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**REGULAR SEMI-MONTHLY MEETING**  
**February 11, 2014**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Nagle, Tanczos, and Walbert, Engineer Brien Kocher, Attorney Leo DeVito for Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved the Agenda; with an addition of an Executive Session for Litigation.  
Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved the minutes, from the meeting of the Board of Supervisors dated January 28, 2014.  
Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved the List of Bills and Transfers dated February 11, 2014 as presented by the Township Secretary/Assistant Treasurer; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes.  
Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**COURTESY OF THE FLOOR**

Josh Burke, Director of the Bethlehem Area Public Library was present to introduce himself to the Board; thanked them for their support, and noted if the Township needs anything to let him know.

**REPORT OF THE CHAIRMAN**

Mr. Diacogiannis had nothing to report.

**REPORT OF THE VICE-CHAIRMAN**

Mr. Walbert had nothing to report.

**SUPERVISOR'S COMMENTS & ROAD REPORTS**

Mr. Nagle – Road District #1 had nothing to report; noted he attended the Library meeting last night.

Mr. Walbert – Road District #2 had nothing to report.

Mr. Tanczos – Road District #4 had nothing to report.

Mr. Diacogiannis – Road District #5 had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

PLANNING & ZONING

**Zoning Hearing Petition – Bethlehem Retirement Residence LLC – 3500 Fairview Street – Zoning District OI, Office and Institutional – Requesting Zoning Relief from the Setback and Sign Provisions of the Ordinance**

Applicant is requesting a variance to build an attached three season room addition on top of an existing patio.

After a brief discussion, Mr. Walbert recommended that the Board let the Zoning Hearing Board handle the matter.

The Board agreed.

ADMINISTRATION

**Business Privilege Tax Penalties and Fees – Penncap Properties**

Mr. Nagle moved that the Board approve to release Penncap Properties from paying the penalties and fees associated with the filing of Business Privilege Taxes for the Year 2012; and to notify Penncap Properties of the Board's action.

Mr. Tanczos seconded the motion.

Ms. Lisa Pektor from Penncap Properties was present to explain the situation to the Board.

A discussion was held and Ms. Pektor answered questions from the Board.

Mr. Nagle no, Mr. Tanczos no, Mr. Walbert no, Mr. Diacogiannis aye.

The motion failed by a 3-1 vote.

**Authorize Chairman to Sign the Service Agreement with Kistler O'Brien Fire Protection to Provide Fire Safety Training to the Preschool/Child Services Teachers**

Mr. Nagle moved that the Board authorize the Chairman to sign the Service Agreement with Kistler O'Brien Fire Protection to provide a fire safety training class for approximately 10-15 employees at the Community Center at a fee of \$102.00.

Mr. Walbert seconded the motion.

Mr. Nagle aye, Mr. Walbert aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

**Authorize Chairman to Sign the Federal Surplus Property Program Application for Eligibility**

Mr. Nagle moved to authorize the Chairman to sign the Federal Surplus Property Program Eligibility with the authorized representatives being Vincent Milite, James P. Skinner, Martin Limpar and John J. Finnigan, Jr.

Mr. Walbert seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Proclamation 2014-1, Honoring William Thomas Pelletiers on the Achievement of His Eagle Scout Award**

Mr. Nagle moved that the Board approve Proclamation 2014-1, honoring William Thomas Pelletiers on the achievement of his Eagle Award:

**HANOVER TOWNSHIP  
NORTHAMPTON COUNTY**

PROCLAMATION NO. 2014-1

**A PROCLAMATION HONORING  
WILLIAM THOMAS PELLETIERS  
ON THE ACHIEVEMENT OF HIS EAGLE AWARD**

WHEREAS, William has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, William will officially receive his award during an Eagle Presentation Ceremony on February 22, 2014, as a member of Boy Scout Troop 302, First Presbyterian Church, Bethlehem, PA; and

