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**REGULAR SEMI-MONTHLY MEETING**  
**August 25, 2015**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Nagle, Walbert and Tanczos, Engineer Brien Kocher, Solicitor James Broughal, Public Works Director Vince Milite, Director of Administration/Treasurer Ryan Kish and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved the Agenda.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved the minutes, from the meeting of the Board of Supervisors dated July 30, 2015.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved the List of Bills and Transfers dated August 25, 2015 as presented by the Township Assistant Treasurer and to enter the signed List of Bills by the Township Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Nagle aye with the exception of General Fund Check # 3386, the portion which benefits me, Mr. Tanczos aye with the same exception, Mr. Walbert aye with the same exception, Mr. Diacogiannis aye with the same exception.

Solicitor Broughal noted for the record that the Board of Supervisors held an Executive Session at 6:30 PM regarding Litigation Matters in accordance with Section 708A of the PA Sunshine Act.

**COURTESY OF THE FLOOR**

Amy Zanelli of 895 Briarstone Road, Bethlehem, PA 18017 spoke to the Board of Supervisors regarding the zoning ordinance that prohibits chicken from residential property. Ms. Zanelli played a voicemail from Mr. Finnigan, which explained that the Board had previously voted against this issue. Ms. Zanelli stated that she did not appreciate Mr. Finnigan speaking on behalf of the entire Board of Supervisors, and asked to be placed on the September 8, 2015 agenda in order to make a presentation to revise the policy.

## REPORT OF THE CHAIRMAN

Mr. Diacogiannis reported that National Night out was a success and thanked Joan Rosenthal for all her hard work, and stated that any volunteers for National Night Out should be referred to Rob Cegin.

## REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

## SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Walbert – Road District #2, had nothing to report.

Mr. Tanczos – Road District #4, had nothing to report

Mr. Diacogiannis – Road District #5, had nothing to report.

## APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

### PLANNING & ZONING

#### **Mainstreet Property Group- Request for Zoning Amendment**

Margaret A.L. Blum of GreenbergFarrow was present of behalf of Main Street Property Group to request the review and consideration of the Board of Supervisors of a proposed text amendment to the zoning ordinance, to allow “Transitional Care Facility” as a use permitted in PORR.

Mr. Finnigan advised that the lot Mainstreet is looking into is Lehigh Valley Corporate Center Lots 5/6, which had previously been approved for an Acute Hospital. There was a brief discussion on the difference between Acute Hospital and Transitional Care.

The Chairman directed the Solicitor and the Engineer to look further into the different possibilities with the Transitional Care Facility and to report back with their recommendation.

### ADMINISTRATION

#### **Impact of Proposed Penn East Pipeline Route on Bethlehem Authority Water Supply Facilities in Carbon County, Pennsylvania**

A letter was presented that was sent from Lower Saucon Township to the Federal Energy Regulatory Commission. The Board discussed pipeline safety and the potential risks that could impact the water supply.

Mr. Nagle moved that the Township draft a letter similar to Lower Saucon's to express that the Township is not against the pipeline, but to make the concerns of the possible contamination of the water supply known, due to the location of the pipeline route.

Mr. Walbert seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

The Chairman directed Mr. Finnigan to draft the letter.

### **Amend Recreation Policy 40 –Background Checks**

Mr. Nagle moved that the Board approve the amended Recreation Policy 40 – Background Checks:

#### **Recreation Policy – 40**

#### **(Formerly Policy 46)**

#### **Background Checks**

It shall be the policy of the Board of Supervisors that background checks will be conducted on employees or volunteers working with children and/or dealing with recreation programs as required by Act 153 of 2015, as amended.

Payment of fees:

Full Time employees – Township will pay for all three

Part Time - they pay for FBI Fingerprinting, Township pays for other two

Volunteers – it is their responsibility.

Mr. Tanczos seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Hanover Corporate Center – Route 512/Broadhead/Crawford Intersection**

There was a letter presented from David Jaindl, requesting the Township amend the agreement to allow the Route 512/Broadhead/ Crawford intersection work to be completed in the spring of 2016.

The Board discussed that they do not want to see this intersection under construction during the winter, and agreed upon amending only this part of the agreement.

The Chairman directed Solicitor Broughal to prepare an amendment to the agreement.

### **Resolution 2015 –11**

Mr. Nagle moved that the Board approve to adopt Resolution 2015 - 11 Supporting the Community Investment Partnership program application for HCSC Blood Center as follows and to authorize the Chairman and Secretary to sign the Resolution:

**HANOVER TOWNSHIP – NORTHAMPTON COUNTY**

**RESOLUTION 2015 - 11**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF HANOVER TOWNSHIP,  
NORTHAMPTON COUNTY SUPPORTING THE COMMUNITY INVESTMENT PARTNERSHIP  
PROGRAM APPLICATION FOR HCSC BLOOD CENTER

*Whereas*, the HCSC Blood Center, dba Miller – Keystone Blood Center is desirous of obtaining funds from Northampton County Department of Community and Economic Development (NCDCED) in the amount of \$17,000 for Capital Improvements including, 1.) the installation of ADA Automatic Doors at the donor entrance to the blood center, including electrical work for power door openers; 2.) the sealcoating of blood center parking lot; and 3.) the interior renovation of carpeting, wallpaper and paint in the blood center lobby.

