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## **REGULAR SEMI-MONTHLY MEETING**

### **October 24, 2023**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Community Center, 3660 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Prendeville, Lawless, Check, Nagle, Engineer Brien Kocher, Solicitor James Broughal, and Manager Finnigan.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Prendeville, the Board approved the agenda.

Mr. Prendeville, aye, Ms. Lawless, aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle seconded by Mr. Prendeville, the Board approved the minutes from the meeting of the Board of Supervisors dated October 10, 2023 and the Workshop Meeting October 18, 2023.

Mr. Prendeville, aye, Ms. Lawless, aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle seconded by Mr. Prendeville, the Board approved the list of bills and transfers dated October 24, 2023.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

#### **COURTESY OF THE FLOOR**

No one offered comments.

#### **REPORT OF THE CHAIR**

Mr. Diacogiannis reported with sadness that a longtime volunteer civil servant to the Township had passed away; Paul Kuehne, age 91, and asked for a moment of silence.

#### **REPORT OF THE VICE CHAIR**

Mr. Nagle noted that Trick or Treat Night is Friday, October 27th from 6-8pm.

#### **SUPERVISOR'S COMMENTS**

Mr. Diacogiannis – Road District #1, had nothing to report.

Mr. Nagle – Road District #2, had nothing to report.

Mr. Check – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

#### **APPOINTMENTS AND RESIGNATIONS – Mr. Nagle**

#### **PLANNING & ZONING – Ms. Lawless**

#### **4000-4030 Airport Road – Land Development Plan – CONDITIONAL USE HEARING**

Mr. Diacogiannis noted for the record that a court stenographer is present to record all testimony, and the secretary has received proof of publication. This is a continuation of the October 10, 2023 meeting.

4000-4030 Airport Road is seeking a conditional use permit for a land development plan for a manufacturing facility for storage from 25% to 50% use in the AFHBD district.

Mr. Broughal, Township Solicitor explained the process of the Conditional Use Hearing.

In attendance was Attorney Frank D'Amore, his witnesses, Rocco Caracciolo and Jeffrey Fiore.

#### **Zoning Variance – 3837 Post Drive**

The Board unanimously agreed no representation is required at the Zoning Hearing Board for the applicant seeking relief from the setback provisions of the ordinance for a building addition constructed over the building restriction line at 3837 Post Drive, Bethlehem, PA 18017.

#### **Zoning Variance – 5637 Falcon Drive**

The Board unanimously agreed no representation is required at the Zoning Hearing Board for the application seeking relief from the setback provisions of the ordinance for an installed covered deck constructed in a rear yard setback at 5637 Falcon Drive, Bethlehem, PA 18017.

#### **Authorize Advertisement – Proposed Ordinance – NAZCOG**

Ms. Lawless moved that the Board authorize the Solicitor's office to advertise for adoption an ordinance and forward the ordinance to the Hanover Township and Lehigh Valley Planning Commissions for comment. The ordinance reads as follows: An ordinance of the Board of Supervisors of the Township of Hanover, County of Northampton, Commonwealth of Pennsylvania amending the Township of Hanover's code of codified ordinances, Chapter 159 subdivision and land development, Article II interpretation and Article V plan requirements and repealing all ordinances or parts of ordinances inconsistent herewith.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye

#### **DEVELOPMENTS – Mr. Check**

#### **Note for the record – Schoenersville Road Development Lot Consolidation H21-16 – Withdrawal of the Application & Plan**

Noted for the record on October 11, 2023, an application and plan withdrawal of Schoenersville Road Development Lot Consolidation, per the Vice President of LVHN was received.

Mr. Finnigan noted the Lehigh Valley Hospital planned to consolidate all of their properties on the East side of Schoenersville and Macada to one lot and decided not to do that. They do have a development planned for possible expansion on Macada and Schoenersville Road.

#### **ADMINISTRATION – Mr. Prendeville**

#### **Retirement – Yvonne D. Kutz**

Mr. Prendeville moved that the Board accept Yvonne D. Kutz's notice of intent to retire effective January 15, 2024. Ms. Kutz is extended the Board's congratulations and appreciation for her tireless dedication on behalf of the residents and businesses of Hanover Township and wishes her good health and many years of happy retirement.

Ms. Lawless seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye

#### **Ordinance 23 -5; Amend Chapter 136 Residential Rental Permitting and Inspection**

Mr. Prendeville moved the Board adopt Ordinance 23-5 to amend Chapter 136 Residential Rental Permitting and Inspection; Section 136-2 Definitions, to amend certain definitions of its Ordinance and

repeal all Ordinances or parts of Ordinances inconsistent herewith. The Ordinance has been advertised and the Secretary has proof of publication.

