
REGULAR SEMI-MONTHLY MEETING
March 10, 2015

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos and Walbert, Engineer Brien Kocher, Solicitor James Broughal, Director of Administration/Treasurer Ryan Kish, Public Works Director Vincent Milite, and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda. Mr. Salvesen, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, from the meeting of the Board of Supervisors dated February 24, 2015. Mr. Salvesen, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the List of Bills and Transfers dated March 10, 2015 as presented by the Township Treasurer/Assistant Secretary; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Walbert – Road District #2, had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

Mr. Tanczos – Road District #4, had nothing to report.

Mr. Diacogiannis – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

It was noted that there were no items on the agenda.

PLANNING & ZONING

It is noted that there were no items on the agenda.

ADMINISTRATION

Authorize Chairman to sign the Contract with Shake, Rattle & Soul for the Hanover Carnival

Mr. Nagle moved that the Board authorize the Chairman to sign the contract with Shake, Rattle & Soul to provide entertainment at the Hanover Carnival Thursday, May 7, 2015 at the total price of \$350.00.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Chairman, Secretary and Tax Collector to sign the Return of Taxes for the Year 2014

Mr. Nagle moved that the Board authorize the Chairman, Secretary and Tax Collector to sign the Return of Taxes for the Year 2014, certifying the levying of real estate taxes with the Northampton County Tax Claim Bureau in the amount of \$15,764.34.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Chairman to sign the Service and Support Agreement for the DocStar PC

Mr. Nagle moved that the Board authorize the Chairman to sign the Service and Support Agreement with imageNet, 1140 McDermott Drive, West Chester, PA to provide service and support as outlined in the agreement for the DocStar System at an annual price of \$3,776.00.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

It is noted that there were no items on the agenda.

DEVELOPMENTS

The 215 Project, E & M Logistics, LLC – Time Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer of the 215 Project, E & M Logistics, LLC a ninety (90) day extension to June 15, 2015 to record the Plan; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Kocher updated the Board that 18 months ago the Board rejected Minrad's request for maintenance because they needed to remove the deck area and provide a new as-built plan. They have not provided the new plan and the improvements deadline expires March 12, 2015. They were contacted for an extension but the Township received nothing. We have cash security.

Mr. Diacogiannis directed the Township Manager to contact Minrad advising them that if the Township does not receive the new as-built plan or an extension is not requested, the Township will pull the occupancy permit.

Mr. Broughal had nothing to report.

Mr. Milite updated the Board on emails and "contact us forms" in the website regarding potholes.

Mr. Milite presented the Board with a spreadsheet showing the amount of salt, diesel fuel and gas used during the 2013-2014 winters and the 2014-2015 winters.

Mr. Kish discussed the new phone system at the Township office and the Community Center and noted that he met with three different companies, presented contract with E T & T and advised that the cost is in this year's budget. Needs a signature on the E T & T contract.

Mr. Walbert moved to authorize the Chairman to execute the phone contract with E T & T at the quoted price of \$15,623.32 for the office and \$8,297.97 for the Community Center.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Finnigan advised the Board that during this last storm, we were down two road crew employees and after significant training, and Mr. Kish stepped up to the plate and went out to plow. Mr. Milite presented Mr. Kish with a certificate for completing satisfactory snow operations.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved adjournment at 7:28 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori Stranzl
Township Secretary