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## **REGULAR SEMI-MONTHLY MEETING**

### **May 13, 2025**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chair Susan Lawless at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Lawless, Prendeville, Gross, Versteeg, Diacogiannis, Township Engineer Brien Kocher, and Township Solicitor Anthony Giovannini.

The Pledge of Allegiance was performed.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the agenda. Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the minutes from the meeting of the Board of Supervisors dated April 22, 2025. Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the list of bills and transfers dated May 13, 2025. Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

#### **COURTESY OF THE FLOOR**

##### **REPORT OF THE CHAIR**

On April 19, Ms. Lawless, Mr. Hudson and Karen Peters, Director of EMS, participated in a call with LVHN to explore ways the hospital system could assist the EMS Department with some of its obligations. They will continue to explore some opportunities. Ms. Lawless thanked Unangst Tree Farm, Carriage House Landscape Design, Betterscapes, Edge of the Woods, Mr. Terenzio, staff, and members of the Shade Tree Advisory Board for their participation in the Arbor Day event. The 'Getting to Know Your Backyard' event will be held on Thursday, May 15.

##### **REPORT OF THE VICE CHAIR**

##### **SUPERVISOR'S COMMENTS**

Ms. Lawless noted that Mr. Diacogiannis was recognized by his metropolitan of his Greek Orthodox Church. Mr. Diacogiannis was selected from among 70 nominees for his decades - half a century of commitment and volunteer work for his church.

Mr. Diacogiannis – Road District #1, had nothing to report but thanked Ms. Lawless for the acknowledgment. Mr. Diacogiannis noted he attended the PSATS conference and shared an update regarding CRPD.

Ms. Versteeg - Road District #2, had nothing to report.

Mr. Gross– Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

##### **APPOINTMENTS AND RESIGNATIONS – Mr. Diacogiannis**

PLANNING & ZONING – Ms. Versteeg

**Zoning Variance – 4726 Kathi Drive**

Applicant for 4726 Kathi Drive requests relief from the Ordinance regarding the maximum lot coverage provisions to construct a second-floor addition and two second floor decks, one on each side of the addition, requiring a variance.

Does the Board wish to send a representative to the Zoning Hearing Board on Thursday, May 22, 2025?

The resident of 4726 Kathi Drive explained his property size and stated that he is looking for a small increase on his property to be impervious.

The Board does not wish to send representation.

DEVELOPMENTS – Mr. Gross

**Arcadia Development – Traffic Signal Easement**

Mr. Gross moved the Board to authorize the Chair to execute the Traffic Signal Easement Agreement with Arcadia Development Corporation, Eastupland Associates and Red Bird Association for an easement at the intersection of PA Route 512 and Gateway Drive.

Mr. Prendeville seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

ADMINISTRATION – Mr. Prendeville

**Performance Contract - EPISODE Band**

Mr. Prendeville moved the Board to authorize the Chair to execute the contract with EPISODE to perform at the Hanover Township Carnival on Saturday, June 7, 2025, from 6:00pm-9:00pm, for a fee of \$500.00.

Mr. Gross seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

**81 Highland Partners LP – Tax Assessment**

Mr. Prendeville moved the Board to authorize the Township Solicitor to notify the Northampton County Assessment office that it is agreeable to the settlement offer for the 81 Highland Partners LP docketed at C-48-CV-2025-12317.

Mr. Gross seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

**Proclamation 2025-3 Eagle Scout Ilia Khallouf**

Mr. Prendeville moved the Board to adopt Proclamation 2025-3, recognizing Ilia Khallouf on his Eagle Scout award. The Board of Supervisors also proclaim Monday, June 2, 2025, as Ilia Khallouf Day in Hanover Township.

Mr. Gross seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

**2026-2030 Trash Bid Discussion**

Mr. Hudson stated the following for the 2026-2030 trash bids:

- June 2 & June 18 – Advertise Bid
- July 1 - Prebid with any contractors or companies that want to bid

- July 7 - Questions
- July 10 - Answers
- July 15 – Bids are due and opened
- July 29 – Bid is awarded

The Board and Mr. Hudson discussed whether they would like to go with a three-year or five-year contract due to the high costs. The Board would like to compare quotes between three-year and five-year contracts.

