
**REGULAR SEMI-MONTHLY MEETING
December 16, 2014**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos and Walbert, Engineer Jim Milot for Brien Kocher, Solicitor James Broughal, Director of Administration/Treasurer Ryan Kish, Public Works Director, Vincent Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda with a deletion under Planning & Zoning and an addition to Administration.
Mr. Salvesen, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, from the meeting of the Board of Supervisors dated November 25, 2014.
Mr. Salvesen, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the List of Bills and Transfers dated December 16, 2014 as presented by the Township Secretary/Assistant Treasurer; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes.
Mr. Salvesen aye with the exception of General Fund Check# 3205, the portion that benefits me, Mr. Nagle aye with the same exception, Mr. Tanczos aye with the same exception, Mr. Walbert aye with the same exception, Mr. Diacogiannis aye with the same exception.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis thanked Mr. Milite and all those who participated in the Annual Tree Lighting; it was well attended despite the weather.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Walbert – Road District #2, had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report;

Mr. Tanczos – Road District #4, had nothing to report.

Mr. Diacogiannis – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

Appointment of Steven J. Elton to the BOCA Review Board

Mr. Salvesen moved that the Board approve to appoint Mr. Steven J. Elton to the BOCA Review Board effective January 1, 2015; and to notify Mr. Elton of the appointment.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PLANNING & ZONING

Conditional Use Hearing – HTI, LLC for Property Located at 4482 Innovation Way, Allentown, PA 18109

It is noted for the record that the hearing has been duly advertised and the Secretary has received Proof of Publication. A Court Stenographer will be present to record all testimony.

Public Meeting – Adoption of Proposed Ordinance regarding Assemblages and Processions on Local Streets

Mr. Walbert moved that the Board approve to adopt the following Ordinance regarding Assemblages and Processions on local streets and roads and amending and repealing certain portions of the Uniform Traffic Regulations which were adopted by the Township in Ordinance 99-9 (Section 172-7 of the Code of Ordinances).

ORDINANCE NO. 2014 - 11

**AN ORDINANCE OF THE TOWNSHIP OF HANOVER,
NORTHAMPTON COUNTY, PENNSYLVANIA, REGARDING ASSEMBLAGES AND
PROCESSIONS ON LOCAL STREETS AND ROADS AND AMENDING AND
REPEALING CERTAIN PORTIONS OF THE UNIFORM TRAFFIC REGULATIONS
WHICH WERE ADOPTED BY THE TOWNSHIP IN
ORDINANCE NO. 99-9 (SECTION 172-7 OF THE CODE OF ORDINANCES)**

Mr. Tanczos seconded the motion.

Mr. Finnigan updated the Board and those present on the need for the Ordinance

Mr. Salvesen stated that this Ordinance is more liberal than our current Ordinance.

Mr. Diacogiannis agreed with Mr. Salvesen and stated it takes away some restrictions and enhances the ability to express themselves.

Mr. Walbert and Mr. Tanczos agreed with Mr. Diacogiannis's comments.

Mary Kuehne, 1370 Cherry Avenue questioned how this Ordinance would affect the group that goes over to the Women's Center.

Mr. Finnigan stated it would not affect their group. The Ordinance was developed according to PA Statute. The only way they would be affected is IF they violated a motor vehicle code.

Tony Saldutti, 3229 Marchant Drive questioned if the lawsuit was the only reason for the new ordinance. Mr. Finnigan stated that yes and that the Plaintiff and the Attorney approved the

new Ordinance. Mr. Saldutti questioned Section 13A of the Ordinance and the meaning of a “crosswalk”.

Arlene Klocek, 42 Lynnewood Drive questioned how long the Women’s Center has been in the Township.

Catharine Hennis, 921 Place Road questioned the definition of “Obstruct” used in the Ordinance.

Chris Tallarico, 4567 Greenfield Road questioned whether they should continue to obtain a permit or not. Mr. Finnigan stated they do not need a permit. Solicitor Broughal stated they can obtain a permit if they feel it necessary.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Township Solicitor to Advertise for a Public Meeting for the Proposed Ordinance for Unemployment Compensation Group Trust – Unemployment Compensation.

