
**REGULAR SEMI-MONTHLY MEETING
November 12, 2013**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos, and Walbert, Engineer Brien Kocher, Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the Agenda. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the minutes, from the meeting of the Board of Supervisors dated October 22, 2013. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the List of Bills and Transfers dated November 12, 2013 as presented by the Township Secretary/Assistant Treasurer; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted for the record that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert reported that this past Saturday he attended the Electronics Recycling and Shredding event and thanked the Recycling Coordinator for putting the event together.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 had nothing to report.

Mr. Walbert – Road District #2 had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

Mr. Tanczos – Road District #4 had nothing to report.

Mr. Diacogiannis – Road District #5 had nothing to report.

APPOINTMENTS & RESIGNATIONS

PLANNING & ZONING

Conditional Use Approval - Dr. Rami Salloum, D.D.S., 3739 Bath Pike, Bethlehem, PA 18017

Mr. Walbert moved that the Board approve the Conditional Use request of Dr. Rami Salloum, D.D.S. for the property located at 3739 Bath Pike, Bethlehem, Pennsylvania, 18017, pursuant to Section 185-54.E.(12d) and Sections 185-37.E (1 through 4c) of the Hanover Township Zoning Ordinance, under the following conditions:

1. The property at 3739 Bath Pike shall have no driveway access onto Route 512.
2. The basement areas of the property located at 3739 Bath Pike, Bethlehem, Pennsylvania shall only be used for storage and the placement of mechanical equipment to operate the property.
3. The Applicant shall ensure, through the use of landscaping, that headlights from cars utilizing the property at 3739 Bath Pike, Bethlehem, Pennsylvania will be shielded from shining on adjacent neighboring residential properties.
4. That the Applicant receives Preliminary/Record Land Development approval for the property located at 3739 Bath Pike, Bethlehem, Pennsylvania consistent with this Conditional Use request and approval of the Board's decision.

Also, to notify the Applicant of the Board's decision.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

DEVELOPMENTS

Note for the Record - Farmhouse Mews Subdivision –Extension

Mr. Tanczos noted for the record that the Developer of Farmhouse Mews Subdivision has granted the Township an extension to February 28, 2013 to act on the plan.

Note for the Record – The 215 Project, E & M Logistics, LLC – Extension

Mr. Tanczos noted for the record that the Developer of the 215 Project, E & M Logistics, LLC has granted the Township an extension to March 1, 2014 to review the plans.

Note for the Record - Northgate Business Center II, Lot 3 - Extension

Mr. Tanczos noted for the record that the Developer of Northgate Business Center II, Lot 3 has granted the Township an extension to December 31, 2013 to review the plan.

Note for the Record – Ungerer & Company Building Expansion – Extension

Mr. Tanczos noted for the record that Ungerer & Company, Building Expansion project, has granted the Township an extension to 3/8/2014 to review the plans.

Traditions of America at Bridle Path, Phase 1, Security Reduction Request #2

Mr. Tanczos moved that the Board, as recommended by Hanover Engineering Associates letter dated November 5, 2013, approves to grant the Developer a reduction of the required security in the amount of \$419,325.15, conditioned upon the following:

1. That the Developer acknowledges that the security provided by Arch Insurance Company will remain in force and at a minimum of \$1,694,401.51 for the work remaining, plus contingencies.
2. That the Developer adheres to Township Policy #25 (payment of Plans and Appeals Accounts).

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Traditions of America at Bridle Path, Phase 2, Security Reduction Request #1

Mr. Tanczos moved that the Board, as recommended by Hanover Engineering Associates letter dated November 5, 2013, approves to grant the Developer a reduction of the required security in the amount of \$1,333,583.48, conditioned upon the following:

1. That the Developer acknowledges that the security provided for Phase 2 will remain in force and at a minimum of \$679,503.14 for the work remaining, plus contingencies.
2. That the Developer adheres to Township Policy #25 (payment of Plans and Appeals Accounts).

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

ADMINISTRATION

Authorize Solicitor to Advertise Proposed Ordinance, Amending Ordinance 02-01, Chapter 172

Mr. Nagle moved that the Board authorize the Township Solicitor to advertise that the Board will hold a Public Meeting for the Proposed Ordinance, amending Ordinance 02-01, Chapter 172, providing for the regulation of stopping, standing and parking vehicles on Claire Street.

