
REGULAR SEMI-MONTHLY MEETING
April 8, 2014

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Nagle, Tanczos, and Walbert, Mr. Jim Milot for Engineer Brien Kocher, Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Walbert, the Board approved the Agenda with two additions under "Appointments and Resignations".
Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved the minutes, from the meeting of the Board of Supervisors dated March 11, 2014.
Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved the List of Bills and Transfers dated April 8, 2014 as presented by the Township Secretary/Assistant Treasurer; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes.
Mr. Nagle aye with the exception of the portion of General Fund Check# 3021 which benefits me, Mr. Tanczos aye with the same exception, Mr. Walbert aye with the same exception, Mr. Diacogiannis aye with the same exception.

COURTESY OF THE FLOOR

It was noted there was no one present to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 had nothing to report.

Mr. Walbert – Road District #2 had nothing to report.

Mr. Tanczos – Road District #4 had nothing to report.

Mr. Diacogiannis – Road District #5 had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

Appointment of Recreation Director

Mr. Nagle moved that the Board approve to appoint Robert C. Cepin as Recreation Director at an annual salary of \$43,000.00 per year; \$1,653.85 bi-weekly. Appointment is effective April 7, 2014 subject to a background check.

Mr. Tanczos seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Appointment of Assistant Recreation Director

Mr. Nagle moved that the Board approve to appoint Joshua J. Aniskevich as Assistant Recreation Director at an annual salary of \$35,000.00 per year; \$1,346.16 bi-weekly. Appointment is effective April 21, 2014 subject to a background check.

Mr. Tanczos seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PLANNING & ZONING

Zoning Petition – Martin S. & Carolee Hlay – Hanover Woods Subdivision

Petitioners, Martin S and Carolee Hlay are requesting Zoning Relief from the dimensional and woodlands provisions of the Ordinance.

A discussion was held and the Board agreed to let the Zoning Hearing Board handle the request.

ADMINISTRATION

Proclamation 2014-2 Honoring Richard Bieniek on the Achievement of His Eagle Award

Mr. Nagle moved that the Board approve Proclamation 2014-2, Honoring Richard Bieniek on the achievement of his Eagle Award:

**HANOVER TOWNSHIP
NORTHAMPTON COUNTY**

PROCLAMATION NO. 2014-2

**A PROCLAMATION HONORING
RICHARD BIENIEK
ON THE ACHIEVEMENT OF HIS EAGLE AWARD**

WHEREAS, Richard Bieniek has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, Richard will officially receive his award during an Eagle Presentation Ceremony on Sunday, April 19, 2014 as a member of Boy Scout Troop 302, First Presbyterian Church, Bethlehem, PA; and

WHEREAS, Richard installed trail improvements at the South Bethlehem Greenway in Bethlehem; and

WHEREAS, Richard has exemplified the virtues of scouting and has exhibited leadership skills in his troop serving as Patrol Leader and Assistant Senior Patrol Leader.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

That Richard Bieniek is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Monday, April 21, 2014 as Richard Bieniek Day in Hanover Township.

Mr. Tanczos seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Proclamation 2014-3 Honoring Jason Todd Siegfried on the Achievement of His Eagle Award

Mr. Nagle moved that the Board approve Proclamation 2014-3, honoring Jason Todd Siegfried on the achievement of his Eagle Award:

**HANOVER TOWNSHIP
NORTHAMPTON COUNTY**

PROCLAMATION NO. 2014-3

**A PROCLAMATION HONORING
JASON TODD SIEGFRIED
ON THE ACHIEVEMENT OF HIS EAGLE AWARD**

WHEREAS, Jason Todd Siegfried has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, Jason officially received his award during an Eagle Presentation Ceremony on Sunday, February 9, 2014 as a member of Boy Scout Troop 302, First Presbyterian Church, Bethlehem, PA; and

WHEREAS, Jason designed and built a meditation/remembrance garden for his church, St. Stephen's Lutheran Church in Bethlehem; and

WHEREAS, Jason has exemplified the virtues of scouting and has exhibited leadership skills in his troop serving as Assistant Senior Patrol Leader, Patrol Leader, Assistant Patrol Leader, Troop Guide and as Den Chief for Pack 368.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

That Jason Todd Siegfried is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Friday, April 11, 2014 as Jason Todd Siegfried Day in Hanover Township.

Mr. Tanczos seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Proclamation 2014-4 Honoring Alex M. Medellin on the Achievement of His Eagle Award

Mr. Nagle moved that the Board approve Proclamation 2014-4, honoring Alex M. Medellin on the achievement of his Eagle Award:

**HANOVER TOWNSHIP
NORTHAMPTON COUNTY**

PROCLAMATION NO. 2014-4

**A PROCLAMATION HONORING
ALEX M. MEDELLIN
ON THE ACHIEVEMENT OF HIS EAGLE AWARD**

WHEREAS, Alex M. Medellin has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, Alex will officially receive his award during an Eagle Presentation Ceremony on Sunday, April 19, 2014 as a member of Boy Scout Troop 302, First Presbyterian Church, Bethlehem, PA; and

WHEREAS, Alex built storage shelves for the Salvation Army's food pantry; and

WHEREAS, Alex has exemplified the virtues of scouting and has exhibited leadership skills in his troop serving as Patrol Leader and Assistant Senior Patrol Leader.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

That Alex M. Medellin is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Tuesday, April 22, 2014 as Alex M. Medellin Day in Hanover Township.