Mr. Walbert moved that the Board approve to authorize the Township Solicitor to advertise for a Public Meeting for the proposed Ordinance for PSATS Unemployment Compensation Group Trust authorizing the Township’s participation.

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWNSHIP OF HANOVER, NORTHAMPTON COUNTY, PENNSYLVANIA AUTHORIZING THE PARTICIPATION OF THE TOWNSHIP OF HANOVER, NORTHAMPTON COUNTY, PENNSYLVANIA IN THE PSATS UNEMPLOYMENT COMPENSATION GROUP TRUST PURSUANT TO THE PENNSYLVANIA INTERGOVERNMENTAL COOPERATION LAW

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

ADMINISTRATION

Authorize the Township Solicitor to Advertise Approval of Actuary for 2015

I move that the Board approve to authorize the Township Solicitor to advertise that it is the Township’s intent to appoint Beyer-Barber Company as the 2015 Township Actuary.

Authorize Secretary to Pay Invoices

Mr. Nagle moved that the Board approve to authorize the Township Secretary to pay invoices through December 31, 2014; subject to the approval of the Township Manager.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Adoption of 2015 General Fund, Capital Reserve, State Fund and Recreation Budgets – Resolution 2014 – 11

Mr. Nagle moved that the Board approve to adopt Resolution 2014 – 11 adopting the 2015 Township Budgets as follows and to authorize the Chairman and Secretary to sign the Resolution:

HANOVER TOWNSHIP
NORTHAMPTON COUNTY

RESOLUTION 14 – 11

A RESOLUTION of the Township of the Township of Hanover, County of Northampton, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the municipal government, hereinafter set forth, during the year 2015.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hanover, County of Northampton, and Commonwealth of Pennsylvania:

Section 1. That for the expenditures and expenses of the fiscal year 2015 the following amounts are hereby appropriated from the fund equities, revenues, and other financing sources available for the year 2015 for the specific purposes set forth on the following pages.

Section 2. That any Resolution conflicting with this Resolution be and the same is hereby repealed insofar as the same affects this Resolution

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approve 2015 Tax Rate – Resolution 2014 – 12

Mr. Nagle moved that the Board approve to adopt Resolution 2014 – 12 setting the 2015 Tax Rate and to authorize the Chairman and Secretary to sign the Resolution:

HANOVER TOWNSHIP
NORTHAMPTON COUNTY

Resolution 14 - 12

TAX LEVY RESOLUTION

SECOND CLASS TOWNSHIP

A RESOLUTION OF THE Township of HANOVER, County of Northampton, Commonwealth of Pennsylvania, fixing the tax rates for the year 2015.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hanover, County of Northampton, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property and within the said Municipality subject to taxation for the fiscal year 2015 as follows:

Tax rate for general purposes, the sum of 3.40 mills on each dollar of assessed valuation or the sum of 34.0 cents on each one hundred dollars of assessed valuation.

Tax rate for fire tax purposes, the sum of 0.05 mills on each dollar of assessed valuation or the sum of 5.0 cents on each one hundred dollars of assessed valuation.

The same being summarized in tabular form as follows:

	Mills on Each Dollar of Assessed Valuation	Cents on Each One Hundred Dollars of Assessed Valuation
Tax Rate for General Purposes	<u>3.40</u> Mills	<u>34.0</u> Cents
Tax Rate for Fire Tax Purposes	<u>0.50</u> Mills	<u>5.0</u> Cents
TOTAL	<u>3.90</u> Mills	<u>39.0</u> Cents

That any resolution, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approve 2015 Tax Rate for Act 611 Taxes – Resolution 2014 – 13

Mr. Nagle moved that the Board approve to adopt Resolution 2014 –13 setting the 2015 Tax Rate for Act 611 Taxes and to authorize the Chairman and Secretary to sign the Resolution:

