
REGULAR SEMI-MONTHLY MEETING
May 14, 2013

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos and Walbert Engineer Kocher, Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda with additions to Administration and Developments and a deletion from Developments. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated April 23, 2013. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagel, the Board approved the List of Bills and Transfers dated May 14, 2013 as presented by the Township Secretary/Assistant Treasurer; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 had nothing to report.
Mr. Walbert – Road District #2 had nothing to report.
Mr. Salvesen – Road District #3 had nothing to report.
Mr. Tanczos – Road District #4 had nothing to report.
Mr. Diacogiannis – Road District #5 had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

It was noted that there were no items on the agenda.

PLANNING & ZONING

Michael and Kelly McCormick – 4721 Maryann Lane, Bethlehem, PA, 18017 Hold Harmless Indemnification Agreement

Mr. Walbert moved to authorize the Chairman to sign the Hold Harmless Indemnification Agreement between Hanover Township and Michael and Kelly McCormick, 4721 Maryann Lane, Bethlehem, PA, 18017 for the installation of a fence in the Township Drainage and Utility Easement and a Landscape Easement in the side and rear yards of their property.

Mr. Nagle seconded the motion.

A discussion was held regarding the installation a fence in this easement on the property and the Board’s concerns.

Mr. Walbert rescinded his original motion and moved to table this item until the next Board meeting so it can be reviewed by the Township Engineer.

Mr. Nagle rescinded his original second and seconded Mr. Walbert’s motion to table. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

ADMINISTRATION

Proclamation 2013-6, Armed Forces Day 2013

Mr. Nagle moved that the Board approve the following Proclamation acknowledging Armed Forces Day 2013:

HANOVER TOWNSHIP, NORTHAMPTON COUNTY

PROCLAMATION NO. 2013-6

ARMED FORCES DAY 2013

WHEREAS, the Armed Forces of the United States of America embody the highest ideals of our Nation. Serving at home and at posts around the world, our service men and women represent America as ambassadors of our principals. They display honor, duty and discipline of the finest fighting force the world has ever known. These brave men and women are willing to sacrifice their lives for the security and the freedoms we have as Americans. We are humbled by their call to service and their continued resolve to respond to the call of duty and defense of America and its people; and

WHEREAS, as a grateful nation, we are indebted to the members of the Armed Forces for their service, and we support each and every one of them in each mission they are tasked to accomplish. From our earliest days as a fledgling republic, the United States has relied on the unwavering courage and patriotism of the men and women in uniform to sustain us through wars, emergencies and challenges at home and abroad; and

NOW, THEREFORE, WE, THE BOARD OF SUPERVISORS OF HANOVER TOWNSHIP - NORTHAMPTON COUNTY, do hereby call upon all citizens of Hanover Township to join the Board of Supervisors in celebrating Armed Forces Day, Saturday, May 18, 2013 at Armed Services Park at 10:00 a.m.

FURTHER, LET IT BE RESOLVED THAT, WE THE BOARD OF SUPERVISORS do hereby proclaim Saturday, May 18, 2013 as “*Armed Forces Day*” in Hanover Township – Northampton County.

Mr. Salvesen seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Proclamation 2013-6, honoring Tyler Jacob Stephen Reinhart on his Eagle Scout Award

Mr. Nagle moved that the Board approve the following Proclamation honoring Tyler Jacob Stephen Reinhart on his Eagle Scout Award:

HANOVER TOWNSHIP
NORTHAMPTON COUNTY

PROCLAMATION NO. 2013-

A PROCLAMATION HONORING
TYLER JACOB STEPHEN REINHART
ON THE ACHIEVEMENT OF HIS EAGLE AWARD

WHEREAS, Tyler has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, Tyler will officially receive his award during an Eagle Presentation Ceremony on May 25, 2013, as a member of Boy Scout Troop 347, Sacred Heart Roman Catholic Church, Bethlehem, PA; and

WHEREAS, Tyler organized a *Wish List Drive* for the Philadelphia Ronald McDonald House and recruited high school friends to prepare and serve dinner to the families staying at the Ronald McDonald House while their children are in the hospital. The drive realized over 2,000 items that ranged from toiletry items to 32" televisions; and

WHEREAS, Tyler has exemplified the virtues of scouting and has exhibited leadership skills in his troop serving as Librarian, Assistant Patrol Leader, Patrol Leader and Senior Patrol Leader.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

That Tyler Jacob Stephen Reinhart is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Tuesday, May 28, 2013 as Tyler Jacob Stephen Reinhart Day in Hanover Township.

Mr. Salvesen seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Resolution 2013-8, Emergency Operations Plan

Mr. Nagle moved that the Board approve and sign Resolution 2013-8 adopting the Hanover Township Emergency Operations Plan:

**RESOLUTION 13 -8
HANOVER TOWNSHIP – NORTHAMPTON COUNTY**

This resolution, approved and adopted by the Board of Supervisors of Hanover Township, Northampton County, Pennsylvania, on the date hereinafter set forth.