ORDINANCE NO. 13-_____

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF HANOVER, COUNTY OF NORTHAMPTON, COMMONWEALTH OF PENNSYLVANIA AMENDING ORDINANCE 02-01, CHAPTER 172, PROVIDING FOR THE REGULATION OF STOPPING, STANDING AND PARKING VEHICLES ON CLAIRE STREET, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HERewith.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

2014 Sewer Rates – Resolution 2013-15

Mr. Nagle moved that the Board approve to adopt Resolution 2013-15 setting the 2014 Sewer Rates by District and to authorize the Chairman and Secretary to sign the Resolution:

HANOVER TOWNSHIP
NORTHAMPTON COUNTY

Resolution 13 – 15

WHEREAS, Ordinance 07-17 of the Township of Hanover allows for the setting of sewer rates by District to defer the cost of their operations and administration, and

WHEREAS, in keeping with good practice, the Board of Supervisors periodically reviews the schedule of fees and makes appropriate revisions.

NOW, THEREFORE, BE IT RESOLVED, let it be resolved and enacted that the schedule of fees below are established as contained herein and that this Resolution shall establish the schedule of fees for Sewer Rates in District I (West) and District III (East) effective January 1, 2014 until modified by a similar resolution of the Board of Supervisors.

WEST SEWER DISTRICT \$75.00 per EDU (Equivalent Dwelling Unit)

EAST SEWER DISTRICT \$45.00 per EDU (Equivalent Dwelling Unit)

That any resolution, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Chairman to Sign the American Specialty Health Fitness, Inc. Fitness Facility Services Agreement

Mr. Nagle moved that the Board authorize the Chairman to sign the American Specialty Health Fitness, Inc. Fitness Facility Services Agreement, acknowledging Hanover Township Community Center as a Silver & Fit Basic Facility.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Amended Policy 53 – Emergency Call Response

Mr. Nagle moved that the Board approve amended Policy 53 Emergency Call Response as stated below:

Policy 53

Emergency Call Response

It shall be the policy of the Board of Supervisors, Hanover Township – Northampton County, that when requested by the Fire Chief, Assistant Fire Chief and/or Officer-in-Charge (OIC), a Township employee who is a member of the Hanover Township Volunteer Fire Company #1, may respond to a working fire or other incident in support of the Hanover Township Volunteer Fire Company #1 emergency efforts, if their leaving is approved by either the Director of Public Works, Crew Leader or Township Manager and is deemed necessary for Public Health, Safety or Welfare. Township employees shall be compensated at their normal rate of pay. Responding to an incident, when requested, is strictly voluntary on the part of Township employee.

When deemed necessary, and again with the approval of either the Director of Public Works or the Township Manager, non-members of the Hanover Township Volunteer Fire Company #1, who are Township employees may be sent to a working fire or other incidents to assist with the operations of the Fire Company.

The Township will not be responsible for training and/or certifications required. Training would have to be arranged between the Township employee and the Fire Company and occur on the Township employee's own time.

[Adopted June 10, 2003](#)

[Amended November 12, 2013](#)

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Signature of Settlement Agreement with Consolidated Electrical Distributors, Inc.

Mr. Nagle moved that the Board authorize the Chairman and Secretary to sign the Settlement and Release Agreement between Consolidated Electrical Distributors, Inc. and Township of Bethlehem, Northampton County, Township of Hanover, Northampton County, and Berkheimer Tax Administrator, Inc., Case No. 2011-7767.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Signature of Memorandum of Agreement to Provide Workman's Compensation Insurance

Mr. Nagle moved that the Board authorize the Chairman and Secretary to sign the Memorandum of Agreement to Provide Workman's Compensation Insurance between Hanover Township and the Hanover Township Volunteer Fire Company #1.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Chairman to Sign Preventative Maintenance Agreement with Empire Fitness Services, Inc.

Mr. Nagle moved that the Board authorize the Chairman to sign the Preventative Maintenance Agreement with Empire Fitness Services, Inc. for the Fitness Equipment at the Community Center beginning January 1, 2014 and ending December 31, 2014 at the annual cost of \$2,476.00.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Proposed 2014 Budget – Discussion - Advertise

It was noted that no one had any further questions or comments.

Mr. Nagle moved that the Board authorize the Township Secretary to advertise that the proposed budgets are on display and that the 2014 Budget will be adopted at the December 17, 2013 Board meeting.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

It was noted that there were no items on the agenda.

COURTESY OF THE FLOOR

Mr. Salvesen discussed his letter addressed to the Board, requesting that the Board pass a resolution requesting State Legislature to hold a constitutional convention for the purpose of adopting single items to the Constitution.

After a discussion, no motions were entertained.

STAFF REPORTS

Engineer Kocher noted that the Traffic Impact Fee Update hearing is Thursday November 21, 2013.

Solicitor Broughal had nothing to report.

Mr. Milite reported that Public Works has been going weekly through the Township picking up the leaves and also reported that the traffic light at Airport and Orchard was hit and knocked down and could take up to 16 - 20 weeks before it is repaired.

Mr. Finnigan had nothing to report.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved adjournment at 7:48 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl
Township Secretary/Assistant Treasurer