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**REGULAR SEMI-MONTHLY MEETING**  
**April 14, 2015**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, and Tanczos, Engineer Brien Kocher, Solicitor James Broughal, Director of Administration/Treasurer Ryan Kish, and Public Works Director Vincent Milite.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda with the addition under Administration.

Mr. Salvesen, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, from the meeting of the Board of Supervisors dated March 24, 2015.

Mr. Salvesen, Mr. Nagle aye, Mr. Tanczos abstain, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the List of Bills and Transfers dated April 14, 2015 as presented by the Township Treasurer/Assistant Secretary; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

**COURTESY OF THE FLOOR**

Joe Landrigan, Sage Design Builders was present representing Alvarez Orthodontics, Stoke Park Road, Lot 3. Mr. Landrigan referenced a waiver request letter from Pennoni Associates requesting a waiver that the proposed sidewalk in the Township right-of-way be built to match grades of the existing curb due to the grade change from the existing curb to proposed curb of the future roadway and will create a steep drop from the existing curb to the proposed sidewalk which poses a hazard to the general public.

Mr. Kocher stated that it is a reasonable request and noted that the property owner should sign an agreement stating they agree that if in the future Fairview Street becomes a collector road that the sidewalks be reconfigured.

Mr. Broughal stated that the waiver would be conditioned upon the current property owner enter into a covenant running with the land stating that when Fairview Street is ever constructed, they would reconstruct the sidewalk to meet the elevation and the bank regarded.

Mr. Tanczos moved that the Board approve the waiver request of Pennoni Associates' letter dated April 10, 2015 pending that the current land/property owner enter into a covenant running with the land that if Fairview Street is ever constructed to collector status the sidewalk be reconstructed to meet the elevation of Fairview Street and the TD Bank be regarded.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

#### REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

#### REPORT OF THE VICE-CHAIRMAN

Mr. Walbert is away on vacation.

#### SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

Mr. Tanczos – Road District #4, had nothing to report.

Mr. Diacogiannis – Road District #5, had nothing to report.

#### APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

It was noted there were no items on the agenda.

#### PLANNING & ZONING

##### **Conditional Use Approval – Polaris Bio Investors, L.P., 3365 Highpoint Blvd, LVCC Phase II Lot 13 Adult Day Care Facility**

Mr. Salvesen moved that the Board approve Conditional Use Approval for Polaris Bio Investors, LP for the Adult Day Care Facility, 3365 High Point Boulevard per Hanover Engineering's letter dated February 27, 2015, and authorize the Secretary to send a letter to the Developer.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

##### **CRDO Overlay District – Discussion**

Mr. David Harte and Mr. Mickey Thompson representing the Farmhouse Mews Subdivision which is located in Hanover Township and East Allen Township were present to discuss a draft copy of an ordinance for a Cluster Residential Development Overlay District which would allow them to build townhouses instead of single family homes.

Mr. Diacogiannis stated the most important thing is the language within the ordinance.

Mr. Broughal stated he and Mr. Kocher have worked together on the ordinance and are satisfied with the language.

Mr. Broughal recommended the Board move ahead by authorizing him to send the proposed ordinance to the Joint Planning Commission and the Township Planning Commission for their comments and approval.

Mr. Diacogiannis noted that this involves two townships and basically what we do here needs to be the same as East Allen when it comes to this project.

Mr. Diacogiannis directed the Township Solicitor to forward the proposed ordinance to the proper authorities and to schedule appropriate hearings to move forward.

