
REGULAR SEMI-MONTHLY MEETING

July 26, 2022

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Nagle at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Warren, Lawless, Diacogiannis, Prendeville, Engineer Brien Kocher, Solicitor Anthony Giovanni, and Manager Finnigan.

The Pledge of Allegiance was performed.

Upon motion of Mr. Diacogiannis, seconded by Ms. Lawless, the Board approved the agenda.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Upon motion of Ms. Lawless seconded by Mr. Prendeville, the Board approved the minutes from the meeting of the Board of Supervisors dated June 28, 2022.

Mr. Warren aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis abstain, Mr. Nagle aye.

Upon motion of Ms. Lawless seconded by Mr. Warren, the Board approved the list of bills and transfers dated July 26, 2022.

Mr. Warren aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye, Mr. Nagle aye.

COURTESY OF THE FLOOR

Steven Fenicle of 2150 Mark Twain Circle asked the Board if the land behind him will be sold off for warehouses. Mr. Finnigan stated land is owned by Lehigh Valley Northampton Airport Authority and is under a land lease with a third party. Formal plans have not been submitted to the Township for review as of yet and the lease holder is well aware big box warehouses will not be acceptable.

Kelly Kempfer of 2621 Oakside Circle requested an update from the Board about water pressure issue with the fire hydrants. Mr. Nagle stated results of engineering study are being reviewed internally at this point, so they did not prepare any information to update the Board.

REPORT OF THE CHAIR

Mr. Nagle reported he delivered Kenneth Saff his proclamation. Mr. Nagle stated there have been 3 executive sessions since the last meeting. The first executive session was held on July 5th, 2022, for personnel matters, the second executive July 17th, 2022, for personnel matters, and the third executive session was just held July 26th, 2022, prior to the Board Meeting also for personnel matters. Mr. Nagle stated he attended Tunnels to Towers exhibit on July 16, 2022, it was an honor of 9/11 events and first responders that were lost and Mr. Finnigan gave a moving welcoming speech and was well attended and received by all.

REPORT OF THE VICE CHAIR

Mr. Prendeville wanted to commend the HTVFC for the 2 spray down events with the aerial during the recent heat wave. Mr. Prendeville appreciates the time taken to cool residents off.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Diacogiannis– Road District #2, has nothing to report. Mr. Diacogiannis stated the Citizens Police Academy is going to be held, there is interest, and get your applications in if interested, spots are limited. Mr. Diacogiannis pledged more proactive approach from Police Commission regarding finding and applying for available grants for CRPD and not rely on the two municipalities for grant funds. Mr. Diacogiannis stated our districts, state representatives, and senators are changing in fall/winter. Mr. Diacogiannis and Mr. Finnigan met with our new state representative and his friend Steve Samuelson and has he has pledged his support to Hanover Township in seeking grant funding for the Township.

Mr. Warren – Road District #3, reported there was no library Board meeting on July 11th, 2022. Mr. Warren attended Tunnels to Towers also, and thought it was a great event for Township and great to see the partnership with Tunnels to Towers and Miller Keystone Blood Center. Mr. Warren reported he wasn't sure if they met their goal of 300+ blood donations but will find out. Mr. Warren reported he was glad to see them raising awareness and is great opportunity for younger people to be more involved in the community.

Ms. Lawless – Road District #4, reported that if you haven't donated blood Miller Keystone Blood Center is in the Township and encouraged everyone to donate if they can.

Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

Director of Administration – Resignation

Mr. Prendeville moved the Board accept with regret the resignation of the Director of Administration, Elizabeth D. Ritter, effective July 29, 2022.

Mr. Diacogiannis seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye with regret.

Township Manager's Secretary – Resignation

Mr. Prendeville moved the Board accept with regret the resignation of the Township Managers Secretary, Amanda L. Redcay, effective August 17, 2022.

Mr. Diacogiannis seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye with regret, Mr. Nagle aye with regret.

Office Support Associate – Resignation

Mr. Prendeville moved the Board accept with regret the resignation of the Office Support Associate, Emily Morrison, effective August 5, 2022.

Mr. Diacogiannis seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye with regret, Mr. Nagle aye with regret.

PLANNING & ZONING – Ms. Lawless

Zoning Hearing Board – 5325 Stenton Drive

The applicant is requesting relief from the provisions of the Ordinance from the setback provisions for a covered patio.

The Board does not want to send representation to the Zoning Hearing Board.

Zoning Hearing Board – 90 Highland Ave

The applicant is requesting relief from the provisions of the Sign Ordinance for Wawa Signage.
The Board does not want to send representation to the Zoning Hearing Board.

Zoning Hearing Board – 90 Highland Ave

The applicant is requesting relief from the provisions of the Sign Ordinance.
The Board does not want to send representation to the Zoning Hearing Board.

Ordinance Advertisement

Ms. Lawless moved the Board to authorize the Solicitor's office to advertise a proposed ordinance to amend the Official Zoning Map of the Hanover Township Zoning Ordinance Chapter 185 of the codified code of the Township of Hanover to provide for the amendment of rezoning of a certain tract of land located at 300 Gateway Drive and Center Street, Hanover Township, PA from Commercial Center District (C-2) to Planned Industrial Business District (PIBD).

Mr. Warren seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye. Mr. Prendeville aye, Mr. Nagle aye.

ADMINISTRATION – Mr. Diacogiannis

Authorize Advertisement for Final Nazareth Area Multi-Municipal Plan

Mr. Diacogiannis moved the Board authorize the Secretary to advertise the public hearing for the adoption of the Nazareth Area Multimunicipal Comprehensive Plan for August 23, 2022.

