
REGULAR SEMI-MONTHLY MEETING December 20, 2022

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Nagle at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Check, Lawless, Diacogiannis, Prendeville, Engineer Brien Kocher, Solicitor James Broughal, and Manager Finnigan.

The Pledge of Allegiance was performed.

Upon motion of Mr. Prendeville, seconded by Mr. Diacogiannis, the Board approved the agenda.

Mr. Check, aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Upon motion of Mr. Prendeville seconded by Ms. Lawless, the Board approved the minutes from the meeting of the Board of Supervisors dated November 8, 2022.

Mr. Check, aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Upon motion of Mr. Prendeville seconded by Ms. Lawless, the Board approved the minutes from the meeting of the Board of Supervisors dated November 22, 2022.

Mr. Check, aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Upon motion of Mr. Diacogiannis seconded by Ms. Lawless, the Board approved the list of bills and transfers dated December 20, 2022.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye

COURTESY OF THE FLOOR

No one offered comments.

REPORT OF THE CHAIR

Mr. Nagle mentioned that there was an executive session on December 7, 2022, related to personnel matters. Mr. Nagle stated the Christmas Lightning on December 2, 2022, had excellent attendance.

REPORT OF THE VICE CHAIR

Nothing to report.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Diacogiannis – Road District #2, had nothing to report.

Mr. Check – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – Mr. Prendeville

Resignation – Planning Commission

Mr. Prendeville moved the Board to accept with regret the resignation of Planning Commission member, Barry Check, PE, effective December 5, 2022.

Ms. Lawless seconded the motion.

Mr. Check abstain, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Resignation – Planning Commission

Mr. Prendeville moved the Board to accept with regret the resignation of Planning Commission member, Brenda Happ, effective December 5, 2022.

Ms. Lawless seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Resignation – Traffic Impact Committee

Mr. Prendeville moved the Board to accept with regret the resignation of Traffic Impact Committee member, Barry Check, PE, effective November 30, 2022.

Ms. Lawless seconded the motion.

Mr. Check abstain, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Appointment – Planning Commission

Mr. Prendeville moved the Board to appoint Paul Borosky of 1156 Granite Drive to the Planning Commission effective December 6, 2022, with a term end date of January 1, 2025.

Mr. Check seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Appointment – Special Fire Police

Mr. Prendeville moved the Board to appoint the following as Special Fire Police for Hanover Township under Section 1914 of the Second-Class Township Code; Robert William Dilliplane (1595) effective December 20, 2022.

Ms. Lawless seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Appointment – Library Board Representative

Mr. Prendeville moved the Board to appoint Telly Diacogiannis as the Township's representative to the Bethlehem Area Public Library effective immediately. Mr. Diacogiannis' appointment shall remain in effect until further action by the Board.

Mr. Check seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis abstain, Mr. Prendeville aye, Mr. Nagle aye.

PLANNING & ZONING – Ms. Lawless

PUBLIC HEARING – 81 Highland Ave. Conditional Use

Ms. Lawless noted for the record that a court stenographer is present to record all testimony, and the secretary has received proof of publication.

Mr. Broughal explained that this is a conditional use hearing and representation is required. The applicant, Susan Turner, applicant was in attendance and agreed that the hearing will be continued on January 10, 2022.

ADMINISTRATION – Mr. Diacogiannis

Employee Handbook Update – Adoption

Mr. Diacogiannis moved to adopt the Hanover Township Employee Handbook, last revised December 20, 2022, with an effective date of January 1, 2023.

Mr. Prendeville seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Resolution - 2023 Fee Schedule

Mr. Diacogiannis moved the Board to adopt Resolution 22-23 adopting the 2023 fee schedule.

Mr. Prendeville seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Resolution - Adoption of the 2023 General Fund, Capital Reserve, State Fund, and Recreation Budget

Mr. Diacogiannis moved the Board to adopt Resolution 22-24 adopting the 2023 general fund, capital reserve, state fund, and recreation budgets.

Mr. Prendeville seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Authorize to Advertise the Adoption of the 2023 Budget

Mr. Diacogiannis moved the Board to authorize the Secretary to advertise the adoption of the 2023 budget.

Mr. Prendeville seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Resolution - Approval of 2023 Tax Rate

Mr. Diacogiannis moved the Board to adopt Resolution 22-25 setting the 2023 tax rate.

Mr. Prendeville seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Resolution - Approval of 2023 Tax Rate for 611 Taxes

Mr. Diacogiannis moved the Board to adopt Resolution 22-26 setting the 2023 Tax Rate for Act 611 Taxes.

Mr. Prendeville seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Resolution - Approved Towing and Storage Companies

Mr. Diacogiannis moved the Board to adopt Resolution 22-27 establishing the certified list of licensed and approved Towing and Storage Companies.

