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**REGULAR SEMI-MONTHLY MEETING**  
**February 24, 2015**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos and Walbert, Engineer Brien Kocher, Solicitor James Broughal, Director of Administration/Treasurer Ryan Kish, Public Works Director Vincent Milite, and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda with an addition of the Library Report, addition to Administration and an addition to Planning & Zoning.

Mr. Salvesen, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, from the meeting of the Board of Supervisors dated January 27, 2015.

Mr. Salvesen, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the List of Bills and Transfers dated February 24, 2015 as presented by the Township Treasurer/Assistant Secretary; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye with the exception of General Fund Check# 3269, the portion that benefits me, Mr. Nagle aye with the same exception, Mr. Tanczos aye with the same exception, Mr. Walbert aye with the same exception, Mr. Diacogiannis aye with the same exception.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

## SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report; but noted that the Road Crew is doing a wonderful job with the snow.

Mr. Walbert – Road District #2, had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

Mr. Tanczos – Road District #4, had nothing to report.

Mr. Diacogiannis – Road District #5, had nothing to report.

## APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

### **Appointment of Teresa Bogert to the Special Events Committee**

Mr. Salvesen moved that the Board approve to appoint Ms. Teresa Bogert, 1170 Blair Road, Bethlehem, PA to the Hanover Township Special Events Committee with her term expiring January 1, 2018 and to notify Ms. Bogert and Nichole Hamburg, Assistant Recreation Director of the appointment.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Appointment of Keranie Whipple to the Special Events Committee**

Mr. Salvesen moved that the Board approve to appoint Ms. Keranie Whipple, 792 Briarstone Road, Bethlehem, PA to the Hanover Township Special Events Committee with her term expiring January 1, 2018 and to notify Ms. Whipple and Nichole Hamburg, Assistant Recreation Director of the appointment.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## PLANNING & ZONING

### **Conditional Use Hearing – Polaris Bio Investors, L.P., 3365 Highpoint Blvd, LVCC Phase II Lot 13**

Mr. Walbert moved that the Board approve to advertise for a Conditional Use Hearing for Polaris Bio Investors, L.P., for the Adult Day Care to be located at 3365 Highpoint Blvd., LVCC Phase II, Lot 13 to be held March 24, 2015 at 7:00 P.M.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## ADMINISTRATION

### **Authorize Chairman, Vice-Chairman and Secretary to Sign the Grant Agreement with the Dept. of Environmental Protection for the Act 101, Section 902 Recycling Grant**

Mr. Nagle moved to authorize the Chairman, Vice-Chairman and Secretary to sign the Municipal Recycling Program Grant Agreement between The Department of Environmental Protection and Hanover Township, Northampton County for the approval of an Act 101, Section

902 Recycling Development of Implementation Grant to Hanover Township in the amount of \$68,957.00.

(The Township applied for grant funds to purchase the additional Yard Waste Barrels for Residents who did NOT receive one during the last round of grant funds and to purchase Recycling Containers. The Township matches 10% of the total expense – approximately \$7,662.00)

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Authorize Chairman to sign the Workers' Compensation Broker Services Agreement with Brown and Brown, Lehigh Valley Inc.**

Mr. Nagle moved that the Board authorize the Chairman to sign the Workers' Compensation Broker Services Agreement with Brown and Brown of Lehigh Valley, Inc. at a Broker Services Fee of \$932.00 to procure workers' compensation insurance through the Pennsylvania State Workmen's Insurance Fund for the Hanover Township Volunteer Fire Co. #1.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Colonial Regional Police Commission Vehicle Use Agreement**

Mr. Nagle moved that the Board approve to authorize the Chairman and Secretary to sign the Vehicle Use Agreement between Hanover Township, Northampton County and the Colonial Regional Police Commission.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Authorize Chairman and Secretary to Sign the Amendment to Memorandum of Agreement to Provide Basic Life Support Services to Hanover Township**

Mr. Nagle moved that the Board approve to authorize the Chairman and Secretary to sign the Amendment of Memorandum of Agreement between Hanover Township, Northampton County and Hanover Township Volunteer Fire Company #1 to Provide Basic Life Support ambulance services for the residents of the Township, extending the agreement for an additional two years through the Year 2018.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Nagle reported that due to weather, the Bethlehem Area Public Library meeting was cancelled; therefore nothing to report at this time.

**PUBLIC WORKS**

**Village View Park Phase 1 – Payment Recommendation Number 10**

Mr. Salvesen moved that the Board approve Payment Recommendation Number 10 in the amount of \$42,714.68 to Livengood Excavators, Inc. for Village View Park Phase I construction, as recommended by Hanover Engineering's letter dated February 23, 2015.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## DEVELOPMENTS

### **Authorize Chairman and Secretary to sign the Indemnification Agreement with GLICA Bethlehem, LLC, The Guardian Life Insurance Company of America, 6225 Sterner's Way**

Mr. Tanczos moved that the Board approve to authorize the Chairman and Secretary to sign the Indemnification Agreement between Hanover Township Northampton County and GLICA Bethlehem, LLC, Guardian Life Insurance Company of America for the project to be located at 6225 Sterner's Way.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Traditions of America at Bridle Path, Phase 3 – Extension Request**

Mr. Tanczos moved that the Board approve to grant the Developer of Traditions of America at Bridle Path, Phase 3 a ninety (90) day extension to June 3, 2015 to complete the Improvements; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

## STAFF REPORTS

Mr. Kocher had nothing to report.

Mr. Broughal reported that part of the GLICA storm water management plan is using the TOA storm water facility and they needed to come up with an access easement agreement which they have done and the parties signed off. However, TOA Homeowners Association asked that the Township acknowledge the execution of the document by the Township signing off that the agreement was done. Mr. Broughal has an Acceptance of Agreement for signature.

Mr. Tanczos moved that the Board authorize the Chairman and Secretary to sign the Acceptance of Supplemented Easement Agreement between GLICA, Bethlehem, LLC and the TOA Condo Association.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Milite updated the Board on the salt usage to date.

Mr. Kish had nothing to report.

Mr. Finnigan had nothing to report.

Mr. Salvesen mentioned that there will be a Pro Wrestling match this Saturday at the Community Center.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved adjournment at 7:33 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori Stranzl  
Township Secretary