
REGULAR SEMI-MONTHLY MEETING
April 28, 2015

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Walbert and Tanczos, Engineer Brien Kocher, Ms. Lisa Perreira for Solicitor James Broughal, Director of Administration/Treasurer Ryan Kish, and Township Manager, John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda with additions under Administration and Developments.

Mr. Salvesen, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, from the meeting of the Board of Supervisors dated April 14, 2015.

Mr. Salvesen, Mr. Nagle aye, Mr. Tanczos abstain, Mr. Walbert abstain, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the List of Bills and Transfers dated April 28, 2015 as presented by the Township Treasurer/Assistant Secretary; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye with the exception of General Fund Check # 3303 a portion which benefits me, Mr. Nagle aye with the same exception, Mr. Tanczos aye with the same exception, Mr. Walbert aye with the same exception, Diacogiannis aye with the same exception.

COURTESY OF THE FLOOR

Mario Scavello, State Senator – 40th District was present to introduce himself and to see if the Board had any questions. He stated that he would like to come to the Township weekly and be present to answer questions. Mr. Diacogiannis suggested he contacted the Community Center to set up a welcome table in the lobby. Mr. Scavello's Chief of Staff, Taylor Munoz was also present.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report but stated that our hearts are with the people of Baltimore and hope that all remain safe and to keep law enforcement, state police and National Guard in their thoughts.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Walbert – Road District #2, had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

Mr. Tanczos – Road District #4, had nothing to report.

Mr. Diacogiannis – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

It was noted there were no items on the agenda.

PLANNING & ZONING

It was noted there were no items on the agenda.

ADMINISTRATION

Authorize Chairman to Sign Retirement Plan Acknowledgement with PNC Institutional Asset Management

Mr. Nagle moved to authorize the Chairman to sign the Acknowledgement, Authorization and Consent form allowing PNC Institutional Asset Management to utilize funds for investment with Blackrock Mutual Funds.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Elected Auditor Discussion

Mr. Nagle opened the discussion regarding the elected auditor position due to the passing of Mr. John Sculac, questioned the replacement process and recommended and introduced Jeff Seidenberger, resident of Stafore Drive for the position. Mr. Seidenberger gave a background of himself to the Board.

Mr. Nagle moved that the Board approve to appoint Mr. Jeffrey Seidenberger, 1132 Stafore Drive, as the elected auditor to replace and take over Mr. Sculac's remaining term which expires January 1, 2018.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

2014 Audit Review

Auditor, Todd J. Bushta, CPA was present to review the 2014 audit and to advise the Board on two recommendations. 1. – to pay off the Series 2006 General Obligation Note which would save the Township an estimated \$274,000 in interest through 2022 and 2.- to create a Special Revenue Fund for the Fire Tax.

Mr. Bushta answered questions from the Board.

Mr. Salvesen moved that the Board approve to pay-off the Series 2006 General Obligation Note used to purchase the 248 Brodhead Road Building and in the amount of \$2.5 million dollars; using the unrestricted finds in the capital reserve accounts and general fund.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

It was noted that there were no items on the agenda.

DEVELOPMENTS

Note for the Record – Lehigh-Northampton Airport Authority – 1,144 Acre Lot Consolidation Plan Withdrawal

Mr. Tanczos noted for the record that Lehigh-Northampton Airport Authority, 1,144 acre lot consolidation has notified the Township that they are withdrawal their application per their letter dated April 21, 2015.

Traditions of America – HCC2 Lot 5 – Extension Request

Mr. Tanczos moved that the Board approve to grant Traditions of America at HCC2, Lot 5 a ninety (90) day extension to July 30, 2015 and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Note for the Record – HTVFC #1 Expansion Extension

Mr. Tanczos noted for the record that the Hanover Township Volunteer Fire Company #1, has granted the Township a ninety (90) day extension to August 10, 2015 to complete the review of the current land development application.

Note for the Record – LVCC Phase II Lot 13 Extension

Mr. Tanczos noted for the record that the Developer of LVCC Phase II Lot 3 has granted the Township a ninety (90) day extension to August 4, 2015 to complete the review of the current land development application.

Northgate I Lot Consolidation – Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer of the Northgate I Lot Consolidation a one (1) year extension to August 1, 2016 and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Northgate I Land Development – Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer of the Northgate I Land Development Plan a one (1) year extension to August 1, 2016 and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Northgate I – 2 Lot AFHBD Subdivision – Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer of the Northgate I – 2 Lot AFHBD Subdivision Plan a one (1) year extension to August 1, 2016 and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Northgate I – 1 Lot AFHBD Subdivision – Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer of the Northgate I – 1 Lot AFHBD Subdivision Plan a one (1) year extension to August 1, 2016 and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Signatures – Northgate Business Center II Lot 3 Improvements Agreements

I move to authorize the Chairman and Secretary to sign the Improvement Agreements for Northgate Business Center II, Lot 3.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Signatures – Tri-Party Agreement with HTI, LLC and Embassy Bank

I move to authorize the Chairman and Secretary to sign the Tri-Party Agreement with HTI, LLC and Embassy Bank.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Kocher had nothing to report.

Mr. Broughal had nothing to report.

Mr. Milite was away on vacation.

Mr. Kish reported that the Township was awarded a \$50,601.00 grant for an Emergency Management vehicle and the Crash and Crime Scene kit to be used by the CRPD.

Mr. Finnigan reported on the following:

- Road Sweeping is 99% complete
- Bridle Path Road from Woodside to the TOA had repairs made by Livengood.
- 2015 Roadwork bids were opened prior to tonight's meeting; lowest bid was \$262,116.88 and the highest bid was \$315,673.50
- Gaming Authority approved the crash scene/crime investigation software for \$8,881.25; need authorization to sign the quote with Laser Technology.

Mr. Nagle moved to authorize the Chairman to sign the Laser Technology quote for \$8,881.25 for the crime scene investigation kit, owned by the Township and used by Colonial Regional Police department.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

- Need authorization to execute the contract with Chevy21 for the 2015 Chevy Tahoe; which was approved by the Gaming Authority.

Mr. Nagle moved to authorize the Chairman to execute the contract with Chevy21 for \$41,739.12 to purchase the 2015 Chevy Tahoe to be used by Emergency Management personnel.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved adjournment at 7:40 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori Stranzl
Township Secretary