
REGULAR SEMI-MONTHLY MEETING
October 28, 2014

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos and Walbert, Engineer Brien Kocher, Solicitor James Broughal, Director of Administration/Treasurer Ryan Kish, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, from the meeting of the Board of Supervisors dated October 14, 2014. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers dated October 28, 2014 as presented by the Township Secretary/Assistant Treasurer; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis stated that he, as well as Mr. Finnigan and Mr. Ken Vail attended the Lehigh Valley Planning Commission 1st Annual Award Ceremony. Mr. Diacogiannis noted it was a well-attended, nice program.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Walbert – Road District #2, had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

Mr. Tanczos – Road District #4, had nothing to report.

Mr. Diacogiannis – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

ADMINISTRATION

Presentation – Northampton County Emergency Management

Mr. Bob Mateff and Mr. Ryan Hay from Northampton County were present to acknowledge Mr. Vince Milite with a Professional Certification plaque on completing the 3-tier emergency management program.

The Board of Supervisors congratulated Mr. Milite on his achievement.

PLANNING & ZONING

Public Hearing – Proposed Ordinance Amending Zoning Ordinance of 1978 by Adding a Definition for “General Office Use” and Permitting General Office Use in the C-2 Commercial Center District.

Mr. Walbert noted for the record that the hearing has been duly advertised and the Secretary has received Proof of Publication. A Court Stenographer was present to record all testimony.

After everyone who wishes to speak, had spoken, the hearing was closed and the regular meeting was re-opened.

Mr. Walbert moved that the Board approve Ordinance 2014-8 amending the Zoning Ordinance of 1978 by adding the definition “General Office Use” and permitting General Office Use in the C-2, Commercial Center District:

ORDINANCE NO. 14 - 8

AN ORDINANCE ENACTED BY THE BOARD OF SUPERVISORS OF HANOVER TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA, AMENDING THE HANOVER TOWNSHIP ZONING ORDINANCE OF 1978 BY ADDING A DEFINITION FOR GENERAL OFFICE USE; AND PERMITTING GENERAL OFFICE USE IN THE C-2 COMMERCIAL CENTER DISTRICT.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

ADMINISTRATION – CONTINUED

2015 Recreation Proposed Budget Discussion

Recreation Director, Rob Cepin, was present to discuss the 2015 Proposed Recreation Budget and answer any questions from the Board.

Authorize Chairman to sign Agreement with Hough Associates to Collect Recycling Data and Prepare PA DEP 904 Recycling Grant Applications

Mr. Nagle moved to authorize the Chairman to sign the 3-Year Agreement with Hough Associates to collect Residential and Commercial recycling data and prepare PA DEP 904 recycling grant applications for Hanover Township. Years to include 2014, 2015, and 2016.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approval of 2015 Allocation to Colonial Regional Police

Mr. Nagle moved that the Board approve the 2015 Hanover Township Allocation of \$1,643,896.00 towards the operation of the CRPD in compliance with Article V, Section A of the Colonial Regional Police Commission Articles of Agreement and to send a letter to the Commission.

Mr. Salvesen seconded the motion.

Mr. Walbert noted that the Budget was passed by the Police Commission.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approval of Resolution 14-10, Establishing Sewer Rates, Rules and Regulations

Mr. Nagle moved that the Board approve the following Resolution, 2014-10 establishing Sewer Billing Rules and Regulations:

HANOVER TOWNSHIP
NORTHAMPTON COUNTY

Resolution 14- 10

WHEREAS, Ordinance 07-17, Section 140-3 of the Township of Hanover, Northampton County, allows for the establishment of rates, rules and regulations, as from time to time may be amended by resolution of the Township; and

WHEREAS, in keeping with good practice, the Board of Supervisors of the Township of Hanover periodically reviews the rates, rules and regulations and makes appropriate revisions and/or modifications.

NOW, THEREFORE, BE IT RESOLVED, and it is resolved and enacted that the Sewer Billing Schedule as set forth on *Exhibit "A"* attached hereto is established and that the following rules and regulations with respect to Sewer billing is hereby established:

- (a) Sewer bills shall be billed quarterly, in arrears;
- (b) Sewer bills due net thirty (30) days;
- (c) Sewer bills shall accrue a 10% penalty if not paid within forty-five (45) days of billing; and
- (d) Sewer bills shall accrue interest monthly on any delinquent account at the annual rate of 18.0% or the maximum permitted by law.

That any resolution, or part of resolution, inconsistent with this Resolution be and the same is hereby repealed insofar as the same affects the matters contained in this Resolution.

IN TESTIMONY WHEREOF, the undersigned TOWNSHIP has caused this Resolution to be signed by a duly authorized officer and its corporate seal, duly attested by the Board Secretary, to be hereunto affixed this 28th day of October, 2014.

Mr. Salvesen seconded the motion.

Mr. Finnigan noted that this is effective January 1, 2015.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

It was noted there were no items on the agenda.

DEVELOPMENTS

Authorize Chairman and Secretary to sign Site Plan Improvements, Site Plan Maintenance and Declaration of Covenant Agreement and Easement for Maintenance of Stormwater Management Facilities for Hanover Highlands Lot 3

Mr. Tanczos moved to authorize the Chairman and Secretary to sign the Site Plan Improvements Agreement, Site Plan Maintenance Agreement and Declaration of Covenant Agreement and Easement for Maintenance of Stormwater Management Facilities for Hanover Highlands Lot 3, Luis J. Alvarez, DDS, PC.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Traditions of America, HCC 2 Lot 5 – Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer of Traditions of America, Hanover Corporate Center 2, Lot 5 a thirty (30) day extension to the Improvements Agreement to November 30, 2014; and to notify the Developer of the Board's action.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Note for the Record – Hanover Township Volunteer Fire Company #1 Expansion

Mr. Tanczos noted for the record that Hanover Township Volunteer Fire Company #1, Expansion project, has granted the Township an extension of time to February 9, 2015 to review the plan application.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Kocher had nothing to report.

Mr. Broughal had nothing to report.

Mr. Milite had nothing to report.

Mr. Kish noted that the revised budget distributed today, includes formatting changes and supporting documentation.

Mr. Finnigan reported that the leaf collection is going well; there are four trucks out now instead of three.

Mr. Finnigan brought a letter to the Board's attention that we received from Taylor Family Mini Mart requesting that the Township waive the penalty for the late filing of their mercantile tax payment.

A discussion was held on the request.

Mr. Nagle moved that the Board approve to abate the \$882.67 late payment penalty of 2013 mercantile taxes for Taylor Family Fuel and Mini Marts.

Mr. Salvesen seconded the motion.

Mr. Salvesen no, Mr. Nagle no, Mr. Tanczos no, Mr. Walbert no, Mr. Diacogiannis no.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved adjournment at 7:55 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl
Township Secretary