Mr. Tanczos seconded the motion.
Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Proclamation 2014-5 Honoring Zachary Adam Pendzick on the Achievement of His Eagle Award

Mr. Nagle moved that the Board approve Proclamation 2014-5, honoring Zachary Adam Pendzick on the achievement of his Eagle Award:

**HANOVER TOWNSHIP
NORTHAMPTON COUNTY**

PROCLAMATION NO. 2014-5

**A PROCLAMATION HONORING
ZACHARY ADAM PENDZICK
ON THE ACHIEVEMENT OF HIS EAGLE AWARD**

WHEREAS, Zachary Adam Pendzick has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, Zachary will officially receive his award during an Eagle Presentation Ceremony on Sunday, April 19, 2014 as a member of Boy Scout Troop 302, First Presbyterian Church, Bethlehem, PA; and

WHEREAS, Zachary's project was trail improvements at the South Mountain Preserve; and

WHEREAS, Zachary has exemplified the virtues of scouting and has exhibited leadership skills in his troop serving as Assistant Senior Patrol Leader, Patrol Leader and Quartermaster.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

That Zachary Adam Pendzick is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Wednesday, April 23, 2014 as Zachary Adam Pendzick Day in Hanover Township.

Mr. Nagle seconded the motion.
Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

Village View Park – Payment #3 Approval

Mr. Nagle moved that the Board approve, as recommended by Hanover Engineering's letter dated April 3, 2014, to forward payment to Livengood Excavators, Inc. in the amount of \$99,387.30 (ninety-nine thousand, three hundred eighty-seven dollars and thirty-nine cents), payment recommendation number 3.

Mr. Tanczos seconded the motion.
Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Village View Park – Payment #4 Approval

Mr. Nagle moved that the Board approve, as recommended by Hanover Engineering’s letter dated April 4, 2014, to forward payment to Livengood Excavators, Inc. in the amount of \$33,361.67 (thirty-three thousand, three hundred sixty-one dollars and sixty-seven cents), payment recommendation number 4.

Mr. Tanczos seconded the motion.
Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert sye, Mr. Diacogiannis aye.

Village View Park Change Order Number 1 Approval

Mr. Nagle moved that the Board approve, as recommended in Hanover Engineering’s letter dated April 7, 2014, change order number 1 increasing the contract amount by \$13,668.86 bringing the total contract price to \$849,121.80.

Mr. Tanczos seconded the motion.
Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

DEVELOPMENTS

Hanover Corporate Center 2 Lot 10 Preliminary/Record Subdivision Plan – Conditional Approval

Mr. Tanczos moved that the Board, as recommended by the Township Engineer, approve to adopt the terms and conditions relative to the Griffin Land and Nurseries, Inc., Hanover Corporate Center 2, Lot 10 Preliminary/Record Subdivision Plan, prepared and provided to the Developer/Owner for signature and the Township Secretary is to notify the Developer/Owner of the Board’s action relative to this matter:

CONDITIONS

1. The conditionally approved Griffin Land and Nurseries, Inc., Hanover Corporate Center 2, Lot 10, Record Land Development Plan shall be recorded prior to the Griffin Land and Nurseries, Inc., Hanover Corporate Center 2, Lot 10, Preliminary/Record Subdivision Plan being recorded.
2. A revised Access Driveway Easement Agreement, satisfactory to the Township Solicitor, for the common access drive on Lots 1 and 10 of Hanover Corporate Center 2 shall be recorded prior to the recording of the Griffin Land and Nurseries, Inc., Hanover Corporate Center 2, Lot 10, Preliminary/ Record Subdivision Plan.
3. The Developer/Owner shall address all outstanding comments in the Hanover Engineering Associates, Inc. review letter dated April 4, 2014 to the satisfaction of the Township Engineer, prior to recording.
4. The Developer/Owner shall enter into an Improvements Agreement with the Township and provide appropriate security. (SALDO Section 159-30.D.(5))