*Resolved*, that Hanover Township – Northampton County is supportive of the proposed project and application for NCDCED funds.

Mr. Walbert seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Resolution 15 -12**

Mr. Nagle moved that the Board approve to adopt Resolution 2015 – 12 appointing Elizabeth D. Ritter as Open Records Officer and John J. Finnigan, Jr. and Ryan P. Kish as Deputy Open Record Officers.

**Hanover Township – Northampton County, PA**  
**RESOLUTION # 15- 12**

*WHEREAS*, the revised Pennsylvania Right-to-Know Law, known as the Open Records Act, 65 P.S. 66.1 et. seq., requires the appointment of an Open Records Officer for the Township, the posting of certain information and various changes to the Township’s Policy Pursuant to the Open Records/Right to Know Law ; and

*WHEREAS*, the requirements of the revised Pennsylvania Right-to-Know Law, known as the Open Records Act, 65 P.S. 66.1 et. seq., which became effective January 1, 2009.

*NOW, THEREFORE, BE IT RESOLVED*, that the Board of Supervisors of Hanover Township, Northampton County, Pennsylvania hereby appoints Elizabeth D. Ritter, as the Open Records Officer and John J. Finnigan, Jr. and Ryan P. Kish as Deputy Open Records Officers of Hanover Township, Northampton County; and

*BE IT FURTHER RESOLVED* that the Board of Supervisors of Hanover Township, Northampton County, Pennsylvania hereby adopts the Open Records Policy attached hereto; and

**BE IT FURTHER RESOLVED** that Board of Supervisors of Hanover Township, Northampton County, Pennsylvania hereby directs that the Township Secretary post the following information in the Township Office and on the Township Website:

1. Contact Information for the Open Records Officer of Hanover Township, Northampton County;
2. Contact information for the State Office of Open Records attached hereto;
3. Request form attached hereto; and
4. The Open Records Policy adopted herein.

Mr. Walbert seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Resolution 15 -13**

I move that the Board approves to adopt Resolution 15- 13 supporting the community investment partnership program application for Follett Corporation.

## **HANOVER TOWNSHIP – NORTHAMPTON COUNTY RESOLUTION 2015 – 13**

### A RESOLUTION OF THE BOARD OF SUPERVISORS OF HANOVER TOWNSHIP, NORTHAMPTON COUNTY SUPPORTING THE COMMUNITY INVESTMENT PARTNERSHIP PROGRAM APPLICATION FOR FOLLETT CORPORATION

**Whereas**, Follett Corporation is desirous of obtaining funds from Northampton County Department of Community and Economic Development (NCD CED) in the amount of \$50,000 for Phase 2 of the current expansion of production lines at 157 North Commerce Way, Bethlehem (Hanover), PA; specifically addressing gaps and inadequacies in their IT infrastructure prior to the end of the 2<sup>nd</sup> Quarter of 2016.

**Resolved**, that Hanover Township – Northampton County is supportive of the proposed project and application for NCD CED funds.

Mr. Walbert seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## **PUBLIC WORKS**

### **DEVELOPMENTS**

#### **Note for the Record - Splendor Industries – MPC Deadline Extension**

It is noted for the record that the Developer of Splendor Industries, 4520 Bath Pike has granted the Township a sixty (60) day extension to November 5, 2015 to review the development plans.

#### **Traditions of America at Bridle Path – Phase 4 – Extension Request**

Mr. Tanczos moved that the Board approve to grant the Developer of Traditions of America at Bridle Path a 120 day extension to January 7, 2016 to complete the Improvements.

Mr. Nagle seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Noted for the Record - Ungerer & Company Building Expansion – Extension Request**

It is noted for the record that the Developer of Ungerer & Company has granted the Township a ninety (90) day extension to December 8, 2015 to review the development plans.

**Traditions of America at Hanover – Improvements completed**

Mr. Tanczos moved, based on the recommendation of the Township Engineer, that the Township consider the improvements for TOA at Hanover be accepted and considered complete, conditioned upon the Developer adhering to Township Policy 25 (Payment of Plans and Appeals Accounts) and to notify the developer of the Board's action.

Mr. Nagle seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

George Gemmel of 1410 Princeton Drive Bethlehem, PA 18017 was present to petition the Board to amend the section of the zoning ordinance that covers parking in the side and rear areas of a residential property.

The Chairman stated that the Board would look into the issue, but informed Mr. Gemmel that the Board has looked into this in the past and it is something that is hard to enforce.

Mr. Gemmel was informed that if the Board decides to proceed with an amendment to the ordinance then the Board will reach out to him.

STAFF REPORTS

Mr. Kocher had nothing to report.

Mr. Broughal had nothing to report.

Mr. Milite spoke on the rumble strips and that they are a road safety/warning feature and that removing them, would be a safety risk for the Township.

Mr. Kish had nothing to report.

Mr. Finnigan had nothing to report.

Upon motion of Mr. Walbert the Board approved adjournment at 7:55 P.M.

Elizabeth D. Ritter  
Township Secretary