Mr. Prendeville seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Resolution – LSA Northampton County Grant

Mr. Diacogiannis moved the Board adopt Resolution 22-14, indicating that Hanover Township Northampton County's desires to apply for grants with the Commonwealth Financing Authority from the Local Share Account of Northampton & Lehigh Counties. The Township is requesting a Local Share Account – Northampton & Lehigh Counties grant of \$51,458.00 from the Commonwealth Financing Authority to be used for a Bomag BW100SL-5 Asphalt Roller.

Mr. Prendeville seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Resolution – DCED NORCO Hanover Township Grant

Mr. Diacogiannis moved the Board adopt Resolution 22-15, indicating that Hanover Township Northampton County's desire to apply for grants with the Northampton County Department of Community and Economic Development from the 2022 Grow NORCO program. The Township is requesting a 2022 Grow NORCO grant of \$19,100.00 from the Northampton County Department of Economic & Community Development to be used for Public Works Department to purchase a new Toyota Forklift Model 50-8FGU25.

Mr. Prendeville seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Advanced Door Service – Agreement Renewal

Mr. Diacogiannis moved the Board authorize the Chairman to sign the Preventative Maintenance Agreement with Advanced Door Service for HTCC.

Mr. Prendeville seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Goodtime Amusements Contract – Hanover Carnival

Mr. Diacogiannis moved the Board authorize the Chairman to sign the contract with Goodtime Amusements LLC, for the suppling of rides and concessions at the Hanover Township Carnival, September 7 – 10, 2022.

Mr. Prendeville seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Consulting Agreement

Mr. Diacogiannis moved the Board authorize the Chairman to sign the consulting agreement between Hanover Township Northampton County and Elizabeth D. Ritter.

Mr. Prendeville seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Hanover Township Emergency Plan – Community Center

Mr. Diacogiannis moved the Board adopt the Hanover Township Emergency plan for the Community Center and its programs including children.

Mr. Finnigan discussed that the plan is required for the pre-school programming and needed in the event of an emergency.

Mr. Prendeville seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Budget Amendments

Mr. Diacogiannis moved the Board approve the mid-year budget amendments presented by the Township Treasurer.

Ms. Lawless asked if there are any abnormal budget amendments. Ms. Bucko that there is nothing unusual or abnormal for budget amendments, the Community Center budget was hard to predict for 2022 so there were a few more Community Center amendments as those expenses were hard to gauge. Ms. Lawless asked if we are on track with budget this year? Beth Bucko responded we are on track for budget revenue and expenses for 2022.

Mr. Prendeville seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

DEVELOPMENTS- Mr. Warren

Freshpet Plant #2 Addition – Improvements Extension

Mr. Warren moved the Board grant the developer of Freshpet Plant Addition #2 an extension to September 1, 2022, to complete the improvements per the developer letter dated July 1, 2022.

Ms. Lawless seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Hindu Temple – MPC Deadline

Mr. Warren noted for the record the developer of Hindu Temple Society has granted the Township an extension to October 10, 2022, regarding the MPC deadline, per the developer letter dated July 19, 2022.

4098 Bath Pike – Improvements Extension

Mr. Warren moved the Board grant the developer of 4098 Bath Pike an extension to November 18, 2022, to complete the improvements, per the developer letter dated July 19, 2022.

Ms. Lawless seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

SWB&R – Recording Deadline

Mr. Warren moved the Board grant the developer of SWB&R Building Addition an extension to April 20, 2023, for the recording of the plan, per the developer letter dated July 20, 2022.

Ms. Lawless seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

Hanover Senior Living – Improvements Extension

Mr. Warren moved the Board grant the developer of Hanover Senior Living and extension to November 4, 2022, to complete the improvements, per the developer letter dated July 21, 2022.

Ms. Lawless seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

PUBLIC WORKS-

Mr. Finnigan discussed the pool project. Mr. Finnigan stated at the direction of the Board, BKP went back to estimator for pool components relative to pool project and asked for new numbers based on cost primarily with labor and fuel. BKP gave an updated estimate which was about \$1,000,000.00 than the original. The pool advisory board met and moved components around which made the final estimate about a \$814,000 delta. 2 major components are pricing of site work, trucks cost extra \$400 an hour due to fuel costs and also an increase in storm water requirements. BKP bid package should be ready to go to bid by Aug 5th, 2022. Bid documents will be prepared with items removed listed as alternatives so Board can choose piecemeal to add the items back in. All alternative items are an extra \$500,000 over the \$814,000.

Ms. Lawless moved the Board authorize BKP to finalize and release the bid specs subject to review by Township Engineer, Township Manager, and Township Solicitor.

Mr. Warren seconded the motion.

Mr. Warren aye, Ms. Lawless aye, Mr. Diacogiannis aye, Mr. Prendeville aye, Mr. Nagle aye.

COURTESY OF THE FLOOR

STAFF REPORTS

Engineer – Mr. Kocher had nothing to report

Solicitor – Mr. Giovanni had nothing to report

Public Works- Mr. Milite gave update on grant funded Eger Beaver Brush Chipper. It was working very well until it has broken down twice due to poor workmanship, has been taken to shop in Bloomsburg twice. Equipment is covered under warranty, but it has cost the Township time and fuel. Wood chips are recycled throughout Township Parks. Street Sweeping has started for summer cleanup. No yard waste in August.

Township Manager – Mr. Finnigan reported on National Night out next Tuesday August 2nd, 2022. CRPD will have K-9's, HTVFC is working on Jaws of Life demonstration, having an issue finding junk cars to cut up. NNO will include hot dogs, birch beer, giant outdoor games. Mr. Finnigan also reported that CRPD is hiring in anticipation of additional retirements.

Upon motion of Mr. Diacogiannis the Board adjourned at 7:53 pm.

Beth A. Bucko
Assistant Secretary