

## Hanover Township Shade Tree Advisory Board

The monthly meeting of the Shade Tree Advisory Board was held on Monday, August 28, 2023, at 5:30 pm in the general meeting room at the Community Center building. In attendance were Blair Bates, Jane Cook, Michele Kane, Marianne Rivera and Gamini Vedage.

1. The minutes of the June 26, 2023, meeting were approved with no changes after a motion by Blair, seconded by Marianne.
2. **Discussion on the Shade Tree/Sidewalk proposal:** Different possibilities as to the best way to manage residents' tree replacement costs when sidewalk damage and repair has occurred were considered. The primary emphasis was on preserving all mature, healthy trees in the Township and finding alternative ways to repair raised sidewalks.
3. **Park Tree Planting Updates:** Jane reported that Marty Limpar has been in communication with Erik Josephson regarding the Fall tree planting schedule. She and Marty will mark the locations of the trees in the parks so that the utility companies can verify that these locations are suitable. Erik will be planting the trees in October.
4. **Missing Street Trees Update:** Marianne reported that Yvonne will be sending out the letters to those addresses that have missing trees with no permit on file, and she will be sending them via certified mail, as was reported at the last Shade Tree meeting. Yvonne will be using a more stringent follow-up procedure based on Jay Finnigan's directive to use a fining process to get the missing street trees planted by those residents who have been delinquent in doing so. These warning citations will go out to Birchwood I and II. Marianne has offered to assist Yvonne in any way that is needed.
5. **Landscape plans from Hanover Engineering:** none
6. **Old/New Business:**
  - A. Shade Tree flyer: nothing to discuss since the flyer is complete, printed and in use.
  - B. **The next Shade Tree Advisory Board meeting:** The next scheduled meetings will be September 25, October 30, and November 27, 2023, at 5:30 pm in the Township meeting room. There is no December meeting.

The meeting was adjourned at 6:45 pm.

Meeting minutes respectfully submitted by Jane Cook