HANOVER TOWNSHIP
NORTHAMPTON COUNTY
Resolution 14 - 13

A RESOLUTION OF THE Township of Hanover, County of Northampton, Commonwealth of Pennsylvania, fixing the tax rate for the year 2015.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hanover, County of Northampton, Commonwealth of Pennsylvania, that a tax be and the same is hereby levied on all property transfers and occupation tax within said municipality subject to taxation for the Fiscal Year 2015 as follows:

REAL ESTATE TRANSFER TAX	1%
EARNED INCOME TAX	1%
LOCAL SERVICES TAX	\$52.00

MERCANTILE TAX	
PERFORMANCE OF SERVICES	1 ½ MILLS
WHOLESALE SALES OF MERCHANDISE	1 MILL
RETAIL SALE OF MERCHANDISE	1 ½ MILLS

The latter three taxes to be shared with the Bethlehem Area School District in such proportions as prescribed by law.

Authorize Secretary to Advertise Adoption of 2015 Budgets

Mr. Nagle moved that the Board approve to authorize the Secretary to advertise that the Board adopted the 2015 General Fund, Capital Reserve, State Fund and Recreation Budgets and that the budgets are on display at 3630 Jacksonville Road, Bethlehem, Pennsylvania during normal business hours.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approve Year End Budget Amendments for General Fund and Recreation

Mr. Nagle moved that the Board approve the 2014 Year End Budget Amendments attached and prepared by the Township Secretary/Assistant Treasurer and Township Treasurer/Assistant Secretary.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Note for the Record Updated Policy 23 – Organizational Chart

Mr. Nagle noted for the record that in compliance with Policy 23, the Township Manager has provided the Board with the 2015 Township Organization Chart.

Approve 2015 Salary Increase Guidelines

Mr. Nagle moved that the Board approve the 2015 Salary Increase Guidelines as presented by the Township Manager, to be used for employees effective with the 2014 reviews.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approve 2015 Fee Schedule – Resolution 2014 – 14

Mr. Nagle moved that the Board approve Resolution 2014-14 setting the Fee Schedule for 2015:

HANOVER TOWNSHIP
NORTHAMPTON COUNTY

Resolution 14 – 14

WHEREAS, The Township of Hanover assesses and collects various fees and charges that are either provided for in the Municipalities Planning Code, Second Class Township Code, Codified Ordinances of the Township of Hanover, or passed by Resolution of the Board of Supervisors; and

WHEREAS, the Township of Hanover Board of Supervisors, in keeping with good practices, periodically reviews the schedule of fees and makes appropriate revisions.

NOW, THEREFORE, BE IT RESOLVED, let it be resolved and enacted that the schedule of fees are established as contained herein and that this Resolution shall establish the schedule of fees for Hanover Township effective January 1, 2015 attached and incorporated hereto as “Exhibit A” as the official Fee Schedule for the Township of Hanover.

That any resolution, or part of resolution, inconsistent herewith and the same be and is hereby repealed.
Exhibit "A"

