
REGULAR SEMI-MONTHLY MEETING

March 24, 2020

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present via virtual Zoom meeting were Supervisors Nagle, Lawless, Warren, Prendeville, Diacogiannis, Engineer Brien Kocher, and Solicitor Jim Broughal.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Warren the Board approved the Agenda.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Mr. Warren, the Board approved the minutes from the meeting of the Board of Supervisors dated March 14, 2020.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville abstain, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Ms. Lawless, the Board approved the list of bills and transfers dated March 24, 2020.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

COURTESY OF THE FLOOR

REPORT OF THE CHAIRMAN

Mr. Diacogiannis thanked everyone for their patience with trying out the Zoom meeting,

REPORT OF THE VICE CHAIR

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Diacogiannis– Road District #2, had nothing to report.

Mr. Warren – Road District #3, thanked the Staff for their efforts in getting everything completed during this time.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

PUBLIC WORKS

Road Work Bid

Mr. Prendeville noted for the record the Road Work Bids were opened at 6:30 pm. The award of the bids has been tabled for review of the Township Manager, Public Works Director, and Solicitor.

Mr. Diacogiannis noted for the record that Mr. Diacogiannis was present with Mr. Finnigan during the opening, and Mrs. Ritter was present via Zoom.

PLANNING & ZONING

Public Meeting – Health & Nuisance Ordinance

Ms. Lawless moved the Board adopt Ordinance 20 – 1 amending certain provisions of Chapter 95 Health and Nuisances by providing that the consumption of alcohol and/or smoking or the use of products containing alcohol for consumption and/or tobacco products on any Township of Hanover owned property is declared a nuisance, and repealing all ordinances or parts of ordinances inconsistent herewith.

Mr. Nagle seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

ADMINISTRATION

Emergency Declaration

Mr. Warren noted for the record the Chairman signed and authorized emergency declarations on March 16, 2020 and March 22, 2020.

PSN Contract

Mr. Warren noted for the record the Township Manager signed the PSN contract to allow online utility payments. It is also noted the contract was reviewed and approved by the Township Solicitor.

Resolution 2020-8 Disaster Continuance

Mr. Warren moved the Board adopt Resolution 20 – 8 continuing the declaration of disaster emergency until April 22, 2020.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Authorize the Treasurer to Pay Invoices

Mr. Warren moved the Board authorize the Treasurer to pay all due invoices until further notice.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Executive Session

Mr. Warren noted for the record the Board met in Executive Session regarding Personnel Matters on March 17, 2020 at 9:30 am and March 20, 2020 at 2:00 pm.

Payment Authorization

Mr. Warren moved to authorize the payment of wages to all salaried and hourly full-time employees of the Township of Hanover during the declared emergency. I further move, to direct the payment of all part-time community center employees and crossing guards seventy-five percent (75%) of their average wages for the pay periods 10/11/2019 – 3/13/2020 for the pay dates of March 27th, April 10th, and April 24th. Part-time community center employees and crossing guards are to be paid for all wages worked or scheduled through Sunday, March 15, 2020 and then fifty (50%) of the bi-weekly average for March 16th – March 22nd.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Local Tax Filing Date Extension

Mr. Warren noted for the record that the local tax filing due date has been extended to July 15, 2020.

DEVELOPMENTS

Hanover Flex Center – Extension

Mr. Nagle moved the Board grant the developer of Hanover Flex Center an extension to June 30, 2020 to complete the improvements, per their letter dated March 17, 2020.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Griffin Land – Extension

Mr. Nagle moved the Board grant the developer of 5210 & 5220 Jandl Blvd. an extension to October 7, 2020 to complete the improvements, per their letter dated March 16, 2020.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

SWB&R – Extension

Mr. Nagle noted for the record the developer of SWB&R granted the Township an extension to April 20, 2021 for recording of the plans.

Freshpet Manufacturing – Extension

Mr. Nagle moved the Board grant the developer of Freshpet Manufacturing Addition and extension to June 5, 2020 to complete the improvements, per their letter dated March 20, 2020.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

COURTESY OF THE FLOOR

STAFF REPORTS

Mr. Kocher – Engineer – nothing to report.

Mr. Broughal – Solicitor – nothing to report.

Mr. Milite – Public Works Director – Mr. Milite advised that the Township received 350 gallons of liquid chlorine that can be diluted down to a bleach substance.

Mr. Finnigan – Township Manager – Mr. Finnigan advised the Board that at the Road Bid Opening the low bids were Stoke Park Rd. \$325,000 and Hanoverville Rd. \$74,700. Mr. Finnigan stated there is plenty of road salt and is stored. Mr. Finnigan advised the Mr. Diacogiannis, Deputy Chief Peters, Fire Chief Milham, EMS VanWhy, Chief Sieple, and Deputy Chief Depalma continue to meet regularly on Zoom meetings. Retail theft calls have increased, and EMS calls are down, which is a concern for revenue.

Mr. Finnigan advised that Public Works are having one employee per vehicle and they sanitize and wipe down their trucks before and after each shift. They are completing jobs that only require one employee. The office lobby hours are being scaled back 9am – 11am and 1pm – 3pm. The office employees are working split shifts.

Mr. Finnigan advised that Emergency Management had a call and contacted Harrisburg and was able to get the EMS N95 masks.

The Municipal Managers have had conference calls and advised that there are different levels of how staff is being handled.

Mr. Diacogiannis advised that CRPD officers are being paid by Wegmans for security during the officers off hours.

Upon motion of Mr. Prendeville the Board adjourned at 7:30 PM.

Elizabeth D. Ritter
Township Secretary