes.

2024 Township Pension Audit

Mr. Hudson explained that the State completed a compliance audit on the Township's two pension plans for 2019-2024 and they had no findings.

Appointment of Zoning/Billing Clerk

Mr. Prendeville moved to appoint Sierra Franco as the Zoning/Billing Clerk effective June 30, 2025.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

248 Building Roof Replacement

Mr. Prendeville moved to approve the replacement of the roof at the 248 Broadhead Road building by Atlantic Roofing Corporation with a quoted price of \$204,200.00. We have shared ownership of the 248 Building with Lower Nazareth Township. This approval is contingent upon the approval of Lower Nazareth in July of 2025.

Mr. Hudson explained the 248 building has its own maintenance and savings account and the funds will come out of their account.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Proclamation 2025 – 4 Gameday Men’s Health

Mr. Prendeville moved the Board to adopt Proclamation 2025-4 to proclaim Gameday Men’s Health. Hanover Township recognizes the vital role that innovative health and wellness businesses play in promoting a vibrant and healthy community. Gameday Men’s Health is opening their facility at 5325 Northgate Drive, Suite 200 and will host a ribbon cutting ceremony on Wednesday, June 25 at 5:00pm.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

PUBLIC WORKS – Mr. Gross

Resolution 2025 - 14 Asset Disposal

Mr. Gross moved the Board to adopt Resolution 2025-14, permitting the disposal of municipal assets. The disposal would consist of concrete piping and two dump trucks.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Monocacy Park Fitness Trail & Municipal Park Connection Trail

Mr. Gross moved the Board to approve the installation of the Monocacy Park Fitness Trail and the Municipal Park Connection Trail by the Township Public Works Department and the rental of a trail/driveway paver to complete the work.

Glynis Daniels, 1280 Gaspar Avenue, shared her opinions on the project.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

COURTESY OF THE FLOOR

STAFF REPORTS

Engineer – Mr. Kocher had nothing to report.

Solicitor – Mr. Broughal had nothing to report.

Public Works Director – Mr. Limpar reported that yard waste has been completed for June. There will be no pickup of yard waste in August. The Public Works Department has been using the new street sweeper to clean out the storm drains throughout the Township. The two dump trucks finally arrived and the Township will be selling the old dump trucks on Municibid. New Enterprise has pushed back the date to start the paving project to August due to weather conditions.

Recreation Director – Mr. Terenzio reported that the carnival was well attended this year. The pool opened June 7th and held its first free Dip n Dance event on Saturday, June 21 with DJ, D.H. Productions.

Upcoming events are:

- HTCC Golf Tournament at Whitetail Golf Course on July 11
- Free Dip n Dance Event on July 12 from 1:00pm-3:00pm
- National Night Out on August 5 from 5:00pm-8:00pm
- Free Dip n Dance Event on August 5 from 5:00pm-8:00pm

Mr. Terenzio thanked the Women Move for Health instructor, Nancy for her dedication towards hosting the Women Move for Health events throughout the years. Swim lessons will begin at the Hanover Township Community Pool on Saturday, July 12 and go until July 27. Additional sessions will begin in August.

Township Manager – Mr. Hudson reported that PennDOT was looking at the Schoenersville Road dip and they are working on a plan for the road. Mr. Hudson thanked Dante and staff for hosting the Dip n Dance event and also thanked the Public Works Department for maintaining the pool. Lifevacacs have been ordered for each Township facility incase of a choking emergency.

Ms. Lawless noted the next Board of Supervisors meeting will be on Tuesday, July 22, 2025.

Upon motion of Mr. Prendeville the Board adjourned at 8:06pm.

Kimberly R. Lymanstall
Township Secretary