HANOVER TOWNSHIP FEE SCHEDULE
Effective January 1, 2015

Description	Fee
Assessed fee per the Commonwealth of Pennsylvania Act 13 of 2004 (subject to change without notice)	4.00 per each UCC Permit
Plan Review Fee Deposit (Residential) non-refundable	50.00
Plan Review Fee Deposit (Non-Residential) non-refundable	500.00 complete submission 150.00 each subsequent individual submission
Building Permit* New structures/dwellings, additions including sunrooms, patio enclosures, finished basements, interior and exterior alterations, structures, decks, including accessory building, and garages	
RESIDENTIAL - New dwellings	0.23 per sq ft
Renovations & Repairs	155.00 <500 sq ft, Plus 0.23 each additional sq ft
Decks, Patios (with frost footers)	230.00
Decks, Patios with Roof	455.00
Enclosed Additions	455.00
COMMERCIAL and NON-RESIDENTIAL NEW STRUCTURES	950.00 first 10,000 sq ft 0.40 each additional sq ft
Additions interior and exterior alterations, including tenant fit-outs	275.00 up to \$4,999.00 of cost plus 23.00 each additional \$1,000
Demolition Permit & Underground Storage Tank Removal	100.00
Cell Towers	500.00
Mechanical, Electrical, Sprinkler, Hood & Suppression and Alarm Permits* (Non-Residential Based on cost of construction per subcode)	
Residential	125.00
Up to \$3,499.99	125.00
\$3,500.00 to up to \$4999.99	155.00
\$5,000.00 to \$7,499.99	200.00
\$7,500 to 10,000	225.00
Over \$10,000	225.00 plus \$15.00 per \$1,000.00
Alarm Registration (required for new or existing or when transferred)	20.00
Plumbing Permit*	
New Construction Alteration and Repairs – (Base Fee plus each Fixture or Trap)	125.00 – Residential 155.00 – Residential New Construction 155.00 - (non-residential) plus 50.00 1-10 Fixtures or traps 25.00 each additional 10 fixtures or traps
Sprinkler	Based on Mechanical & Electrical Permit Fee Schedule
Master Plumber s License	50.00
Use & Occupancy Permit – Certificate of Occupancy	

New Construction; Alterations; Renovations (all uses)	20.00
Residential Resale and Inspection	50.00 (one Inspection) 75.00 each reinspection
Residential Rental Property – Registration and Inspection	100.00 per unit (one inspection) 75.00 each reinspection
Residential (Re-Inspection Fee – all permit types)	75.00 per unit
Commercial – Resale	200.00 under 10,000 sf 375.00 over 10,000 sf
Commercial Change of Use/Change of Occupancy (Zoning Approval Required)	200.00 plus CO Fee \$20.00
Commercial Re-inspection, all non residential permit types	175.00 - Commercial

Swimming Pool and Spa Permit

Above-ground – (new or re-installed, including air blown pools) separate electrical permit required	90.00
In-ground – Grading Plan Required (separate electrical, plumbing and fence permit required)	280.00
Hot Tub or Spa, Sauna (Separate electrical permit required)	170.00

Yard Sale Permit – One sign permitted on the premises No Charge

Zoning Permit

Residential – Fences, Sheds, Re-roof, Replacement Windows, siding, etc.	90.00
Alarm Registration (required for new or existing or when transferred)	20.00
Curb and Sidewalk - Residential	65.00
Curb cut and sidewalk – Commercial, Non-Residential	75.00
Driveway - Residential (New, replace or enlargement)	40.00
Driveway – Commercial	75.00
Earth Moving Permit	275.00
Fence – Commercial	200.00
Home Occupation	40.00
Patio without a footer	90.00
Solicitation	50.00
Temporary Storage Unit	35.00

Signs

Banner Sign, Temporary Sign or Reface Sign	\$75.00 per sign
Pylon Sign & Monument Sign	150.00 (30 sq. ft.) plus 0.30 each additional sq. ft.
Wall Mounted Sign	150.00 (up to 16 sq ft) plus .30 each additional sq. ft

Special Permits

Conditional Use	800.00
Zoning Appeal	600.00 – Residential 1,000.00 – Commercial, Non-Residential
Continuance Request – Applicant	175.00
UCC Building Code Appeal	600.00 – Residential 1,000.00 – Non-Residential

Miscellaneous

Copies, Black and White	0.25 per copy
Copies, Plans and Blue Prints	7.50 each

Compost Center Cards	15.00
Dog Violations	\$20.00 pickup charge \$20.00 per calendar day housing
Recycling Barrel	15.00
Recycling – Lid only	5.00
Sewer Certification	15.00
Trash Certification	15.00
Postage & Shipping	Actual cost per USPS or other carriers
Hold Harmless Indemnification Agreement (Owner is responsible for all costs over and above the minimum fee)	125.00 minimum charge
Official Township Map	7.50 each
Zoning Map	10.00 each
All other Maps	7.50 each
Comprehensive Plan	25.00
S.A.L.D.O.	25.00
Zoning Ordinance	25.00
Liquor License Transfer (Applicant is responsible for all related costs over and above the minimum deposit fee)	2,000.00 (Deposit)
Zoning Verification Request Letters.	35.00 per hour + copy costs

