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**REGULAR SEMI-MONTHLY MEETING**  
**January 22, 2013**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos and Walbert, Solicitor Broughal, Mr. Jim Milot for Engineer Kocher, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert ye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the Re-organization minutes, as written, dated January 7, 2013. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated January 7, 2013. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**COURTESY OF THE FLOOR**

It was noted that no one wished to offer any comment.

**REPORT OF THE CHAIRMAN**

Mr. Diacogiannis attended the Crime Watch meeting and presented a plaque and certificate to Joe Veltri honoring him for his years of service. Mr. Diacogiannis noted that Mr. Veltri was very moved and expressed his thanks.

**REPORT OF THE VICE-CHAIRMAN**

Mr. Walbert had nothing to report.

**SUPERVISOR'S COMMENTS & ROAD REPORTS**

Mr. Nagle – Road District #1, had nothing to report.

Mr. Walbert – Road District #2, had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

Mr. Tanczos – Road District #4, had nothing to report.

Mr. Diacogiannis – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

**Appointment of Julie Bailey to the Special Events Committee**

Mr. Nagle moved that the Board approve to appoint Julie Bailey of 3720 Sydna Street, Bethlehem, PA, 18017 to the Special Events Committee with the term expiring January 1, 2015 and to notify Rob Cepin, Special Events Director of the appointment.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PLANNING & ZONING

**Mr. Peter Tsirigotis – Discuss Renovations and Waiver Requests for Golden View Diner**

Mr. Tsirigotis, new Owner of the Golden View Diner and Tarek Shehab, Designer of the project were present to discuss the new name of the restaurant, proposed renovations, and a waiver request from Land development as described in his letter to the Board dated January 14, 2013.

The Board had no objections and directed Mr. Tsirigotis to work with the Zoning Officer.

**Proposed Ordinance amending Ordinance 02-01, Chapter 44 – Authorize Solicitor to Advertise**

Mr. Walbert moved to authorize the Township Solicitor to advertise a Public Meeting for the adoption of Proposed Ordinance amending Ordinance 02-01, Chapter 44 Encouraging Responsible Pet and Animal Ownership.

**ORDINANCE NO. 13 - \_\_\_\_\_**

**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF HANOVER, COUNTY OF NORTHAMPTON, COMMONWEALTH OF PENNSYLVANIA AMENDING ORDINANCE 02-01, CHAPTER 44, TO ENCOURAGE RESPONSIBLE PET AND ANIMAL OWNERSHIP; REQUIRING ANY OWNER OR PERSON HAVING CHARGE OR CARE OF A CAT(S) TO ENSURE THE PROPER CONTROL OF THE CAT(S); TO ESTABLISH CLEAR GUIDELINES FOR THE DEFINITION OF A “NUISANCE CAT(S)”;** TO PROVIDE FOR THE ENFORCEMENT OF NUISANCE CAT(S) VIOLATIONS, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HERewith

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

DEVELOPMENTS

**Lot 10 – Hanover Corporate Center Amended Request for Relief**

Kevin Horvath from Keystone Construction Engineers and Michael Gamzon of Griffin Land and Nurseries were present.

Mr. Horvath discussed Amended Requests for Relief as outlined in his letter dated January 15, 2013.

A discussion was held on accepting a Developer Agreement which references the requested deferrals.

The Board agreed that they had no issues as long as the language is satisfactory to the Township Solicitor.

**Note for the Record – Lehigh Northampton Airport Authority 1,144 Acre Lot Consolidation Plan Extension**

Mr. Tanczos noted for the record that Lehigh Northampton Airport Authority 1,144 Acre Lot Consolidation has granted the Township an extension to May 3, 2013.

**Note for the Record – Bethlehem Orthodontics, 3076 Schoenersville Road Land Development Plan Extension**

Mr. Tanczos noted for the record that Bethlehem Orthodontics 3076 Schoenersville Road has granted the Township an extension to May 1, 2013 to review the plans.

ADMINISTRATION

**Introduction of Proposed Update to the Open Records Resolution**

Mr. Nagle introduced the following Resolution to be adopted at a later meeting.

Mr. Finnigan noted that the resolution modifies officers as Open Records Officers.

**Hanover Township – Northampton County, PA**

**RESOLUTION # 13 -**

**WHEREAS**, the revised Pennsylvania Right-to-Know Law, known as the Open Records Act, 65 P.S. 66.1 et. seq., requires the appointment of an Open Records Officer for the Township, the posting of certain information and various changes to the Township's Policy Pursuant to the Open Records/Right to Know Law ; and

**WHEREAS**, the requirements of the revised Pennsylvania Right-to-Know Law, known as the Open Records Act, 65 P.S. 66.1 et. seq., which became effective January 1, 2009.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Hanover Township, Northampton County, Pennsylvania hereby appoints Lori A. Stranzl, as the Open Records Officer and John J. Finnigan, Jr. as Deputy Open Records Officer of Hanover Township, Northampton County; and

**BE IT FURTHER RESOLVED** that the Board of Supervisors of Hanover Township, Northampton County, Pennsylvania hereby adopts the Open Records Policy attached hereto; and

**BE IT FURTHER RESOLVED** that Board of Supervisors of Hanover Township, Northampton County, Pennsylvania hereby directs that the Township Secretary post the following information in the Township Office and on the Township Website:

1. Contact Information for the Open Records Officer of Hanover Township, Northampton County;
2. Contact information for the State Office of Open Records attached hereto;
3. Request form attached hereto; and
4. The Open Records Policy adopted herein.

### **Authorize Chairman to sign the Independent Contractor Agreement with Traci Cyr**

Mr. Nagle move to authorize the Chairman to sign the Independent Contractor Agreement with Traci Cyr to provide services to develop and oversee basketball camps, clinics, and other basketball specialty programs; with the contract expiring 12/31/2015.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Appointment of Actuary for the Year 2013**

Mr. Nagle moved that the Board approve to re-appoint Beyer-Barber Company to act as the Township Actuary and the Approved Actuary under the Municipal Pension Plan Funding Standard and Recovery Act, as amended for the 2013 Fiscal year.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Presentation by Holly Edinger, Director of Sustainable Development – Envision Lehigh Valley**

There was no one in attendance.

### **PUBLIC WORKS**

There were no items on the agenda.

### **COURTESY OF THE FLOOR**

Resident Joan Rosenthal stated she was in attendance to hear the Envision Lehigh Valley item on the agenda and distributed a flyer to the Board.

### **STAFF REPORTS**

Mr. Milot updated the Board that PennDot increased the timing at the Stoke Park Road and Route 512 Traffic Signal.

Mr. Broughal had nothing to report.

Mr. Milite noted that the two 2013 GMC chassis will be delivered to their prospective up-lifters by the end of the week. The dump truck should take about 2-3 months and the bucket truck could be up to 5 months.

Mr. Milite also noted that during the 2012/2013 winter season; the Township used 100 ton of salt.

Mr. Finnigan noted that in 2012 a requirement was passed that residential dwellings that have 50 or more units are required to submit an Emergency Operations Plan to the municipality and we have received almost all of them.

Mr. Finnigan also noted that included in the 2013 budget is a rescue vehicle for the Fire Company. The documents for bidding will be advertised next week.

Upon motion of Mr. Walbert, seconded by Mr. Nagle, the Board approved adjournment at 8:02 P.M.  
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl  
Township Secretary