

**COMMUNITY CENTER  
&  
RECREATION DEPARTMENT**  
*Hanover Township Northampton County*  
3660 Jacksonville Road  
Bethlehem, Pennsylvania 18017-9334  
610.317.8701  
Fax 610.317.8704

Matt DeGeorge  
Recreation Director

CJ Lindsay  
Assistant Recreation Director

**FIELD PERMIT REQUEST FORM**

~This is not a contract...Someone will contact you shortly to discuss availability~

Contact Name: \_\_\_\_\_ Group/Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Field Rental Dates: \_\_\_\_\_

Field Request (Primary): \_\_\_\_\_

Field Request (Secondary): \_\_\_\_\_

Contract Duration: From \_\_\_\_\_ To \_\_\_\_\_

Fees: **Soccer/Lacrosse/Football-** \$20 per field-minimum 2 hours/\$100 per field/all day use

**Baseball/Softball-** \$5 per day per field fee (camps, tournaments must pay per participant or per day; whichever is greater) *Field Options are Pharo Park or Baseball/Open Field 2 at HTCC*

Specific Dates

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Number of Participants \_\_\_\_\_

Notes/Special Arrangements: \_\_\_\_\_

**Certificate of Liability should list: "Hanover Township- Northampton County" as Additional Insured**

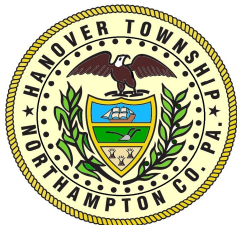
\*All fees due in advance of events.

Deposit: \$ \_\_\_\_\_ Balance Due: \$ \_\_\_\_\_

Seasonal Field Permit Cost...\$35.00 each season (Check all that apply)

Spring/Summer (Mar 1 thru Aug 31) \_\_\_\_\_ Fall (Sept 1 thru Nov 30) \_\_\_\_\_

*'The Heart of the Community'*



**COMMUNITY CENTER  
&  
RECREATION DEPARTMENT**  
*Hanover Township Northampton County*  
3660 Jacksonville Road  
Bethlehem, Pennsylvania 18017-9334  
610.317.8701  
Fax 610.317.8704

Matt DeGeorge  
Recreation Director

CJ Lindsay  
Assistant Recreation Director

**\*Damage Deposit Form\***

**\*This form is for use for any facility reserved through the Hanover Township Recreation Center\***

**The Hanover Township Community Center requires a \$100 damage deposit by all parties reserving municipal facilities for an event. This policy is in place to preserve and maintain the integrity of municipal property, and to continue to make municipal buildings & properties available to the public.**

**Deposits are made by credit card or check and are held until the event is completed, and an inspection of the room/field/gym/pavilion/bingo machine by Hanover Township staff has been made. The credit card will not be charged unless damage to the room/field/gym/pavilion/bingo machine occurs or items are taken. You will be notified in advance prior to your account being charged.**

**This form must be completed at the time of reservation. Questions can be directed to the Recreation Director or Rental Coordinator at HTCC.**

PAYMENT INFORMATION – Please complete:

**Credit Card: (circle type)    MasterCard    Visa**

**Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Name on card**

**Date: \_\_\_\_\_**

*‘The Heart of the Community’*