Mr. Prendeville seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Appointment of Office Support Associate

Mr. Diacogiannis moved to appoint Sierra Franco, Office Support Associate effective December 19, 2022. Ms. Franco's compensation is set at \$18.00 per hour, or \$1,440.00 bi-weekly, payable from the Township's General Fund. Position is Non-Exempt.

Mr. Prendeville seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Budget Amendments 2022

Mr. Diacogiannis moved the Board to authorize the budget amendments for 2022, as presented by the Township Treasurer.

Mr. Prendeville seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Empire Fitness Services Contract

Mr. Diacogiannis moved the Board to execute the contract with Empire Fitness Services for the 2023 Preventive Maintenance Agreement.

Mr. Prendeville seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Resolution – Revise Commonwealth Financing Authority – H20 PA Grant

Mr. Diacogiannis moved the Board to revise Resolution 22 – 21 requesting a H20 PA Grant of \$1,619,175.00 (1/2 of the total estimated project cost) from the Commonwealth Financing Authority to be used for Chaucer Lane and Lord Byron Drive Storm Sewer Extension Project.

Mr. Prendeville seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Resolution – Penn Community Bank Resolution of Lodge, Association or Other Similar Organization

Mr. Diacogiannis moved the Board to adopt Resolution 22 – 28 to update the signature card with Penn Community Bank.

Mr. Prendeville seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

DEVELOPMENTS – Mr. Check

Northgate 1 – 2-lot Subdivision – Improvements Extension

Mr. Check moved the Board to grant the developer of Northgate 1 – 2-lot Subdivision an extension to April 6, 2023, regarding the improvement's deadline, per the developer letter dated December 1, 2022.

Ms. Lawless seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Northgate 1 Land Development – MPC Extension

Mr. Check moved the Board to grant the developer of Northgate 1 Land Development an extension to April 6, 2023, regarding the MPC deadline, per the developer letter dated December 1, 2022.

Ms. Lawless seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Northgate 1 Lot Consolidation Plan – Record Plan Condition Extension

Mr. Check moved the Board to grant the developer of Northgate 1 Lot Consolidation Plan an extension to April 6, 2023, regarding the record plan condition deadline, per the developer letter dated December 1, 2022.

Ms. Lawless seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Hanover Corporate Center II – Traffic / Roadway Improvements Extension

Mr. Check moved the Board to grant the developer of Hanover Corporate Center II an extension to September 30, 2023, regarding the traffic / roadway improvements deadline, per the developer letter dated December 5, 2022.

Ms. Lawless seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Hanover Senior Living – Improvements Extension

Mr. Check moved the Board to grant the developer of Hanover Senior Living an extension to February 23, 2023, regarding the improvement's deadline, per the developer letter dated December 13, 2022.

Ms. Lawless seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Hindu Temple Society Land Development – MPC Extension

Mr. Check moved the Board to grant the developer of Hindu Temple Society Land Development an extension to April 10, 2023, regarding the MPC deadline, per the developer letter dated December 12, 2022.

Ms. Lawless seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Willow Crest Farms Subdivision and Land Development – MPC Extension

Mr. Check moved the Board to grant the developer of Willow Crest Farms Subdivision and Land Development an MPC extension to December 31, 2023, regarding the MPC deadline, per the developer letter dated December 13, 2022.

Ms. Lawless seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

4000 – 4030 Airport Road – Land Development Plan Extension

Mr. Check moved the Board to grant the developer of 4000 – 4030 Airport Road an extension to April 6, 2023, regarding the land development plan review, per the developer letter dated December 1, 2022.

Ms. Lawless seconded the motion.

Mr. Check aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

PUBLIC WORKS

Nothing to report.

COURTESY OF THE FLOOR

No one offered comments.

STAFF REPORTS

Engineer – Mr. Kocher had nothing to report.

Solicitor – Mr. Broughal had nothing to report.

Public Works - Mr. Milite stated that the Monocacy development north of Hanoverville Road where the trees have grown quickly and added to the leaf tonnage increase this year.

Treasurer – Mrs. Bucko stated that we were awarded \$9,500 for the Northampton County 2022 Grow NORCO Grant towards the forklift. The second grant from Northampton County for the 2022 Public Safety Grant for ballistic shields and helmets was not approved. Ms. Lawless asked for the replacement cost of the ballistic shields which is estimated at \$18,100. Mrs. Bucko mentioned that an Office Support Associate has been hired for Utility Billing.

Township Manager – Mr. Finnigan asked Mr. Broughal and Mr. Kocher to prepare a motion related to the Willow Crest Farms Subdivision and Land Development for the next meeting on January 10, 2023.

Upon motion of Mr. Nagle the Board adjourned at 7:37 p.m.

Christina M. Thomas
Secretary