WHEREAS, William's Eagle Project was refurbishing the play area at Hanover Elementary School. He repainted the US map, basketball lines, kickball bases, hop scotch boards, and four square boards. He added the numbers to classroom line up areas outside the school. He also mulched the playground equipment area. Finally, he added a bench. The school children as well as the local children have enjoyed using the refurbished playground. The adults have enjoyed having another bench to sit on; and

WHEREAS, William has exemplified the virtues of scouting and has exhibited leadership skills in his troop serving as Assistant Patrol Leader and Den Chief.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

**That William Thomas Pelletiers is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Tuesday, February 25, 2014 as William Thomas Pelletiers' Day in Hanover Township.**

Mr. Walbert seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## PUBLIC WORKS

### **Authorization to Purchase a Bobcat Skid-Steer Loader**

Mr. Nagle moved that the Board approve to authorize the Public Works Director to purchase a Bobcat Skid-Steer Loader through Clark Equipment dba Bobcat Government Sales at the PA Contract price of \$39,632.63.

Mr. Walbert seconded the motion.

It was noted that this purchase was included in the 2014 Budget.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Authorization to Purchase an 18' Skid-Steer Trailer**

Mr. Nagle moved that the Board approve to authorize the Public Works Director to purchase an 18' Skid-Steer Trailer through Appalachian Trailers at the quoted price of \$3,356.02.

Mr. Walbert seconded the motion.

It was noted that this purchase was included in the 2014 Budget.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## DEVELOPMENTS

### **Note for the Record – SWB & R Associates – 3865 Adler Place Land Development – Extension**

Mr. Tanczos noted for the record that SWB & R Associates – 3865 Adler Place has granted the Township an extension of time to April 29, 2014 to review the Land Development Plan.

### **Note for the Record - Farmhouse Mews Subdivision – Extension**

Mr. Tanczos noted for the record that the Developer of the Farmhouse Mews Subdivision has granted the Township an extension to August 3, 2014 for review of the plans.

### **Jaindl – Monocacy Farms – Lot 61 Resubdivision – Extension Request**

Mr. Tanczos moved that the Board approve to grant Jaindl Land Company for Monocacy Farms Lot 61 Resubdivision an extension to February 25, 2016 to complete all the Improvements; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Traditions of America at Bridle Path – Improvements**

Representatives from Traditions of America will be present to discuss Item #28 in the General Covenants "All off-site improvements of the intersection of Bridle Path Road and Jacksonville Road shall be completed no later than 65% occupancy of Phase 1 or by May 15, 2015."

Mr. David Biddison, Partner with Traditions of America, was present to discuss the improvements that need to be completed prior to receiving additional certificate of occupancy permits. They are 80% complete, requesting an extension to June 1, 2014 to complete the paving, curb and sidewalk, and permission to continue issuing CO's noted that they are reporting regularly to the Township Manager and Engineer with updates.

A discussion was held.

Mr. Tanczos moved that the Board approve the modification of Traditions of America at Bridle Path General Covenants indicating that all off-site improvements at the intersection of Bridle Path Road and Jacksonville Road shall be completed no later than June 1, 2014; no further Certificate of Occupancy permits will be issued after June 1, 2014 unless improvements are satisfactory to the Township Engineer and Township Manager.

Mr. Walbert seconded the motion.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

#### COURTESY OF THE FLOOR

Resident Scott Heess was present to bring the Firearms Ordinance to the Boards attention especially the changes that were made in reference to the firing of be-be guns. He is looking for clarification on the ordinance and fines and stated that the ordinance conflicts with PA Law.

Mr. Diacogiannis stated that they will look into it and let him know.

#### STAFF REPORTS

Mr. Kocher had nothing to report.

Mr. DeVito had nothing to report.

Mr. Milite reported on the following:

- Updated the Board on the salt supply and noted that the Flu went through the whole road crew over the course of a week or so and gave the Road Crew credit for battling through it and working during the storms.

Mr. Finnigan had nothing to report.

Upon motion of Mr. Walbert, seconded by Mr. Tanczos, the Board approved adjournment at 8:00 P.M. and went into an Executive Session for Litigation.

Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

It was noted that the Executive Session concluded at 8:15 P.M.

Lori A. Stranzl  
Township Secretary