ADMINISTRATION

**Proclamation 2015-3, Honoring Eric M. Shields on the Achievement of His Eagle Award**

Mr. Nagle moved that the Board approve the following Proclamation honoring Eric M. Shields on the achievement of his Eagle Award:

HANOVER TOWNSHIP

NORTHAMPTON COUNTY

PROCLAMATION NO. 2015-3

**A PROCLAMATION HONORING  
ERIC M. SHIELDS  
ON THE ACHIEVEMENT OF HIS EAGLE AWARD**

WHEREAS, Eric M. Shields has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, Eric officially received his award during an Eagle Presentation Ceremony on Sunday, May 17, 2015 as a member of Boy Scout Troop 335, Minsi Trails Council, Bethlehem, PA; and

WHEREAS, Eric raised money, organized and ran the planting of lavender plant labyrinth for the Sisters of St. Frances on Bridal Path Road in Bethlehem; and

WHEREAS, Eric has exemplified the virtues of scouting and has exhibited leadership skills in his troop serving as Patrol Leader and Assistant Patrol Leader.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

**That Eric M. Shields is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Monday, May 18, 2015 as Eric M. Shields Day in Hanover Township.**

Mr. Salvesen seconded the motion.  
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

### **Approve to Amend Policy 24 – Expenditure of Funds**

Mr. Nagle moved that the Board approve amended Policy 24 – Expenditure of Funds as follows:

Policy 24  
Expenditure of Funds

The Township Manager & Treasurer will have the authority to expend Township Funds without Board approval up to \$18,000.00. Purchases in excess of \$18,000 require the approval of the Chairman of the Board of Supervisors, followed by the authorization of the entire Board.

Adopted May 8, 1990

Amended January 23, 2007

Amended December 21, 2010

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

### **Authorize the Purchase of 96 gallon Yard Waste Toters**

Mr. Nagle moved that the Board approve to authorize the Township Public Works Director to purchase 1,475 96 gallon yard waste barrels from Toter Inc., 841 Meacham Rd., Statesville, NC, 28677 at the total price of \$74,412.50 per their quote dated April 9, 2015. The Township will be reimbursed for 90% with the 2014 Section 902 of Act 101 Recycling Grant awarded to the Township.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

### **Authorize Chairman to Sign the Sales Agreements with Tyco Integrated Security for the Community Center**

Mr. Nagle moved that the Board approve to authorize the Chairman to sign the Commercial Sales Agreements with Tyco Integrated Security for the Community Center renewing the following services:

1. Kantech Access Control renewal agreement at the price of \$577.00 annually
2. Burglar & Fire Alarm renewal agreement at the price of \$781.00 annually
3. CCTV Video System renewal agreement at the price of \$521.00 annually.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

## **PUBLIC WORKS**

### **Authorize the Purchase of Playground Equipment for Macada North Park2**

Mr. Salvesen moved that the Board approve to authorize the Public Works Director to purchase playground equipment as specified in the NJPA Quote dated March 27, 2015 at the total price of \$28,300.00 from PlayPower LT Farmington, Inc. for Macada North Park 2 and to authorize the Chairman to sign accepting the quote.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

## DEVELOPMENTS

### **Authorize Chairman and Secretary to sign the Hanover Corporate Center 2 Fifth Amendment to the Subdivision Improvements Agreement (Hanover Corporate Center 2) and the Eighth Amendment to the Subdivision Improvements Agreement Jaindl Land Company**

Mr. Tanczos moved that the Board approve to authorize the Chairman and Secretary to sign the Hanover Corporate Center 2 Fifth Amendment to the Subdivision Improvements Agreement (Hanover Corporate Center 2) and the Eighth Amendment to the Subdivision Improvements Agreement Jaindl Land Company.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

### **Authorize Chairman and Secretary to sign the Compliance Certificate RE Subdivision Improvements Agreement (Hanover Corporate Center 2)**

Mr. Tanczos moved that the Board approve to authorize the Chairman and Secretary to sign the Compliance Certificate RE Subdivision Improvements Agreement (Hanover Corporate Center 2).

Mr. Salvesen seconded the motion.

Mr. Broughal updated the Board on what the compliance certificate is for.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

## COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

## STAFF REPORTS

Mr. Kocher had nothing to report.

Mr. Broughal had nothing to report.

Mr. Milite noted that TV has been replaced in the meeting room, Township trees have been mulched, and he met with Livengood Excavators for the repairs started on Bridle Path Road.

Mr. Kish had nothing to report.

Mr. Finnigan was not present.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved adjournment at 7:35 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

Lori Stranzl  
Township Secretary