Witnesseth:

WHEREAS, Section 7503 of the Pennsylvania Emergency Management Services Code, 35 Pa. C.S. Section 7101 et seq. mandates that Hanover Township prepare, maintain and keep current an emergency operations plan for the prevention and minimization of injury and damage, caused by a major emergency or disaster within the Township; and

WHEREAS, in response to the mandate stated above, this Township has prepared an emergency operations plan to provide prompt and effective emergency response procedures to be followed in the event of a major emergency or disaster; and

WHEREAS, this Township has also prepared an emergency operations plan in order to reduce the potential effects of a major emergency or disaster and to protect the health, safety and welfare of the residents of this Township;

NOW, THEREFORE, we, the undersigned Supervisors of Hanover Township do hereby approve, adopt and place into immediate effect the Emergency Operations Plan for the Hanover Township. This Plan shall be reviewed on an annual basis to make certain that it conforms to the requirements of the Northampton County Emergency Operations Plan.

Mr. Kris Mattson, Emergency Management Coordinator was present.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Chairman to sign the Independent Contractor Agreement with Jessica Manjack

Mr. Nagle moved to authorize the Chairman to sign the Independent Contractor Agreement with Jessica Manjack to provide Zumba classes at the Community Center.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Proposed Ordinance – Catasauqua Sewer Collection System

Mr. Nagle moved to authorize the Township Solicitor to advertise for a Public Meeting for the adoption of Proposed Ordinance regarding the Catasauqua Sewer Collection System:

ORDINANCE NO. 13 - ____

AN ORDINANCE ENACTED BY THE BOARD OF SUPERVISORS OF HANOVER TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA, ESTABLISHING AND ADOPTING CERTAIN RULES AND REGULATIONS PERTAINING TO THE USE OF

CATASAUQUA SEWER COLLECTION SYSTEM AND REPEALING ALL ORDINANCES
OR PARTS OF ORDINANCES INCONSISTENT HEREWITH

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Todd Bushta – Discuss 2012 Financial Statements and Audit

Mr. Bushta was present to review the 2012 Financial Statements and Audit and to answer any questions from the Board.

Ryan Kish – Treasurer – Discuss First Quarter Financials

Mr. Kish was present to review the 1st quarter financials for General Fund and Recreation accounts and answer any questions from the Board.

Proclamation 2013 – 7, recognizing National Police Week

I move that the Board approve the following Proclamation recognizing National Police Week:

HANOVER TOWNSHIP, NORTHAMPTON COUNTY

PROCLAMATION NO. 2013-7

To recognize National Police Week 2013 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the **Colonial Regional Police Department**;

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries;

WHEREAS, since the first recorded death in 1791, almost 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.;

WHEREAS, new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 119 officers killed in 2012 and 201 officers killed in previous years;

WHEREAS, the service and sacrifice of all officers killed in the line of duty were honored during the National Law Enforcement Officers Memorial Fund's 25th Annual Candlelight Vigil, on the evening of May 13, 2013;

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year on May 12-18;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

THEREFORE, BE IT RESOLVED that the Board of Supervisors formally designates May 12-18, 2013, as Police Week in Hanover Township, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Mr. Salvesen seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

Award Bid for the 2013 Road Work Project

Mr. Salvesen moved that the Board approve to award the Bid for the 2013 Road Work Project to Hanson Aggregates PA LLC, 5804 Cherry Valley Road, Stroudsburg, PA 18360 at a total bid price of \$246,537.00; and to authorize the Secretary to notify Hanson Aggregates PA LLC of their awarded bid and to return the Bid Bonds to the other bidders except for the next lowest bidder.

Mr. Nagle seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Signatures – Contract with Marion Body Works for the 2013 Rescue Truck

Mr. Salvesen moved to authorize the Chairman and Secretary to sign the Contract between Hanover Township and Marion Body Works for the construction of the 2013 Rescue Truck.

Mr. Nagle seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

DEVELOPMENTS

MW Homes – End of Maintenance

Mr. Tanczos moved that the Board approve, as recommended by the Township Engineer, to accept the Developer's request to end the Maintenance Period for the seven (7) replaced trees and to return the Maintenance Security upon the Developer adhering to Township Policy #25 (payment of Plans and Appeals Account charges); and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Monocacy Farms – End of Maintenance

Mr. Tanczos moved that the Board approve, as recommended by Hanover Engineering Associates' letter dated May 9, 2013, to end the Maintenance Period for Monocacy Farms upon the Travelers Casualty and Surety Company of America adhering to Township Policy #25 (payment of Plans and Appeals Account charges); and to notify the Developer and the Surety Company of the Board's action.

Mr. Walbert seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Signatures of the Indemnification Agreement between Hanover Township and PFC Bethlehem, LLC

Mr. Tanczos moved to authorize the Chairman and Secretary to sign the Indemnification Agreement between Hanover Township and PFC Bethlehem, LLC in regards to grading work and tree clearing for Patient First – Bethlehem.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Note for the Record – Hanover Highlands Lot 3 Time Extension

It is Noted for the Record that the Developer of Hanover Highlands Lot 3 has granted the Township an extension to June 28, 2013 to review the plans.

COURTESY OF THE FLOOR

It was noted there was no one to offer any comment.

STAFF REPORTS

Mr. Kocher had nothing to report.

Solicitor Broughal had nothing to report.

Mr. Milite reported that speed limit signs and stop signs were replaced with the funds received through the ARLE grant; and in 2011 we signed a 3 year, locked in rate with Patriot Energy and noted that there is an overall savings in excess of \$15,000 contract to-date.

Mr. Finnigan updated the Board on an incident in the Township where the CRPD, HTFVC and the Bethlehem Bomb Squad were called to.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved adjournment at 7:50 P.M. and opened the Executive Session for Litigation.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

It was noted that the Executive Session concluded at 8:10 P.M.

Lori A. Stranzl
Township Secretary