Mr. Nagle seconded the motion.

DISCUSSION: Mr. Broughal explained the changes that we are redefining the term dwelling unit to include a dwelling unit including what is there now but in addition a dwelling unit should also comprise units of an independent living facilities, assistant living facilities, dwelling units for memory impaired. It allows us to inspect those facilities.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye

### **Resolution 23-32; Sewer Facilities**

Mr. Prendeville moved the Board adopt Resolution 23-32; stating Act 537 Special Study is to prevent contamination of waters and/or environmental health hazards with sewage wastes, and to revise said Plan whenever it is necessary to meet the sewage disposal needs of the Township.

Mr. Nagle seconded the motion.

DISCUSSION: Mr. Finnigan explained Resolution 23-32 is relative to Act 537 that the City of Bethlehem prepares for the Board of Hanover Township. The City had to update Act 537 and submit it to the Commonwealth and receive comments from municipalities regarding sewage and their treatment plan. This is the last step for the municipalities to participate. We have a very unique situation with the City of Bethlehem Sewage where we have unlimited compacity; we're able to send as much sewage as produced.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye

### **A.E.B. Amusements - Hanover Township Community Days**

Mr. Prendeville moved the Board authorize the Chairman to sign the A.E.B. Amusements contract for the Hanover Township Community Days to be held on June 5 through June 8, 2024.

Mr. Nagle seconded the motion.

Mr. Diacogiannis noted for the record that A.E.B Amusements were the carnival operators that participated earlier this year. There was bad weather, but the carnival had very good operations and he looks forward to hiring them again.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye

### **Proposed 2024 Budget Discussion**

Ms. Bucko, Treasurer presented the proposed 2024 Budget.

Mr. Diacogiannis asked Ms. Bucko for the budget timeline? Ms. Bucko stated the next meeting to approve the advertisement for the budget is November 14, 2023. 30 days later, at the December 19, 2023, the Budget will be available for approval.

## PUBLIC WORKS – Mr. Nagle

### COURTESY OF THE FLOOR

Telly Diacogiannis updated the Board with the Library. He asked the library for more information on the drafted 5-7% increase and received half of the information and is expecting more information in a few days regarding library security. The framework the library sent regarding the project they're working on; he didn't receive any feedback.

### STAFF REPORTS

**Engineer** – Mr. Kocher had nothing to report.

**Solicitor** – Mr. Broughal had nothing to report.

**Recreation Director** – Mr. Terenzio stated the rain held off at the Trunk or Treat event held on October 21. There were about 60 children in attendance, very successful. Saturday, October 28 is the Pickleball Tournament called PicklePalooza with approximately 40 players registered. He is hoping for more. He held a tournament in May that went very well, and he is expecting the same with this upcoming tournament. Pickleball Clinics are filled for the month; there are available spots for beginners in November. Pickleball Clinics are run on Tuesdays at noon. Saturday, November 4<sup>th</sup> is the start of the Martial Arts Tournament with Sensi Tim. Mr. Terenzio stated as far as the library updates, he is looking forward to bringing literature back to the Community Center.

**Public Works Director** – Mr. Limpar stated leaf collection started October 16 and will continue until the first or second week of December, weather permitting. At the moment, the public works guys are making their rounds once a week, but as leaves start to fall more, they will slow down and not make it to everyone's house. Public Works has 3 trucks for leaf collection, soon to be 4 trucks on the road. The new Public Works building (old pool house) demolition is completed and will shape up soon for a storage facility. Two public works members are in CDL training, one of them has passed as of last Friday, Josh Stettler. Joe Rizk is in training and is set for testing next week. A holiday tree was planted in front of the community center because the old one had a disease. Spreaders will be placed on the trucks to get them ready for the winter.

Mr. Prendeville asked when the holiday decorations will be placed. Mr. Limpar answered two weeks before the tree lighting event in December.

**Township Manager** – Mr. Finnigan stated they had a pool meeting today. Hanover Township received a letter from PPL contractors that explained they can't supply a meter pit for the power of the pool. They can't deliver the product for the pool due to supply chain shortages. Mr. Finnigan is working with government relations at PPL to come up with a fix before winter arrives. The landscaping, splash pad, sidewalks, some trees planted, filter system, 80% of the pool, bath, and concession buildings are coming along. Next is painting the exterior of the buildings. Additionally, he would like to congratulate Yvonne Kutz on her retirement, and she will be a difficult asset to fulfill for the Township due to insufficient applicants for Zoning positions.

Upon motion of Mr. Nagle the Board adjourned at 9:33 p.m.

Kimberly R. Lymanstall  
Secretary