- A. The Improvements Agreement shall include a notarized statement, satisfactory to the Township Solicitor, stating that the Township shall be held harmless against any claim of damage from the downstream property owners that may result from the proposed development. (Stormwater Section 152-10E)
5. The Developer/Owner shall enter into a Maintenance Agreement with the Township and provide appropriate security. (SALDO Section 159-30.D.(6))
6. The Developer/Owner shall provide financial security, or proof of previously provided financial security, for the deferral of improvements (Steuben Road frontage improvements and sidewalks along Lot 10 common driveway) and/or provide language on the plan, acceptable to the Township Solicitor, regarding the requirement to construct the deferred improvements when notified by the Board of Supervisors, but not later than October 30, 2016 for the Steuben Road improvements only, prior to the Griffin Land and Nurseries, Inc., Hanover Corporate Center 2, Lot 10 Preliminary/Record Subdivision Plan being recorded.
7. The Developer/Owner shall not be required to provide Recreation and Open Space requirements as these were previously addressed during the Hanover Corporate Center 2 Subdivision Plan approval of these lots. (SALDO Section 159-16.D)
8. The Developer/Owner shall not be required to provide sanitary sewer Tapping, Connection and Customer Facilities Fees as these were previously addressed during the Griffin Land and Nurseries, Inc., Hanover Corporate Center 2, Lot 10, Record Land Development Plan approval of these lots. (Sewers Section 140-13)
9. The Developer/Owner shall not be required to provide a Traffic Impact Fee, as this was previously addressed during the Griffin Land and Nurseries, Inc., Hanover Corporate Center 2, Lot 10, Record Land Development Plan approval of these lots. (Impact Fee Ordinance 91-12, Resolution 97-11).
10. The Developer/Owner shall pay all current fees, including any outstanding plans and appeals account charges. (SALDO Section 159-36J).
11. The Developer/Owner shall provide two (2) Mylars for recording the plans and ten (10) sets of plans which are signed and notarized by the Owner and sealed by the Surveyor/Engineer. (SALDO Section 159-34.B)
12. The Developer/Owner shall meet all conditions of the Preliminary/Record Plan approval, and the Preliminary/Record Plan shall be recorded within twelve (12) months of Conditional Plan approval, and agrees that if such conditions are not met, the conditional Preliminary/Record Plan approval shall be considered void, and the application for the Preliminary/Record Plan approval shall be considered void and withdrawn

The granting of conditional Preliminary/Record approval of this plan recognizes that the Township is agreeing to the following on the Subdivision Plan:

- A. That the Board of Supervisors waives the requirement to locate all existing features within two hundred feet (200') of any part of the land to be developed and allows the existing features as shown on the plan. (SALDO Section 159-29.C.(1))
- B. That the Board of Supervisors waives the requirement to provide existing contour lines and allows a reference to the Griffin Land and Nurseries, Inc., Hanover Corporate Center 2, Lot 10, Land Development Plans. (SALDO Section 159-29.C.(2))
- C. That the Board of Supervisors waives the requirement to identify the location, trunk diameter and species of all existing trees and shade trees, including trees within tree rows and woodlands and allows a reference to the Griffin Land and Nurseries, Inc., Hanover Corporate Center 2, Lot 10, Land Development Plans. (SALDO Section 159-29.C.(3) and (6)(a))
- D. That the Board of Supervisors defers the requirement to improve the Steuben Road frontage along the subject property. (SALDO Section 159-11.)
- E. That the Board of Supervisors defers the requirement to install sidewalks along the Jaiendl Boulevard and Steuben Road frontages of the subject property as well as along the proposed common driveway. (SALDO Section 159-13.B.(1))

Mr. Walbert seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Traditions of America at Bridle Path – Phase 1 – Security Release Request #3

Mr. Tanczos moved that the Board approves, as recommended by Hanover Engineering's letter dated April 4, 2014, to grant the Developer of Traditions of America at Bridle Path Phase 1, a reduction of the required security in the amount of \$250,191.59 which leaves a total of \$1,444,209.92 in security for Phase 1 conditioned upon the following:

- 1. That the Developer acknowledges that the security provided by Arch Insurance Company will remain in force and at a minimum of \$1,444,209.92 for the work remaining, plus contingencies.
- 2. That the Developer adheres to Township Policy 25 (payment of Plans and Appeals Accounts).

Mr. Walbert seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Traditions of America at Bridle Path – Phase 2 – Security Release Request #2

Mr. Tanczos moved that the Board approves, as recommended by Hanover Engineering's letter dated April 4, 2014, to grant the Developer of Traditions of America at Bridle Path Phase 2, a reduction of the required security in the amount of \$156,863.30 which leaves a security balance of \$553,359.84 conditioned upon the following:

1. That the Developer acknowledges that the security provided for Phase 2 will remain in force at a minimum of \$553,359.84 for the work remaining, plus contingencies.
2. That the Developer adheres to Township Policy 25 (payment of Plans and Appeals Accounts).

Mr. Walbert seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one was present to offer any comment.

STAFF REPORTS

Mr. Milot updated the Board on the Radar Speed Signs.

Mr. Broughal had nothing to report.

Mr. Milite noted that he took delivery of the 2014 Bobcat Skid Steer and that the street sweeping has started

Finnigan had nothing to report.

Upon motion of Mr. Walbert, seconded by Mr. Tanczos, the Board approved adjournment at 7:26 P.M.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl
Township Secretary