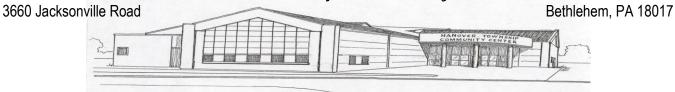
## Hanover Township Community Center



Phone: (610) 317-8701 www.hanovercommunitycenter.com reservations@hanovertwp-cc.org fax: (610) 317-8704

## **Gym Rental Request**

~This is not a co	ontractSomeone will contact you sho	tly to discuss availability ~	
Contact Name:			
Group/Company Name:			
Address:			
City:	State:	Zip:	
Daytime Phone:	Evening P	hone:	-
Email:			
Reservation Date:			
Event Start Time: AM /	PM Event End Time:	AM / F	PM
Rental Size (Please check appropria	te room size)		
½ Gym	\$55.00 per hour		
Full Gym	\$75.00 per hour		
Gym Covering Fee	\$275.00		
Expected Attendance			
Notes/Special Arrangements:			
CERTIFICATE OF LIABILITY SHOULD S	TATE: "Hanover Township- No	rthampton County" as C	ertificate Holder
*\$100.00 security deposit due at contract original Residents receive 15% discount	ation along with signed Policies & C	Conditions and Insurance L	iability Certificate
Office use only		_	
Deposit: \$ Policy of	Policy & Conditions Signed I		bility Certificate
Employee Name:		Date	rev. 2-14
~Balance due 7 days prior to first bo	ooking~		

## 3660 Jacksonville Road Bethlehem, PA 18017 Phone: (610) 317-8701 www.hanovercommunitycenter.com reservations@hanovertwp-cc.org fax: (610) 317-8704

## \*Damage Deposit Form\*

\*This form is for use for any facility reserved through the Hanover Township Recreation Center\*

The Hanover Township Community Center requires a \$100 damage deposit by all parties reserving municipal facilities for an event. This policy is in place to preserve and maintain the integrity of municipal property, and to continue to make municipal buildings & properties available to the public.

Deposits are made by <u>credit card or check</u> and are held until the event is completed, and an inspection of the room/field/gym/pavilion/bingo machine by Hanover Township staff has been made. The credit card will not be charged unless damage to the room/field/gym/pavilion/bingo machine occurs or items are taken. You will be notified in advance prior to your account being charged. This form must be completed at the time of reservation. Questions can be directed to the Recreation Director or Rental Coordinator at HTCC.

PAYMENT INFORMATION -	Please complete:	
Credit Card: (circle type)	<b>MasterCard</b>	Visa
Credit Card Number:		Expiration Date:
Name on card:		CVV (3 digits on back):
Signature:		
Date:		