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## **REGULAR SEMI-MONTHLY MEETING**

### **February 14, 2023**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Prendeville, Lawless, Check, Engineer Brien Kocher, Solicitor Anthony Giovannini and Manager Finnigan. Mr. Nagle was absent.

The Pledge of Allegiance was performed.

Upon motion of Ms. Lawless, seconded by Mr. Prendeville, the Board approved the agenda.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

Upon motion of Ms. Lawless seconded by Mr. Prendeville, the Board approved the minutes from the meeting of the Board of Supervisors dated January 24, 2023.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

Upon motion of Ms. Lawless seconded by Mr. Prendeville, the Board approved the list of bills and transfers dated February 14, 2023.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

#### **COURTESY OF THE FLOOR**

No one offered comments.

#### **REPORT OF THE CHAIR**

Mr. Diacogiannis reported that there was an Executive session related to personnel matters on Thursday, February 9, 2023, to conduct interviews for the Recreation Director position.

Mr. Telly Diacogiannis met with Josh Berk, Library Director ahead of the Library meeting to discuss the broken Easy One and share ideas and thoughts. The Easy One will be repaired. Mr. Prendeville asked how many books were checked out, Mr. T. Diacogiannis stated in December there were ten pieces checked out.

#### **REPORT OF THE VICE CHAIR**

Mr. Nagle was absent.

#### **SUPERVISOR'S COMMENTS**

Mr. Diacogiannis – Road District #1, had nothing to report.

Mr. Nagle – Road District #2, was absent.

Mr. Check – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

## APPOINTMENTS AND RESIGNATIONS – Mr. Check

### **Planning Commission - Appointment**

Mr. Check moved the Board to appoint Michael J. Fina of 1271 Biafore Avenue to the Planning Commission effective February 14, 2023, with a term end date of January 1, 2025.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

### **Recreation Director – Appointment**

Mr. Check moved the Board to appoint Dante A. Terenzio, Recreation Director effective March 6, 2023. I further move to adopt Resolution Number 2023-11. Appointment contingent upon the completion of Act 15 background checks.

Ms. Lawless seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

## PLANNING & ZONING – Ms. Lawless

### **Hold Harmless Agreement – 4646 Virginia Drive**

Ms. Lawless moved the Board to authorize the Chairman and Secretary to sign the hold harmless agreement for the installation of a fence on the property located at 4646 Virginia Drive, Bethlehem, PA 18017. The proposed structure will encroach into the ten-foot drainage and Utility Easement in the rear yard located on the Premises.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

### **Declaration of Covenant – 200 West Macada Rd**

Ms. Lawless moved the Board to authorize the Chairman and Secretary to sign the Declaration of Covenant, Agreement and Easement for maintenance of stormwater management facilities on the property located at 200 West Macada Road, Bethlehem, PA 18017.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

## ADMINISTRATION – Mr. Prendeville

### **Election of Retirement Benefits – Signature Authorization**

Mr. Prendeville moved the Board to authorize the Chairman to sign the Election of Retirement Benefits Form under the Retirement Plan for Employees of the Township of Hanover Northampton County for Vincent G. Milite's beneficiaries. I further move the Board to authorize PNC to commence benefit payments.

Ms. Lawless seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

### **DH Productions – National Night Out Contract**

Mr. Prendeville moved the Board to authorize the Chairman to sign the DH Production contract for the National Night Out to be held on August 1, 2023.

Ms. Lawless seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

**DH Productions – Fall Fest Contract**

Mr. Prendeville moved the Board to authorize the Chairman to sign the DH Production contract for the National Night Out to be held on October 7, 2023.

Ms. Lawless seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

**DH Productions – Tree Lighting Ceremony Contract**

Mr. Prendeville moved the Board to authorize the Chairman to sign the DH Production contract for the National Night Out to be held on December 1, 2023.

Ms. Lawless seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

**Nazareth Area Council of Governments – Nixle Services Agreement**

Mr. Prendeville moved the Board to authorize the Chairman to sign the Nazareth Area Council of Governments Community Communication Services Agreement for the Nixle agreement.