**SUBDIVISION AND LAND DEVELOPMENT
PLAN APPLICATION – FEE SCHEDULE**

Submission Type

**PRELIMINARY PLAN or FINAL PLAN or PRELIMINARY FINAL PLAN
Original Submission**

RESIDENTIAL

1 - 5 Lots	825.00 per Lot
6 - 20 Lots	330.00 per Lot
21 Lots or More	275.00 per Lot
Units (i.e. apts./condo)	40.00 per Unit

NON-RESIDENTIAL

1 Lot	1, 650.00 Lot
2-5 Lots	1,100.00 per Lot
6-20 Lots	935.00 per Lot
21 Lots or More	880.00 per Lot

Each Revision – 50% of Original Submission Fee

LOT LOCATION PLAN

Original Submission	200.00
Each Revision	110.00

SKETCH PLAN 220.00

Additionally, the Applicant/Developer shall reimburse the Township for expenses incurred as a result of the plan review

Mr. Salvesen seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approve 2015 Waste & Recycling Fees

Mr. Nagle moved that the Board approve the 2015 Residential Waste and Recycling Fees as follows:

2015 Residential Waste & Recycling Fees

Single Family Residential

ANNUAL PER HOUSEHOLD: \$245.00
ANNUAL PER HOUSEHOLD IF PAID BY 03/16/2015: \$220.50*
PENALTY FOR LATE PAYMENTS after 04/15/2015: 10%

Multifamily Residential (Southland Condominiums)

(Collection via containers)
ANNUAL FEE PER UNIT: \$120.00
ANNUAL PER UNIT IF PAID BY 03/16/2015: \$108.00*
PENALTY FOR LATE PAYMENTS after 04/15/2015: 10%

Multifamily Residential (Park Place Townhouses)

(Collection via containers & toters)
ANNUAL FEE PER UNIT: \$190.00
ANNUAL PER UNIT IF PAID BY 03/16/2015: \$171.00*
PENALTY FOR LATE PAYMENTS after 04/16/2015: 10%

All fees due by 05/02/2015

Duplicate Invoice Fee \$15.00

Administrative Fee to Collect Past Due/Delinquent Accounts: \$80.00

*** Postmark must be 3/16/2015 or before.**

The Township reserves the right to assess the cost or fees incurred by collection of delinquencies and the right to pro-rate the cost based on a reasonable monthly calculation. Ordinance 08-05, adopted on June 10, 2008, establishes collection and payment of refuse fees.

Mr. Salvesen seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Secretary to Advertise Re-Organization Meeting for the Board of Supervisors

Mr. Nagle moved to authorize the Secretary to advertise that the Board of Supervisors will hold their Annual Re-organization Meeting on Monday January 5, 2015 at 6:30 P.M.

Mr. Salvesen seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Secretary to Advertise Re-Organization Meeting for the Board of Auditors

Mr. Nagle moved to authorize the Secretary to advertise that the Board of Auditors will hold their Annual Re-organization meeting on Tuesday, January 6, 2015 at 7:30 P.M.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Secretary to Advertise the January 2015 Meetings for all Boards/Commissions

Mr. Nagle moved that the Board authorize the Secretary to advertise the January meetings for the Board of Supervisors January 13 and January 27, Planning Commission January 12, Recreation Advisory Board January 8 at the Community Center, Shade Tree Advisory Commission January 7, Crime Watch January 6, and Special Events Committee January 20 at the Community Center. Meetings will be held at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania 18017, (unless otherwise noted). Meetings will start at 7:30 P.M. with the exception of the Shade Tree Advisory Commission which will start at 6:00 P.M. and the Board of Supervisors and Special Events Committee which will start at 7 P.M. All meetings are open to the public.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Proclamation 2014 -14, Honoring Nicholas Edward Kanaskie on his Eagle Award