#### **248 Building – Winter Generator Maintenance Agreement**

Mr. Prendeville moved the Board to authorize the Township Manager to sign the yearly Winter Maintenance Agreement for the 248 building.

Mr. Gross seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

#### **Ordinance Discussion – Chapter 8 Ethics**

Ms. Lawless would like to further explore the adoption of an Ethics Ordinance or Policy that pertains to both employees and elected officials of the Township, primarily to secure the confidential information that we come into possession regularly, such as foreclosures, tax bills, and the like so that information is not “weaponized” or mishandled.

#### **Policy 37 – HTVFC Expense Reimbursement Policy & Incentive Discussion**

The Board noted that the Hanover Township Volunteer Fire Company is having difficulty maintaining and building volunteers. On top of working full-time jobs, there is a lot of administrative, fundraising, and training involved within. The HTVFC is seeking assistance with funding. A few things that HTVFC suggested are:

- Increase in vehicle expense reimbursement
- Grant writing
- Monthly stipend

Currently, the HTVFC is reimbursed \$5 per vehicle for fire calls. The Board and Mr. Hudson are going to explore ways to improve the fire company with expenses, grants, and monthly stipends.

#### **PUBLIC WORKS – Mr. Diacogiannis**

##### **Crosswalk Investigations: Harriet Lane / Crawford Park and Toni Lane / Crawford Drive**

Mr. Diacogiannis moved the Board to authorize Hanover Engineering to complete a Roadway Data and Features review of Harriet Lane/Crawford Park and Toni Lane/Crawford Drive Intersections for possible crosswalks for no more than \$1,100 per location.

Mr. Hudson explained there have been requests for crosswalks. At the intersection of Crawford Drive and Toni Lane, there is no place for pedestrians to cross the road to access the pool or park. Hanover Engineering’s cost to do a study on the intersection is \$1,100.00 per location.

Mr. Gross seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

##### **Crawford / Southland: Minor Intersection Improvement (Sight Distance Check for Stop Bar Relocation)**

Mr. Diacogiannis moved the Board to authorize Hanover Engineering to complete review the intersection of Southland and Crawford Drive for sight distance in reference to relocating a stop bar for no more than \$400.00.

Mr. Hudson explained there have been several accidents at the intersection. Mr. Hudson explained the other option would be to place a signal at the intersection but it would need to go through PennDOT.

Mr. Prendeville seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

#### COURTESY OF THE FLOOR

Telly Diacogiannis, 1370 Bonnie Avenue, updated the Board with the library report. The upcoming book sale will be held Wednesday, May 14 and Saturday, May 17. The library is having an open house for the new book mobile on Saturday, June 7 at 11:00am.

#### STAFF REPORTS

**Engineer** – Mr. Kocher had nothing to report.

**Solicitor** – Mr. Broughal had nothing to report.

**Public Works Director** – Mr. Limpar thanked the Public Works Department for their hard work with installing the playgrounds. The new trucks are scheduled to be delivered on May 15. The Township will auction off the two old trucks. The old fitness equipment has been sold on Municibid. Street sweeping is complete for the season and the Public Works Department is currently preparing the pool for the summer.

**Township Manager** – Mr. Hudson reported the Township's new website is up and running. It is available for use on a PC, tablet, and phone. Newsletter article submissions have been extended to Friday, May 16. Update on the storm sewer project: Kobalt Construction is back in town to complete the curbing, yard cleanup, dirt work, grass seed, and lower mailboxes. Once completed, they will complete the paving. The HTCC 4<sup>th</sup> Annual Golf Tournament has been postponed until July 11, 2025, due to weather conditions. The Easton Municipal Band and Bethlehem Area School District Alumni Band performed on May 11. Armed Forces Day is scheduled for Saturday, May 17 at 11:00am with guest speaker General Pam McGaha at the Armed Services Park. The carnival will be held June 4 through June 7, and the pool will open June 7.

Ms. Lawless noted the next Board of Supervisors meeting will be on Tuesday, May 27, 2025.

Upon motion of Mr. Prendeville the Board adjourned at 8:25pm.

Kimberly R. Lymanstall  
Township Secretary