Mr. Finnigan explained that Nixle is a communication tool that will assist the Township in notifying large numbers of residents in real time concerning conditions or issues affecting safety and travel. We are working on setting up the program by dividing the Township into sectors. The cost for 2023 will be \$3,416.94 as part of our membership in Nazareth Area Council of Governments.

Ms. Lawless seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

**Intermix IT – Contract**

Mr. Prendeville moved the Board to authorize the Township Manager to sign the Intermix IT Master Services Agreement and Statement of Work.

Ms. Lawless seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

**Resolution 2023-10 – Permitting the Disposal of Municipal Assets**

Mr. Prendeville moved the Board to approve Resolution 2023-10 permitting the Disposal of Municipal Assets.

Mr. Finnigan stated this is for the disposal of the 1995 Case loader; the replacement has been delivered. The disposal of the 2013 Ford Explorer; CRPD will be purchasing and the disposal of the 2011 GMC Dump Body.

Ms. Lawless seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

### **Transfer Ambulance 1581**

Mr. Prendeville moved the Board to approve the title transfer of the 2009 Ford Ambulance, title number 67605762702HA to Hanover Township Volunteer Fire Company #1.

Mr. Finnigan stated that the Hanover Township Volunteer Fire Company #1 had requested Ambulance 1581 be replaced by Ambulance 1584. The Township agreement has been to have two front line ambulances which are currently 1582 and 1583.

Ms. Lawless seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

### **Excellence, Inc. - Quote**

Mr. Prendeville moved the Board to authorize the Township Manager to execute the Remount Pricing from Excellence, Inc., in the amount of \$167,769.02, including a Contingency Allowance of \$6,000 for a Type III Ford E450.

Mr. Finnigan stated this replaces 1582; the box is being removed and installed on the new chassis.

Ms. Lawless seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

### **Return of Taxes for the year 2022**

Mr. Prendeville moved the Board to authorize the Chairman and Secretary to sign the Return of Taxes for 2022 affidavit and send to Northampton County. Note the Tax Collector also needs to sign the affidavit.

Mr. Finnigan stated that this is for unpaid taxes; liens to be placed.

Ms. Lawless seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

### **DEVELOPMENTS – Mr. Check**

#### **4098 Bath Pike - Dunkin – Improvements Deadline**

Mr. Check moved the Board to grant the developer of 4098 Bath Pike - Dunkin an extension to May 18, 2023, regarding the improvement's deadline, per the developer letter dated February 6, 2023.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

#### **Hanover Senior Living – Improvements Deadline**

Mr. Check moved the Board to grant the developer of Hanover Senior Living an extension to March 28, 2023, regarding the improvement's deadline, per the developer letter dated February 7, 2023.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

**Farmhouse Village – MPC deadline**

Mr. Check moved the Board to grant the developer of Farmhouse Village an extension to April 28, 2023, regarding the MPC deadline, per the developer letter dated February 6, 2023.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

**6292 Hanoverville Road Subdivision – MPC deadline**

Mr. Check moved the Board to grant the developer of 6292 Hanoverville Road Subdivision an extension to April 28, 2023, regarding the MPC deadline, per the developer letter dated February 6, 2023.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

**PUBLIC WORKS – Ms. Lawless****2023 Chevrolet Silverado 1500 4WD Crew Cab – Quote**

Ms. Lawless moved the Board to authorize the Chairman to sign the quote for a 2023 Chevrolet Silverado 1500 4WD Crew Cab 147” Truck at \$50,990.00. It is noted this is a budgeted purchase.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Diacogiannis aye.

**COURTESY OF THE FLOOR**

Mr. T. Diacogiannis mentioned that Mr. Fina apologizes for not being in attendance.

**STAFF REPORTS**

**Engineer** – Mr. Kocher had nothing to report.

**Solicitor** – Mr. Giovannini had nothing to report.

**Township Manager** – Mr. Finnigan stated that Public Works is doing maintenance repairs, working on crack sealing. We currently have 160 tons of salt in storage. We have another 160 tons of salt we need to take delivery of by June 1, 2023.

Upon motion of Mr. Diacogiannis the Board adjourned at 7:30 p.m.

Christina M. Thomas  
Secretary