Mr. Nagle moved that the Board approve the following Proclamation honoring Nicholas Edward Kanaskie on His Eagle Award:

**HANOVER TOWNSHIP
NORTHAMPTON COUNTY**

PROCLAMATION NO. 2014-14

**A PROCLAMATION HONORING
NICHOLAS EDWARD KANASKIE
ON THE ACHIEVEMENT OF HIS EAGLE AWARD**

WHEREAS, Nicholas Edward Kanaskie has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, Nick officially will receive his award during an Eagle Presentation Ceremony on Saturday, January 3, 2015 as a member of Boy Scout Troop 352, Notre Dame of Bethlehem Roman Catholic Church, Bethlehem, PA; and

WHEREAS, Nick cleaned, refurbished and replanted shrubbery at the WWII and Korea War Memorials in Bethlehem Township; and

WHEREAS, Nick has exemplified the virtues of scouting and has exhibited leadership skills in his troop serving as Assistant Senior Patrol Leader, Chaplain's Aide and Order of the Arrow Representative.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

That Nicholas Edward Kanaskie is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Monday, January 5, 2014 as Nicholas Edward Kanaskie Day in Hanover Township.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approve Additions to the Hanover Township Handbook

Mr. Nagle moved that the Board approve the following additions to the Hanover Township Handbook effective January 1, 2015.

INSURANCE OPT OUT STIPEND POLICY

Hanover Township shall provide a stipend to employees, who opt out of Hanover Township's offered health insurance plans, of \$2,000.00, less applicable withholdings and deductions. The stipend will be paid following the completion of each calendar year and upon employees demonstrating that they maintained health insurance coverage for the entire calendar year under an alternative plan. Employee must be employed when stipend is provided. There is no prorated value.

BIRTHDAY & ANNIVERSARY DAYS

Effective with an employee's second year of employment the employee will be awarded two additional days off with pay. Employees will be allowed to take their birthday and work anniversary (employment date) day off. These days can be moved to either a Friday or Monday to allow for a longer weekend but *must be taken in the week in which they occur*. If the birthday occurs prior to the anniversary date, the birthday day off day commences the following year.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Nagle moved that the Board authorize the Township Solicitor to advertise that it is the Township's intent to appoint Todd J. Bushta, CPA as the Township's Accountant for the Year 2015.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Nagle moved that the Board authorize the Chairman and Secretary to sign the Restricted Municipal Gaming Grant Agreement.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

It was noted there were no items on the agenda.

DEVELOPMENTS

Hanover Corporate Center 2 – Lot 3, CVS/Turkey Hill – Maintenance Status

Mr. Tanczos moved that the Board approve, as recommended by Hanover Engineering's letter dated December 8, 2014, to approve the end of maintenance for Hanover Corporate Center 2 – Lot 3, CVS/Turkey Hill, and to return the security to the Developer on the condition that the Developer adheres to Township Policy #25, payment of Plans and Appeals Account charges; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Bright Dental Land Development Plan – Extension

Mr. Tanczos moved that the Board approve to grant Bright Dental, Dr. Rami Salloum an extension to December 15, 2015 in regards to the Plan Recording Deadline; and to notify Dr. Salloum of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Bethlehem Orthodontics – Improvements Extension

Mr. Tanczos moved that the Board approve to grant the Developer of Bethlehem Orthodontics a six (6) month extension to June 22, 2015 to complete the site improvements and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Milot updated the Board on Village View Park.

Solicitor Broughal had nothing to report.

Mr. Milite noted that the Township has collected 104 loads of yard waste equaling 520 tons and 235 loads of leaves totaling 1,175 tons to date.

Mr. Kish had nothing to report.

Mr. Finnigan noted the professionalism of the CRPD and the Fire and Ambulance Crews on the triple fatality that occurred on Macada Road.

Mr. Finnigan stated he needs signatures on a settlement agreement.

Mr. Walbert moved to authorize the Chairman and Secretary to sign the settlement agreement.

Mr. Tanczos seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved adjournment at 8:25 P.M.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl
Township Secretary